

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

**Tuesday, April 6, 2004
10:00 a.m.**

**Council Chambers, Municipal District of Mackenzie Office
Fort Vermilion, Alberta**

AGENDA

- CALL TO ORDER:** 1. a) Call to Order
- AGENDA:** 2. a) Adoption of Agenda
- ADOPTION OF THE PREVIOUS MINUTES:** 3. a) Minutes of the March 23, 2004 Regular Council Meeting *Page 9*
- BUSINESS ARISING OUT OF THE MINUTES:** 4. a)
- DELEGATIONS:** 5. a) Friends of the Old Bay House Society *Page 25*
b) La Crete Skateboard Park *Page 31*
c) Aeromedical Services *Page 33*
d) REDI Update *Page 35*
- PUBLIC HEARINGS:** 6. a) Bylaw 413/04 - Land Use Bylaw Amendment To add zonings and conditions. *Page 37*
b) Bylaw 414/04 - Land Use Bylaw Amendment Parcel Density and Farmstead Separation. *Page 45*
c)
d)

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

7. a) Council Committee Reports
b) CAO Report *Page 51*

**GENERAL
REPORTS:**

8. a) Action List *Page 53*
b) Capital Projects 2004 Progress Report
And Year to Date Operating Income Statement *Page 57*
c) Strategic Plan Update *Page 89*

**AGRICULTURAL
SERVICES:**

9. a) Agricultural Fieldman's Summary of Activities *Page 101*
b)

**OPERATIONAL
SERVICES:**

10. a) Local Improvement Plan – 101st Ave, La Crete *Page 103*
b) Local Improvement Plan – 99th Ave, La Crete *Page 113*
c) Local Improvement Plan – 101st St. La Crete *Page 123*
d) Local Improvement Plan – 93rd Ave, La Crete *Page 133*
e) Local Improvement Plan –
JL Investments Subdivision *Page 143*
f) Engineering Services For 2004-04-01 *Page 155*
g) Director's Report *Page 159*
h) *Page*
i) *Page*
j) *Page*

**PLANNING, EMERGENCY,
AND ENFORCEMENT**

<u>SERVICES:</u>	11.	a)	Bylaw 415/04 – Dog Control	<i>Page 161</i>
		b)	Bylaw 420/04 – Appointment of Director of Disaster Services	<i>Page 179</i>
		c)	Bylaw 412/04 – Land Use Bylaw Amendment to Add Zonings and Conditions to Mobile Home Subdivisions.	<i>Page 185</i>
		d)	Bylaw 428/04 – Land Use Bylaw Amendment to Rezone From Agricultural District 1 “A1” to Hamlet Country Residential District “HCR” Pt. SW 16-106- 15-W5M	<i>Page 195</i>
		e)	Bylaw 429/04 – Land Use Bylaw Amendment To add zonings and conditions to Hamlet Country Residential Subdivision.	<i>Page 205</i>
		f)	Vanguard Realty Ltd. Development Security	<i>Page 217</i>
		g)	Upgrade Vanguard Realty Hamlet Residential (HR1) to Curb and Gutter	<i>Page 225</i>
		h)	Enforcement Services Statistics Report for January and February 2004	<i>Page 231</i>
		i)	Developing 100 th Avenue in La Crete	<i>Page 235</i>
		j)		<i>Page</i>
		k)		<i>Page</i>
		l)		<i>Page</i>
<u>CORPORATE SERVICES:</u>	12.	a)	Bylaw 419/04 – Short term Borrowing	<i>Page 241</i>
		b)	REDI Regional Airport Study	<i>Page 247</i>
		c)	AUMA Regional Seminars	<i>Page 251</i>
		d)	Director’s Report	<i>Page 255</i>
		e)		

f)

**IN CAMERA
SESSION:**

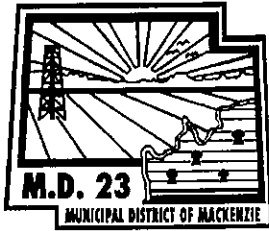
13. a)

b)

**NEXT MEETING
DATE:**

14. a) Regular Council Meeting
6:00 p.m.
Tuesday, April 20, 2004
Council Chambers, Fort Vermilion

ADJOURNMENT: 15. a) Adjournment



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	April 6, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	March 23, 2004 Regular Council Meeting Minutes
Agenda Item No:	3.a)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the March 23, 2004 Regular Council Meeting.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That the minutes of the March 23, 2004 regular council meeting be adopted as presented.

Review:

Dept.

C.A.O.

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING**

**Tuesday, March 23, 2004
6:00 p.m.**

**Council Chambers, Municipal District of Mackenzie Office
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Betty Bateman	Councillor
John W. Driedger	Councillor
Walter Sarapuk	Deputy Reeve
Willie Wieler	Councillor
Wayne Thiessen	Councillor
Odell Flett	Councillor (via- teleconference)
Greg Newman	Councillor
Pat Kulscar	Councillor

ABSENT:

Joe Peters	Councillor
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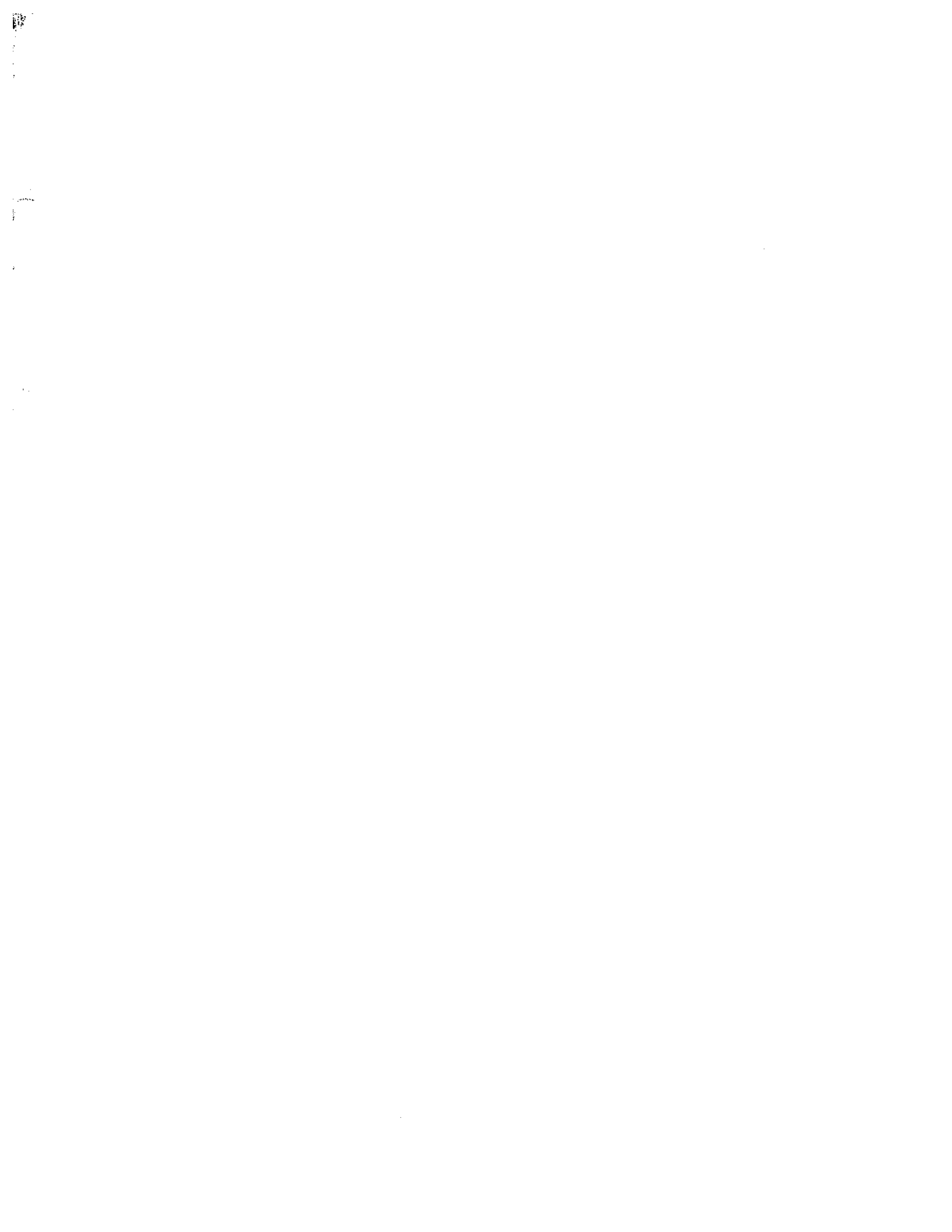
ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Barb Spurgeon	Executive Assistant
Bill Landiuk	Director of Corporate Services
Paul Driedger	Director of Planning, Emergency and Enforcement Services
Brenda Wiebe	
Jason Gabriel	

Minutes of the regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, March 23, 2004 in the Council Chambers of the Municipal District of Mackenzie office, Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 6:03 p.m.



AGENDA: 2. a) **Adoption of Agenda**

MOTION 04-169 **MOVED** by Councillor Newman

That the agenda be adopted as amended by adding:

- 12. h) 2004 Annual Planning Conference and
 Education Session
- 12. i) Workplace Skills Shortage in Alberta
- 13. c) Council Committee Involvement;
- 7. c) Hay Zama Sub committee

and deleting:

- 5. b) La Crete Skateboard Park Committee

and moving:

- 13. a) Subdivision Application to 11. h)

CARRIED

**ADOPTION OF
THE PREVIOUS
MINUTES:**

- 3. a) **Minutes of the March 9, 2004
Regular Council Meeting**

MOTION 04-170 **MOVED** by Councillor Bateman

That the minutes of the March 9, 2004 Regular Council meeting be adopted as presented.

CARRIED

- 3. b) **Minutes of the March 10, 2004
Special Council Meeting**

MOTION 04-171 **MOVED** by Councillor Thiessen

That the minutes of the March 10, 2004 Special Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE
MINUTES:**

- 4. There were no items under this heading.

DELEGATIONS: 5. a) **Mackenzie Housing Management Board**

Reeve Neufeld welcomed Wally Schroeder and Helen Braun from the Mackenzie Housing Management Board to the table at 6:12 p.m.

Wally Schroeder and Helen Braun gave an update on the Mackenzie Housing Management Board's budget and business plan.

Reeve Neufeld thanked the representatives from the Mackenzie Housing management Board who left the table at 6:30 p.m.

MOTION 04-172 **MOVED** by Councillor Bateman

That the report from Mackenzie Housing Management Board be received as information.

CARRIED

5. c) **Rural Water Service Board**

Reeve Neufeld welcomed representatives from Rural Water Service Board to the table at 6:33 p.m.

Darryl Zielsdorf and Dave Froese gave a brief outline of the different options for rural water service.

Reeve Neufeld thanked the representatives from the Rural Water Service Board who left the table at 7:04 p.m.

Councillor Newman requested a recorded vote of Motion 04-173.

MOTION 04-173 **MOVED** by Councillor Wieler

That the Municipal District of Mackenzie proceed with the rural water pipeline as a municipal project.

CARRIED

In favor - Deputy Reeve Sarapuk, Councillor Driedger, Councillor Wieler, Councillor Bateman, Councillor Newman, Councillor Kulscar, Councillor Thiessen, Councillor Flett
Opposed - Reeve Neufeld

MOTION 04-174 MOVED by Councillor Thiessen

That a Rural Water Services Board be established as set out in the amended Terms of Reference.

CARRIED

Reeve Neufeld recessed the meeting at 7:05 p.m.

Reeve Neufeld reconvened the meeting at 7:17 p.m.

**PUBLIC
HEARINGS**

6. a) **Bylaw 407/04 – Land Use Bylaw Amendment
Pt. NW 19-109-19-W5M
Highway Development District “HD” to
Agricultural District 1 “A1”**

Reeve Neufeld called the public hearing for Bylaw 407/04 to order at 7:17 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 407/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority’s submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. Councillor Newman asked how this bylaw fits in with the IDP. Paul Driedger explained the process.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 407/04. Paul Driedger answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 407/04.

Reeve Neufeld closed the public hearing for Bylaw 407/04 at 7:18 p.m.

MOTION 04-175

Bylaw 407/04

Second Reading

MOVED by Councillor Driedger

That second reading be given to Bylaw 407/04, being a Land Use Bylaw Amendment to rezone Part of NW 19-109-19-W5M from Highway Development District "HD" to Agricultural District 1 "A1"

CARRIED

MOTION 04-176

Bylaw 407/04

Third Reading

MOVED by Deputy Reeve Sarapuk

That third reading of Bylaw 407/04, being a Land Use Bylaw Amendment to rezone Part of NW 19-109-19-W5M from Highway Development District "HD" to Agricultural District 1 "A1" be tabled until the Town of High Level is notified.

CARRIED

6. b) **Bylaw 408/04 – Land Use Bylaw Amendment
Plan 2938RS, Block 1, Lot 4 Fort Vermilion
Hamlet Residential District 1 "HR1" to
Hamlet Commercial District 1 "HC1"**

Reeve Neufeld called the public hearing for Bylaw 408/04 to order at 7:22 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 408/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. Councillor Newman asked if this was only a portion or the whole

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 407/04. Paul Driedger answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 408/04.

Reeve Neufeld closed the public hearing for Bylaw 408/04 at 7:24a.m.

MOTION 04-177

Bylaw 408/04
Second Reading

MOVED by Councillor Newman

That second reading be given to Bylaw 408/04, being a Land Use Bylaw Amendment to rezone Part of Plan 2938RS, Block 1, Lot 4, Fort Vermilion from Hamlet Residential District 1 "HR1" to Hamlet Commercial District 1 "HC1"

CARRIED

MOTION 04-178

Bylaw 408/04
Third Reading

MOVED by Councillor Thiessen

That third reading be given to Bylaw 408/04, being a Land Use Bylaw Amendment to rezone Part of Plan 2938RS, Block 1, Lot 4, Fort Vermilion from Hamlet Residential District 1 "HR1" to Hamlet Commercial District 1 "HC1"

CARRIED

6. c) **Bylaw 418/04– Land Use Bylaw Amendment
Plan 882 1687, Block 6, Lot 01, Zama
Hamlet Commercial District 2 "HC2" to
Direct Control District "DC2"**

Reeve Neufeld called the public hearing for Bylaw 418/04 to order at 7:23 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 418/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 418/04. Paul Driedger answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 418/04.

Reeve Neufeld closed the public hearing for Bylaw 418/04 at 7:27 p.m.

MOTION 04-179

Bylaw 418/04
Second Reading

MOVED by Councillor Bateman

That second reading be given to Bylaw 418/04, being a Land Use Bylaw Amendment to rezone Plan 882 1687, Block 6, Lot 01, Zama from Hamlet Commercial District 2 "HC2" to Direct Control District "DC2"

CARRIED

MOTION 04-180

Bylaw 418/04
Second Reading

MOVED by Councillor Kulscar

That second reading be given to Bylaw 418/04, being a Land Use Bylaw Amendment to rezone Plan 882 1687, Block 6, Lot 01, Zama from Hamlet Commercial District 2 "HC2" to Direct Control District "DC2"

CARRIED

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

7. a) **Council Committee Reports**

Councillors provided verbal reports on meetings attended since previous reporting.

Councillor Thiessen reported on Hay Zama Wildland Committee, Councillor Kulscar reported on Tri-Council meeting, Joint Public meeting, Opportunity Seminar, Fairview College Advisory Committee, Disaster Social Services Course, Finance Committee
Councillor Newman reported on NPARA meeting,
Councillor Bateman reported on Tri-Council Meeting, Opportunity Seminar, Disaster Social Services, Law Seminar,
Councillor Wieler reported on La Crete Development Task Force,
Councillor Driedger reported on Law Seminar,
Deputy Reeve Sarapuk reported on Disaster Services Training, Opportunity Seminars, Tri-Council meetings, post office opening, Northern Alberta Forestry Education Committee, Finance Committee
Reeve Neufeld reported on Opportunity Seminar, Law Seminar, Finance Committee.

Councillor Flett reported on MD Library meeting, Tri-Council, and Opportunity Seminar

MOTION 04-181 **MOVED** by Councillor Driedger

That the Council Committee verbal reports be received as information.

CARRIED

7. b) **Chief Administrative Officer Report**

MOTION 04-182 **MOVED** by

That the verbal report of Harvey Prockiw, Chief Administrative Officer be received for information.

7. c) **Hay Zama Sub-Committee**

Councillor Thiessen advised the Committee asked that the tourism representative from the municipal District of Mackenzie be appointed to this committee.

MOTION 04-183 **MOVED** by Deputy Reeve Sarapuk

That Councillor Kulscar be appointed to the Hay Zama Sub - Committee.

GENERAL REPORTS:

8. a) There were no items under this heading

AGRICULTURAL SERVICES:

9. a) There were no items under this heading

**OPERATIONAL
SERVICES:**

10. a.) **Bridge File – BF78185**

MOTION 04-184

Requires 2/3

Majority

MOVED by Councillor Kulscar

That the change of scope for Bridge Repairs (6-32-30-47) be changed from: .

	<u>MD Funding</u>	<u>AT Funding</u>
BF78185	\$5,000	\$55,000
BF75877	\$10,000	\$30,000
BF81336	\$30,000	\$145,000
BF76738	\$5,000	\$5,000

To:

BF78185	\$30,500	\$125,000
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with the balance of funds to be carried forward to 2005.

CARRIED

**PLANNING, EMERGENCY,
AND ENFORCEMENT
SERVICES:**

11. a) **Bylaw 416/04 – Land Use Bylaw Amendment
to Rezone from Agricultural District 1 “A1” to
Rural Country Residential District 2 “RC2”
NW21-110-19-W5M**

MOTION 04-185

Bylaw 416/04

First reading

MOVED by Councillor Bateman

That first reading be given to Bylaw 416/04, being a Land Use Bylaw Amendment to rezone from Agricultural District 1 “A1” to Rural Country Residential District 2 “RC2” NW21-110-19-W5M

CARRIED

11. b) **Bylaw 417/04 -
Lane Width Reduction Adjacent to the North Boundary
of Plan 982 1128, Block 25, Lot 4- La Crete**

MOTION 04-186

Bylaw 417/04

First reading

MOVED by Councillor Kulscar

That first reading be given to Bylaw 417/04 to reduce the width of the laneway adjacent to the North Boundary of Plan 982 1128, Block 25, Lot 4 in La Crete.

CARRIED

11. c) **Waterfront Cottage Development within the
Municipal District of Mackenzie**

MOTION 04-187 **MOVED** by Councillor Bateman

That the documentation on the waterfront cottage development be received for information.

CARRIED

11. d) **High Level RCMP 2004
Municipal & Rural Business Plan**

MOTION 04-188 **MOVED** by Councillor Newman

That the High Level RCMP 2004 Municipal and Rural Business Plan be received for information.

CARRIED

11. e) **High Level RCMP Statistical Report (Jan to Dec 2003)**

MOTION 04-189 **MOVED** by Councillor Bateman

That the High Level RCMP January to December 2003 Statistical Comparison be received for information.

CARRIED

11. f) **High Level Health Care Resolution**

MOTION 04-190 **MOVED** by Councillor Wieler

That the Council of the Municipal District of Mackenzie requests the province of Alberta to invest in the health of northern Albertans by providing doctors located in northern Alberta an additional premium on their health care billing.

CARRIED

11. g) **Director's Report**

MOTION 04-191 **MOVED** by Councillor Thiessen

That the written report submitted by the Director of Planning, Emergency, and Enforcement Services be accepted as presented.

CARRIED

Reeve Neufeld recessed the meeting at 8:17 p.m.

Reeve Neufeld reconvened the meeting at 8:25 p.m.

11. h) **Subdivision Application 02MK048
NW 1-105-16-W5M**

MOTION 04-192 **MOVED** by Councillor Kulscar

That Administration inform Mr. Loewen of the options included in the lawyer's letters.

CARRIED

**CORPORATE
SERVICES:**

12. a) **Mackenzie Regional Partnership**

MOTION 04-193 **MOVED** by Councillor Wieler

That Mackenzie Municipal Services Agency be provided with a response regarding the Mackenzie Regional Partnership.

CARRIED

12. b) **Annual Team Building**

Councillor Kulscar declared a conflict of interest and left the table at 8:49 p.m.

MOTION 04-194 MOVED by Councillor Newman

That Council be authorized to attend the 2004 Team Building Workshop being held on Friday, March 26, 2004 at the Fort Vermilion Legion Hall.

CARRIED

Councillor Kulscar entered the meeting at 8:50 p.m.

12. c) **North Peace Applied Research Association
Annual General Meeting**

MOTION 04-195 MOVED by Councillor Wieler

That correspondence on the North Peace Applied Research Association Annual General Meeting being held on March 31, 2004 in the MD Council Chambers in Fort Vermilion be received for information.

CARRIED

12. d) **Northern Lights Health Region**

MOTION 04-196 MOVED by Councillor Bateman

That correspondence from the Northern Lights Health Region be received as information.

CARRIED

12. e) **Senior's Week 2004**

MOTION 04-197 MOVED by Councillor Thiessen

That the week of June 6 – 12, 2004, be proclaimed as Senior's Week within the Municipal District of Mackenzie.

CARRIED

12. f) **Alberta Rural Physician Award of Distinction**

MOTION 04-198 **MOVED** by Councillor Wieler

That the update on the Rural Physician Award of Distinction be received as information.

CARRIED

12. h) **2004 Annual Planning Conference & Education Session**

MOTION 04-199 **MOVED** by Councillor Newman

That documentation on the 2004 Annual Planning Conference and Education Session be received for information.

CARRIED

12. i) **Workplace Skills Shortage in Northern Alberta**

MOTION 04-200 **MOVED** by Councillor Wieler

That Council be authorized to attend the Workplace Shortage Reception in High Level April 5, 2004.

MOTION 04-201 **MOVED** by Councillor Newman

That consideration be given to move in camera to discuss issues under the Freedom of Information and Protection of Privacy, Alberta Regulation 200/95. (9:00 p.m.)

CARRIED

**IN CAMERA
SESSION:**

13. a)

13. b) **La Crete Water Treatment Plant
Purchase of Materials**

13. c) **Council – Committee Involvement**

MOTION 04-202 **MOVED** by Councillor Kulscar

That Council come out of camera. (9:35 p.m.)

CARRIED

MOTION 04-203 **MOVED** by Councillor Wieler

That the tender for the supply of materials for the La Crete Water Treatment Plant upgrade to the raw water supply pipeline be awarded to Sandale Utility Products for a price of \$765,426.73.

CARRIED

DATE OF NEXT MEETING:

14. a) **Regular Council Meeting**
 10:00 a.m. Tuesday, April 6, 2004
 MD Council Chambers, Fort Vermilion

ADJOURNMENT: 15. a) **Adjournment**

MOTION 04-204 **MOVED** by Councillor Kulscar

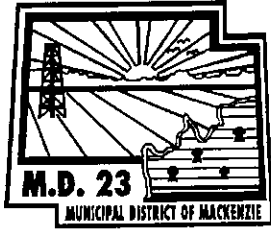
That the Regular Council meeting be adjourned (9:40 p.m.)

CARRIED

These minutes were adopted this 6th day of April 2004.

Bill Neufeld, Reeve

Barbara Spurgeon
Executive Assistant



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	April 6, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	Friends of the Old Bay House Society - Delegation
Agenda Item No:	5 a)

BACKGROUND / PROPOSAL:

The Friends of the Old Bay House Society (FOBHS) currently is registered as a "Registered Historic Resource". In the past this designation gave access to provincial and federal grants for restoration and maintenance of historic sites.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The provincial government, in particular Alberta Community Development, has changed the rules as to how heritage funds can be accessed. In order for the FOBHS to be eligible to access these funds, they must be designated as a "Municipal Historic Resource" by the municipality.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That the Old Bay House in Fort Vermilion be designated as a Municipal Historic Resource.

Review:

Dept.

C.A.O.

copy

Cultural Facilities and
Historical Resources
Heritage Resource Management

Old St. Stephen's College
8820 - 112 Street
Edmonton, Alberta
Canada T6G 2P8
www.cd.gov.ab.ca/hrm

Telephone 780/431-2300
Fax 780/427-5598

March 3, 2004

REGISTERED MAIL
Our File: Des. 384

Friends of the Old Bay House Society
PO Box 364
Fort Vermilion, AB T0H 1N0

Dear Sir or Madam:

I am writing to you, the owner of the Old Bay House to advise you of recent changes to the Provincial Designation Program and the associated grant programs of the Alberta Historical Resources Foundation.

Over the past several months the Heritage Resource Management Branch of Alberta Community Development has been re-evaluating the above noted programs. This re-evaluation was triggered by our belief that these Government operated and supported programs should be based on the concept of "protecting" Alberta's significant historical resources. The re-evaluation also coincided with the introduction by the Federal Government of the Historic Places Initiative.

Since the passage of Alberta's first *Heritage Act* in 1973, Alberta Community Development has used two levels of designation to identify Alberta's historical resources. The highest level, Provincial Historic Resources, are deemed to be of province-wide significance and any changes to these sites require the written permission of the Minister of Community Development. The second level, Registered Historic Resources, are generally considered to be of local or regional significance, and the owners of such resources are required only to notify the Minister of Community Development 90 days in advance of affecting any change to the resource. Therefore, Registered Historic Resources are protected for only 90 days from the date the owner notifies us of his or her wish to make a change to the resource, including its demolition.

Over the past 30 years, Alberta Community Development has invested a sizeable amount of time and money on the management of the Registered Historic Resource program and its associated Alberta Historical Resources Foundation funding program. While we believe that to date this investment has been warranted, we are also of the opinion that our limited resources cannot continue to be directed to sites which are not "protected" under the terms of the *Historical Resources Act* of Alberta. Therefore, effective immediately, Alberta Community Development will discontinue use of the Registered Historic Resource category as outlined in Section 19 of the *Act*. **However, all currently designated Registered**

...cont.

Friends of the Old Bay House Society
March 3, 2004
Page Two

Historic Resources will maintain this level of designation and their owners will continue to be able to avail themselves indefinitely of the professional and technical services of staff of the Heritage Resource Management Branch.

With respect to the financial assistance currently available to owners of Registered Historic Resources from the Alberta Historical Resources Foundation, it has been determined that the existing program (i.e., a maximum of \$25,000 in matching funds over consecutive five-year periods) will remain in effect until March 31, 2009. However, effective April 1, 2009, the Alberta Historical Resources Foundation will no longer offer a grant program for owners of Registered Historic Resources.

Effective immediately, however, owners of Municipal Historic Resources as identified under Section 26 of the *Act*, which like Provincial Historic Resources are "protected" through bylaws enacted by local municipalities, may to apply to the Alberta Historical Resources Foundation for up to \$25,000 in matching funds over consecutive five-year periods. Therefore, we would encourage you to approach your local municipality with a request to have your property designated as a Municipal Historic Resource, thereby ensuring that you will have continued access to the \$25,000 in matching funding after March 31, 2009. **While only a few municipalities currently have a Municipal Designation Program in place, all others will be provided with an information package on the establishment of such programs within the next few months. Alberta Community Development is committed to working with all Alberta municipalities to assist in the development of Municipal Designation Programs.**

In 2001, to strengthen Canada's capacity to take action to conserve and maintain historical resources of national, provincial/territorial and local significance, the Federal Government, in cooperation with all provincial and territorial governments, began development on what has been termed the Historic Places Initiative (HPI—see enclosed pamphlet entitled Canada's Historic Places Initiative). One tool of the HPI has been the creation of the Canadian Register of Historic Places (CRHP), which will be officially launched in ^{June} February 2004. The CRHP will be Canada's official register of historic places of national, provincial and local significance. It will also serve as the universe of places eligible for federal financial incentives under The Commercial Heritage Properties Incentive Fund, which was announced in November of 2003 (see enclosed pamphlet entitled The Commercial Heritage Properties Incentive Fund). As you will note in the enclosed pamphlet, access to the Fund is limited to taxable Canadian corporations whose property is listed on the CRHP.

Alberta Community Development has taken the position that only those historical resources that are "protected" under the *Act* will be nominated to the CRHP. **This means that only those resources designated as Provincial Historic Resources by Alberta Community Development, or as Municipal Historic Resources by any municipality in the province will be eligible for listing on the CRHP.** Since Registered Historic Resources are not "protected", they will not be eligible for nomination to the CRHP. Therefore, if you wish your property to be considered for nomination to the CRHP, I would again encourage you to seek its designation as a Municipal Historic Resource by your local municipality.

To reiterate, Alberta Community Development is currently in the process of contacting all Alberta municipalities to advise them of the creation of the HPI/CRHP and how they might play a role in this exciting new initiative through the establishment of a Municipal Designation Program.

Friends of the Old Bay House Society

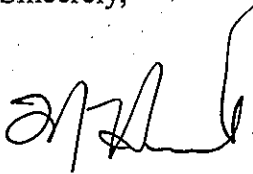
March 3, 2004

Page Three

Please note as well that prior to March 31, 2009, the Heritage Resource Management Branch will be reviewing all Registered Historic Resources to determine if any warrant designation as a Provincial Historic Resource. We will be in touch with you should your property fall within this category.

I realize this correspondence contains considerable information that will be new to you. If you have any questions concerning its content, please feel free to direct your inquiries to any of the individuals noted below.

Sincerely,



Les Hurt
Director

Enclosures - Canada's Historic Places Initiative
The Commercial Heritage Properties Incentive Fund

cc: Mr. Gary Friedel, MLA
Peace River Constituency

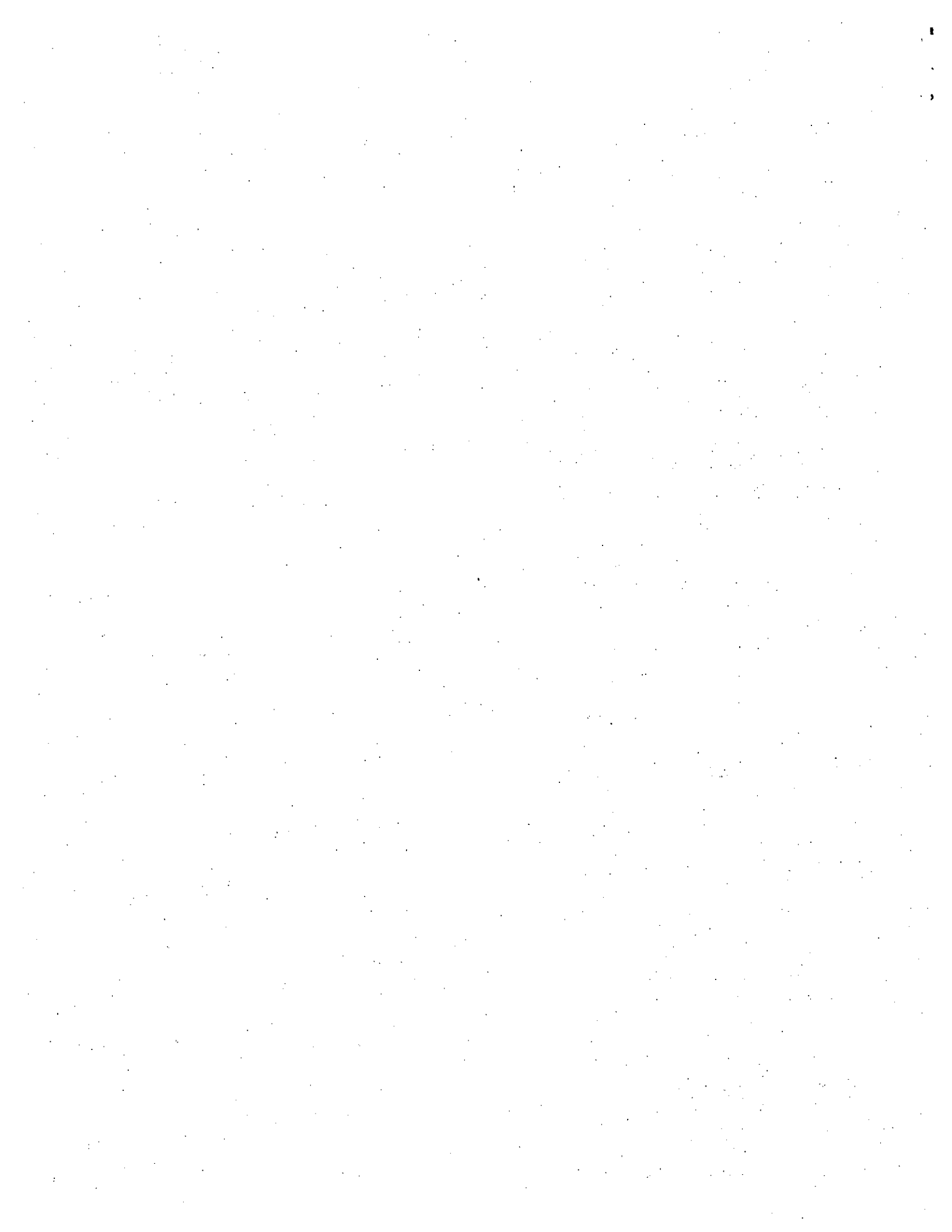
Inquiries can be directed to:

Les Hurt
Director
Heritage Resource Management
Executive Director
Alberta Historical Resources Foundation
8820 - 112 Street
Edmonton, Alberta T6G 2P8
Ph: (780) 431-2313

Larry Pearson
Manager
Protection and Stewardship Section
Heritage Resource Management
8820 - 112 Street
Edmonton, Alberta T6G 2P9
Ph: (780) 431-2341

Monika McNabb
Coordinator
Heritage Preservation Grant Program
Alberta Historical Resources Foundation
8820 - 112 Street
Edmonton, Alberta T6G 2P8
Ph: (780) 431-2305

Gerry Ward
Registrar of Alberta's Historic Places
Protection and Stewardship Section
Heritage Resource Management
8820 - 112 Street
Edmonton, Alberta T6G 2P8
Ph: (780) 431-2362



**Friends of the Old Bay House Society
c/o Box 1, Fort Vermilion, AB T0H 1N0**

April 2, 2004

Barb Spurgeon
Municipal District of Mackenzie #23
Box 640
Fort Vermilion, AB T0H 1N0

Dear Barb Spurgeon:

Re: Municipal Historic Site Designation

Further to previous discussions, we are requesting that this municipality become involved in formally designating historic resources and that The Old Bay Factor's House in Fort Vermilion be given a priority.

Correspondence regarding the importance of **Municipal Designation** is enclosed.

Also enclosed is a summary document which outlines the national and provincial significance of the Factor's House. To this end, we are requesting a letter to the Province of Alberta supporting our appeal to have the site designated as a **Provincial Historic Resource**.

Elected officials and Alberta Community Development staff have assured us that the site warrants Provincial designation, but they wish to see a strong and unified commitment at the local level. We would like to meet with Council and staff to discuss our efforts and to substantiate why this would be an excellent initiative for this District.

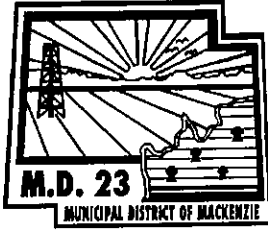
Thank you for considering these requests.

Yours sincerely,



Al Toews
Treasurer





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	April 6, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	La Crete Skateboard Park - Delegation
Agenda Item No:	5 b)

BACKGROUND / PROPOSAL:

With the increased amount of community members skateboarding and utilizing our streets for skateboarding a community committee was established to initiate a program for safe skateboarding.


DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Information to be presented by delegation.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

For discussion.

Review:	Dept.	C.A.O. 
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LA CRETE SKATEBOARD PARK COMMITTEE
c/o Box 944, La Crete, AB T0H 2H0

April 6, 2004

Municipal District of Mackenzie
Box 640
Fort Vermilion, AB
T0H 1N0

Dear Municipal Council:

Re: La Crete Skateboard Park

Recently community members formed a La Crete Skateboard Park Committee. This committee has been actively involved in fundraising for the purchase of ramps and equipment for the enjoyment of skateboarders, rollerbladers, and bicyclists.

We, as a committee, have seen an increased need for the establishment of a skateboard park. Presently the youth are engaging in this activity wherever they can find pavement, including the following inappropriate areas; outside fire hall bays, school bus loading zones, streets, sidewalks, and private shops. A designated area at the La Crete Hill Park would add many benefits to the community, including youth congregating in one area, engineered ramps designed for this purpose, no traffic, adequate lighting, etc.

In the past couple of months the committee has received generous support from the community, parents, and local businesses. This support has come in the form of volunteer planners, workers, and financial support. To date the committee has raised in excess of \$20,000.00. Funding would be used for two areas; the construction of a concrete pad (which could be used as an ice rink base in the winter months), and the purchase of ramps and equipment.

The committee would like to request that the Municipal Council consider financial support for this project in the amount of \$60,000.00 over a two year period. Our goal is to raise \$130,000.00 by the summer of 2005 from a combination of community funding and various grants.

Attached is a list of the committee members and grants available.

Yours truly,



Henry Froese, Committee Chair

Attachments

LA CRETE SKATEBOARD PARK COMMITTEE
c/o Box 944, La Crete, AB T0H 2H0

Committee Members

Youth Representatives:

Josh Fehr
Sheldon Janzen
James Neufeld
Clinton Reid
Jayden Froese

Adult Representatives:

Bill Driedger
Dan Schellenberg
Henry Froese
Billy Martens
Mike Schellenberg
Jason Chambers



**Creating innovative parks
and playgrounds**

**The Key Sources of Grant Money
For Playgrounds and Related Projects**

1. Community Facility Enhancement Program (CFEP)

- Provincial program funded by lottery money
- A 50/50 matching grant - will match your \$, donations in kind and volunteer labour.
- Apply through your M.L.A.'s office
- Approvals in 2 - 4 months, sometimes longer
- Applications must be accompanied by your detailed plans and costs, which PlayWorks, Inc. would be pleased to assist you with.
- This grant will probably be your primary source of funding for your project
- For complete information package and an essential consultation with a CFEP field representative, phone Edmonton 447-8818, Calgary 297-8676 or 1-800-642-3855

Community Facility Enhancement Program

www.gaming.gov.ab.ca/who/cfep.asp

There are other smaller grants available to you that are matchable by CFEP. Ask your parks and recreation or community services department.

2. Community Initiatives Program

- Another way to access provincial lottery money
- Maximum 75,000 per project
- 50/50 matching grant
- Up to \$10,000 may be approved on non matching basis
- Will not match any other lottery grants and can not be used to match any lottery grants such as CFEP
- Available until June 24, 2005
- There is \$30,000,000 in the program
- Call 1-800-642-3855 for more information
- Forms Available on line at www.gaming.gov.ab.ca/cip

3. Edmonton Community Foundation (Edmonton Only)

- Funds projects, including recreation projects, that demonstrate a broad public benefit to the City of Edmonton
- You may need to be a registered society
- Deadlines are February 28 for May allocation, and August 31 for November allocation
- For information, phone 426-0015

Edmonton Community Foundation
www.ecfoundation.org/

4. Ronald McDonald Children's Charities of Canada (RMCC)

- If you are designing a playground for children with disabilities, this charity may provide assistance with the handicapped accessible portion of the playground.
- The board meets three times a year to review applications.
- For more information, call Edmonton at 482-6383/484-4611 or Calgary at 245-0846.

Ronald McDonald Children's Charities
www.rmcc.ca/

5. Children's Ability Fund

- Will provide \$3,800 (matchable by CFEP grants) for a wheelchair ramp to a roofed social deck with some accessible play components and bum up access to a higher deck with a slide. Ph. 454-9191

Children's Ability Fund
www.childrensabilityfund.ab.ca

6. Evergreen

- Evergreen's mandate is to bring nature to cities through naturalization projects. Geared specifically for schools and communities.

www.evergreen.ca

7. The Mounted Police Foundation

- The program provides supplementary funding for many of the services, programs and initiatives the RCMP strives to bring to the Canadian public, without increased dependence on the taxpayer.
- This foundation has been known to fund Skate Board Parks.

www.mountedpolicefnd.org

*** To register as a non-profit society**

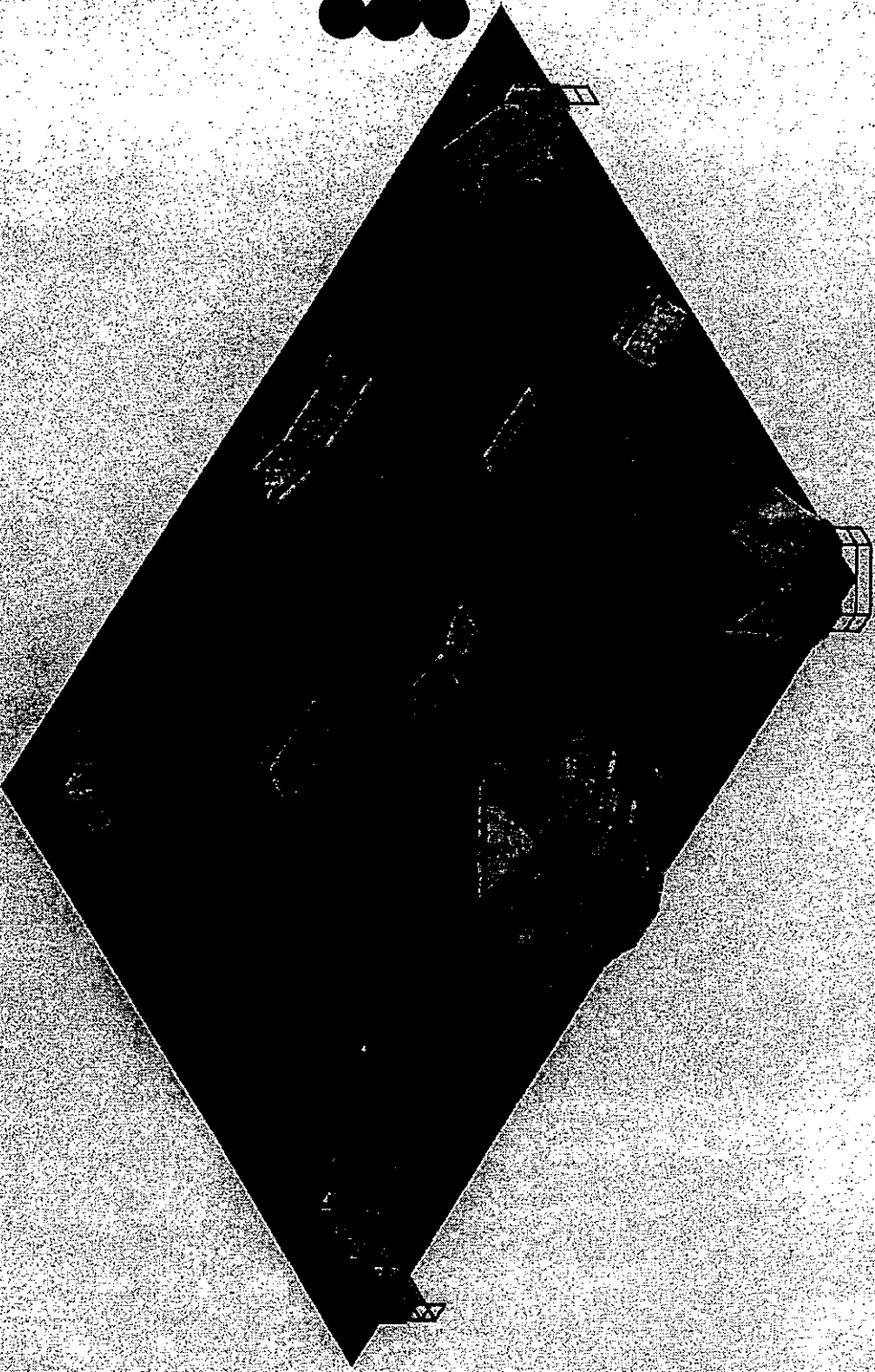
- This web page shows how to register as a non profit society and addresses charitable fund raising regulations.

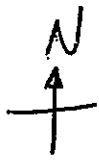
www3.gov.ab.ca/gs/services/cnfb/

*** Design Proposals to submit with Grant Applications**

You will need design drawings and budget projections to submit with most grant applications. PlayWorks will provide these for you.

Mid Sized Skatepark Proposal





94th AVENUE

C-of T

MO 23
ADMIN
BUILDING

PARKING (42)

Lot C

** Purpose
Skate Park*

WALKWAY

OUTDOOR
ICE RINK

WARM-UP
SHELTER

PICNIC AREA

Lot B

SUMMER:
ROLLER HOCKEY
SKATEBOARDING

PLAY AREA

GROUP
SHELTER

PICNIC AREA

PARKING
DROP-OFF

RESIDENTIAL
LANE

TREE BUFFER

PICNIC AREA

Lot E
Block 1

BEACH
VOLLEYBALL

GRASS SPECTATOR SEATING

HILL SLIDES

Lot F
Block 1

HILL

FENCE

WALKWAY

PAVED WALKWAYS

LIFT STATION

RESIDENTIAL
LANE

TREE BUFFER

FENCE

LANE

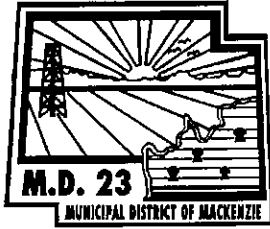
SIGN

BERM

DESIGN CONCEPT-PARKING..
HILL PARK SITE LA CRETE

↑ NORTH Aug 19 '03





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	April 6, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	R.E.D.I. Update - Delegation
Agenda Item No:	5. d)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Mike Osborne will provide an update on the REDI initiatives.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

For discussion.

Review:

Dept.

C.A.O.



REGIONAL ECONOMIC
DEVELOPMENT INITIATIVE
For Northwest Alberta

EXECUTIVE SUMMARY

- The Regional Economic Development Initiative Association for Northwest Alberta (REDI) is a partnership between the Town of High Level, the Town of Rainbow Lake, the M.D. of Mackenzie, Paddle Prairie Métis Settlement, La Crete Chamber of Commerce, Rainbow Lake Chamber of Commerce, High Level Chamber of Commerce, Fort Vermilion Board of Trade and other industry partners.
- The economy of the region is very diverse and includes forestry, agriculture and oil and gas. Other significant components of the economy include a burgeoning tourism market, value-added agriculture and a strong service industry. High Level alone has some 1,000 hotel rooms.
- REDI's mission statement is "To support retention and expansion of industries from within the region and identify and attract industry from outside the region".
- The REDI Board of Directors have identified five (5) core businesses for the alliance:

Core Business 1: Build REDI Organizational Structure

Core Business 2: Information Management, Marketing and Advocacy

Core Business 3: Regional Infrastructure Assessment & Development

Core Business 4: Investment Attraction and Trade Promotion

Core Business 5: Value-added Agriculture

- Each core business consists of a number of initiatives and activities that REDI will undertake during 2003-04. REDI is in its infancy - beginning its alliance status in the summer of 2003.

REDI BUSINESS STRATEGY

#	CORE BUSINESS	INITIATIVES
1	Build REDI Organizational Structure & Regional Capacity	<ul style="list-style-type: none"> ▪ Community Economic Development Training ▪ Inventory of programs, services & key contacts ▪ Facilitating shared municipal service delivery
2	Information Management, Marketing and Advocacy	<ul style="list-style-type: none"> ▪ Communication & information exchange and dissemination ▪ Marketing plan development ▪ Business directory ▪ Inventory existing community marketing tools

3	Regional Infrastructure Assessment & Development	<ul style="list-style-type: none"> ▪ Inventory of assets: businesses, available lands and structures, education and healthcare resources, natural resources etc. ▪ Survey of municipal and industry leaders on infrastructure needs and priorities ▪ Explore ways to enhance value of region's airports
4	Investment Attraction and Trade Promotion	<ul style="list-style-type: none"> ▪ Euromission 2004
5	Value-added Agriculture	<ul style="list-style-type: none"> ▪ Confined Feedlot Operations ▪ Ethanol/biodiesel

- The corporate structure of REDI consists of a Board of Directors, which is comprised as follows: two appointed from each member municipality, one from each member Aboriginal organization and one from each Chamber of Commerce or Board of Trade. The Management Committee is made up of four Directors and the five Core Business Committees receive additional support from Mackenzie Economic Development Corporation (MEDC) and Alberta Economic Development (AED). The Management Committee shall co-manage the alliance with the AED representative from AED in Peace River. REDI is located at the MEDC office in High Level.
- The main sources of revenue for REDI initially will be from annual membership fees collected from member municipalities, Chambers of Commerce and Boards of Trade, member First Nations and industry partners. Additional funding is supplied through an annual funding agreement with Alberta Economic Development. Alberta Municipal Affairs, through their Regional Partnership Initiative, and managed by the M.D. of Mackenzie #23 has made available an exploration grant in the sum of \$75,000. These funds, through a MOU between REDI and the M.D. of Mackenzie #23, will be accessed by REDI to pursue their core businesses. Other provincial and federal programs will be accessed where possible.

BACKGROUND

The current business plan covers the period April 1, 2003 to March 31, 2004 of the Regional Economic Development Initiative Association (REDI), a partnership of four municipalities that have come together to promote and encourage business and economic development within the region. Specifically, it documents the alliance's strategic direction, core businesses, priorities, corporate structure, operations and projected financial statements.

REDI is registered as a society under The Societies Act of Alberta in the name of Regional Economic Development Initiative Association for Northwestern Alberta. The Society Bylaws of REDI include the membership requirements, procedures for meetings, and roles and responsibilities for the Board of Directors and officers.

REDI serves the area roughly outlined by the Municipal District of Mackenzie # 23, south to Keg River, Alberta and its population of approximately 23,000 plus residents. The four (4) municipalities that are participants in REDI are noted below along with their populations according to their 2003 municipal census. In the case of Rainbow Lake and Paddle Prairie, the 2001 federal census is used.

Population of Participating Communities

Municipality	2003
Town of High Level	4200
Town of Rainbow Lake	1186
M.D. of Mackenzie	9600
Paddle Prairie Métis Settlement	1200
Total	16,186

The region, encompassed by REDI, is geographically located in the far northwest portion of Alberta and is located within the M.D. of Mackenzie #23 and the Métis settlement of Paddle Prairie. Despite its remote location, it is one of the few regions of Canada that is experiencing rapid and strong growth, both in its economy and population base.

The economy of the region is very diverse with hospitality, forestry, oil and gas and agriculture all strong and growing. Detailed information on agriculture is available from Statistics Canada's Agriculture Census 2001 Data.

The year 2002 was used by REDI to conduct interviews, workshops and general meetings with municipal, community, and business leaders within REDI's region. This research indicated a significant desire to build upon what is currently in the region and to develop new opportunities, particularly in value-added agriculture, which will increase the population, provide job opportunities, especially for youth, and help diversify the regional economy. Additionally, the REDI Board of Director's sees great opportunity in looking to the Northwest Territories as a trading partner and to the Mackenzie Pipeline as possessing great opportunities.

Considerable work has been done by the Management Board of REDI toward achieving provincial recognition as a regional economic development alliance. Grants with Alberta Municipal Affairs and Industry Canada's PEMDI grant have been applied for. In March of 2003, the M.D. of Mackenzie was informed of their success in applying for the AMA Exploration Grant in the sum of \$75,000 through an MOU with REDI. REDI will be able to access these funds to carry out their core businesses.

MISSION STATEMENT

The Regional Economic Development Initiative Association for Northwestern Alberta has as its mission statement:

“To support retention and expansion of industries from within the region and identify and attract industry from outside the region”

The above mission statement highlights the importance of maintaining and growing a strong core of industries from within the region as well as working together to attract industry from outside the region. REDI members believe that by working together they can and will bring about growth from within and from outside the region.

Since the member communities of REDI are experiencing a growing economy and population, the REDI management board will strive to ensure that this growth is maintained.

For More Information

Please Contact

**The Regional Economic Development Initiative for Northwestern Alberta
c/o Box 210
High Level, Alberta T0H 1Z0**

Phone: 780-926-4233



REGIONAL ECONOMIC DEVELOPMENT INITIATIVE Organization for Northwestern Alberta

The mouse that roared! MOU "a cause for celebration!"

In this issue:

- We're growing! 2
- Road to prosperity 2

As you stretch out an Alberta road map across your desk, your eyes are immediately drawn to the myriad of roadways that intersect the bottom half of the map. It's not difficult to see where the majority of Alberta's population lives.

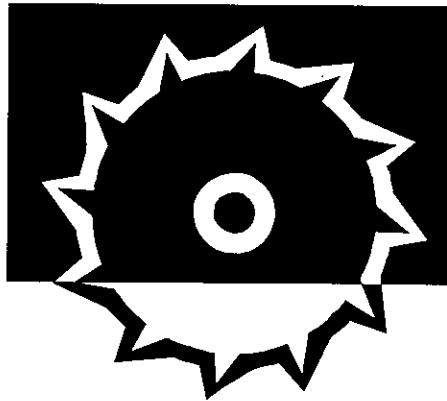
As your eyes move up the map, the towns and villages become scarcer, the roads further apart and the distances between municipalities wider. But as The Friendly Giant used to say, day after day, 'Look up, look waaay up' and ... there you'll find the newest regional alliance: REDI the Regional Economic Initiative for Northwest Alberta. With just three community members, the Paddle Prairie Metis settlement and four chambers of commerce, REDI is the smallest alliance in terms of membership and population.

In terms of energy and determination to get things done, well, REDI is right up there with the big boys. It's no secret what industries drive Alberta's economy: Forestry, oil & gas and agriculture. And in the REDI region, there is plenty of all three.

Add to that mix a young and willing workforce and community board members with a passion for economic development and you have the right ingredients for success. So much so that Minister of Alberta Economic Development Mark Norris approved alliance status and signed an MOU

with REDI on September 18, 2003.

Like all alliances, REDI had its growing pains. Being comprised of just three municipalities – each with offices about an hour apart – made it even more challenging. But the Town of Rainbow Lake, M.D. of Mackenzie and the Town of High Level overcame those barriers, realizing that success comes from working together.



REDI is ready!

What helped was the fact the region is growing. More and more young, skilled people are moving into the communities and, with them, more and more opportunities. In 2001, the Town of High Level with a population of 4,000 saw more than \$40 million dollars in development permits issued. And both Rainbow Lake and the M.D. are witnessing similar growth and equally encouraging economic growth. Nestled in the M.D. are Fort Vermillion and La Crete. Fort Vermillion pos-

sesses many tourism opportunities and La Crete is enjoying growth both in the economy and population.

The board members of REDI have recognized the need to control growth and to plan for the future. So an aggressive year of grant applications has resulted in funds to pursue a variety of projects. The Alberta Municipal Affairs exploration grant and PEMD-I funding will allow REDI to pursue every-

thing from intensive livestock operations to regional airport structure to Emigrate 2004.

With five core businesses highlighted in REDI's business plan for 2003 – 2004, REDI board members will have their hands full. And just as the sun never sets in northern Alberta in the summertime, the work never seems to stop. Potential economic benefit from the construction of the proposed Mackenzie Pipeline and the development of

Highway 58 from Rainbow Lake to Fort Nelson are two additional opportunities already waiting to be explored.

So fold up your map and tuck it away, for with REDI up and running it won't be long before you'll need to purchase a new one ... one where your eyes start at the top of the map.

For more information on REDI please contact Mike Osborn of the REDI Management Committee at 780-926-7304.

Your REDI Management Board

- Iris Kurash, Chair, Rainbow Lake
- Willie Wieler, Vice-Chair, M.D. of Mackenzie
- Clark McAskile, Treasurer, High Level
- Mike Mihaly, High Level
- Walter Sarapuk, M.D. of Mackenzie
- Lil Sokoloski, Fort Vermillion Board of Trade
- Kurt Ferguson, Paddle Prairie
- Kelly Drover, Rainbow Lake
- John W. Dreidger, La Crete Chamber
- Boyd Langford, Rainbow Lake Chamber
- Mike Osborn, High Level Chamber

Feedlots an economic trough too?

This M.D. is feedlot-friendly! REDI hopes to turn something no one else wants into an economic boost.

The term 'confined feed lot operation' (CFO) has come to have a negative connotation, and residents of municipalities across the province seem to be calling 'foul!' as soon as the word 'feedlot' is uttered.

The M.D. of Mackenzie recognized that, as well as significant economic potential CFOs can bring to its municipi-

ality, given its location and topography.

Harvey Prockiwi, M.D. CAO, said the municipality started looking at CFOs (formerly Intensive Livestock Operations - ILOs) about two years ago.

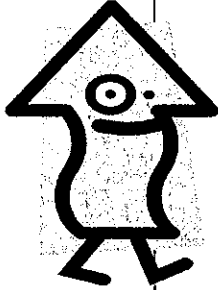
"We saw great potential in these types of pursuits, and set up a task force," Prockiwi recalls. Via a series of public meetings, and other research methods, administrators soon

learned that although CFOs seemed to make sound economic sense, residents were opposed. For two good reasons: Odor and environmental concerns.

"We were met with the typical 'not-in-my-backyard' syndrome," Prockiwi recalls.

So, they changed their strategy. Council looked at solutions, and other ways of coping with the obstacles.

Up, up, up! Population levels keep climbing



There are many unique characteristics about north-western Alberta. Aside from the rugged scenery, fertile farmland, resource-rich landscape, and pioneering spirit, High Level, the M.D. of McKenzie and Rainbow Lake can lay claim to the fact they makeup one of the youngest populations in the country.

With the average age between 18 and 24, and population increasing every year, the area won't be too worried about building wheelchair ramps and seniors homes ... at least for a few years. The vitality of the region is exuded anywhere you go.

These are communities that believe in taking matters into their own hands. After the 2001 federal census, the municipalities of High Level and the M.D. of Mackenzie weren't buying the numbers. So they decided to do their own. And, as suspected, federal census numbers were low.

John Crisp, Municipal Secretary for the Town of High Level, said the town's own census in 2002 and then again in 2003 show different results. So too did a census his administration completed on behalf of the Town of Rainbow Lake.

However you count it, one thing seems clear: More people are calling the area home. At a time when many municipalities are recording a downturn, population here is consistently increasing.

Barb Spurgeon, Executive Assistant, M.D. of Mackenzie, reports an impressive 9.1 per cent increase in population figures from 2001. "That percentage is even higher when you compare it to the 1996 federal census," she adds. "We're up 21 per cent." Today, some 9,687 reside in the M.D. and it's indisputable that is more than 60 per cent jump from figures taken in the 1982 federal census. This year, Spurgeon believes the total population is very close to 10,000.

"If you average out our population growth over the past 20 years, the M.D. has shown a consistent three per cent growth per annum," Spurgeon said. Nearly 70 per cent are under 35 years of age, and more than 43 per cent are under the age of 18. She points out a mere 5.2 per cent are over the age of 65.

In High Level, the story is much the same. Today, 4,159 call High Level home, at least for part of the year

(that total includes 415 temporary residents with permanent homes elsewhere). Almost half the population is under 25 years of age.

Demographics come into play in a big way when municipalities sit down to focus on planning issues. "We wanted to understand our demographics and the needs of our communities," explains Spurgeon. "Infrastructure needs to reflect that. Do we need to look at playgrounds or wheelchair accessible sidewalks?"

Of course, the young population is evident – even without the process of a census. Rainbow Lake, for example, is a new town, settled in 1968 by 380 new residents with the discovery of oil. The 2002 census recorded 1,186 (permanent) residents, and that's a four per cent increase over the previous year. The average age is 29, and 70 per cent are between the ages of 18-54. As Crisp points out, the seasonal population in Rainbow Lake is "very different" and probably doubles. "The interesting thing is that there is almost no one over the age of 54 .. and not a single resident over 75," Crisp said.

"Working together as a region will insure we have a strong and growing future."

*Iris Kurash
REDI Chair*

Feedlot friendly ..

"We looked at alternatives to the traditional feedlot operation – that being liquid manure stored in huge lagoons and pumped onto agricultural land," he said. Alternative methods of handling manure were examined, such as those employed by the PureLean Hog operation near Medicine Hat. This CFO has been successful in processing manure into compost – manure never leaves the facility. PureLean was selected as one of the finalists in the 2002 Alberta Emerald Foundation for Environmental Excellence Awards in the small business category.

Development permits come through the Natural Resources Conservation Board, though the municipality has input.

Prockiwi said the M.D. has delegated authority for CFOs to its Agriculture Services Board. Earlier this year, members and councillors attended a manure-management conference in Lethbridge.

In the end, though, Prockiwi said the community needs to support the initiative. He points to

an existing CFO, Mackenzie Pork, that utilizes traditional liquid manure spreading and has recently expanded operations. "The community is opposed to the operation, and it is unpopular," he said. "If we can make this work, and secure better methods of handling animal waste and the odor produced in a traditional feedlot, it will be better for everyone, even the operator."

He adds alternative operations require a different way of thinking, and can indeed be profitable. Operations such as PureLean are successful around the world, proof positive it can be done ... with the support of the local community.

A marketing study is currently being completed, and REDI will be instrumental in devising an effective strategy alongside the MD of Mackenzie to work for the benefit of the region.

Concludes Prockiwi, "We see a huge potential in this area, and we want to do it right."

A highway to prosperity?

An upgrade of a 188-kilometre stretch of highway near Fort Nelson should provide a catalyst for economic development in the region.

The project, which involves the Sierra Yoyo Desan (SYD) Road, will result in an increase in oil and gas activities

and development opportunities.

Tenders closed Aug. 15 for the project, which will include the design, construction, financing, operation and maintenance of the multi-user resource road northeast of Fort Nelson.

The project will include construction of a bypass, including a Fort Nelson River bridge to connect Hwy. 97 to the SYD Road. The upgrade of the SYD Road will also include maintenance and operations.



The SYD project should result in an increase in economic activity



**REGIONAL ECONOMIC DEVELOPMENT INITIATIVE
ASSOCIATION FOR NORTHWESTERN ALBERTA**

**Meeting Report
Tuesday March 02, 2004**

The following is a brief overview of the topics discussed at the recent meeting of the REDI Board, for your information.

Attendance:

Mike Mihaly Tony Schulter Sylvia Kennedy
John W. Driedger Boyd Langford Lil Sokoloski
Clark McAskile

Guests:

Maryse Maurice, North Peace Applied Research Association
Kelly Zeleny, North Peace Applied Research Association
Gary Peterson, Innovation Network
Bruce Routley, Innovation Network

Staff:

Mary Klassen Mike Osborn Gary Johnson Pat Maloney

1. Information Items and reports

a. Financial report

Financial statements for January were included in package.
There were also details of the costs for EuroMission trip.

b. (1) Value added Agriculture

Gary Johnson, Mike Osborn and Mike Mihaly had a meeting with Western Diversification on February 03, 2004 to discuss future opportunities.

(2) Recreational study

All board members have received a copy of Carl Leary's recreation study.

(3) Airport study

Pat Maloney gave a power point presentation on the draft of the Regional Airport study, with recommendations. She will work second step recommendations and also of their costs.

(4) **Other and work plan**

Work is underway on completing all projects by the dead line given to us by AED and PEMD – 1. Projects being worked include a communications plan, regional profiles and a regional business directory database.

2. Northern Opportunities Committee Update

Mary Klassen has compiled a file of northern newspaper clippings on the Mackenzie Valley Pipeline for everyone to view.

3. NWT trip

The trip to Yellowknife went well, we were welcomed very nicely. Follow-up will take place this spring.

4. Agricultural Survey

At the time of the meeting we had received 79 completed surveys. It was agreed at the meeting that most people feel we need to work on getting marketing board quotas reviewed in our region in order to enhance agriculture in the region.

5. Immigrate 2003

All plans are now in place for our delegates to go to Europe and Germany to promote immigration to our region. We are also hoping to recruit people that are looking to invest.

6. NADC Opportunities Conference

REDI is minimally co hosting the NADC event. Chair Willie Wieler will not be available, it was decided that vice chair Clark McAskile will make the welcoming speech.

7. Correspondence

Letters (and presentations) were received from the Innovation Network and North Peace Applied Research Association.

It was agreed to enter into a partnership with NPARA and work with them to enhance Value Added Agriculture in the region.

The Innovation Network representatives will take back the partnership discussion questions to PREDA. REDI may be interested in working with the Innovation Network on a fee for service basis.

8. Marketing-Peace Air-Central Mountain Air

A brief description of the In Fight magazine was in the meeting package along with prices for different size ads. Everyone agree that is would be a good way of advertising for us.

9. AGM

Annual General meeting has been scheduled for April 08, 2004; agenda will be drafted and circulated.

10. Provincial Conference

The Provincial Conference is being held on March 23-26, 2004. Mike Osborn was asked to attend on REDI's behalf.

11. Administrative Items

None

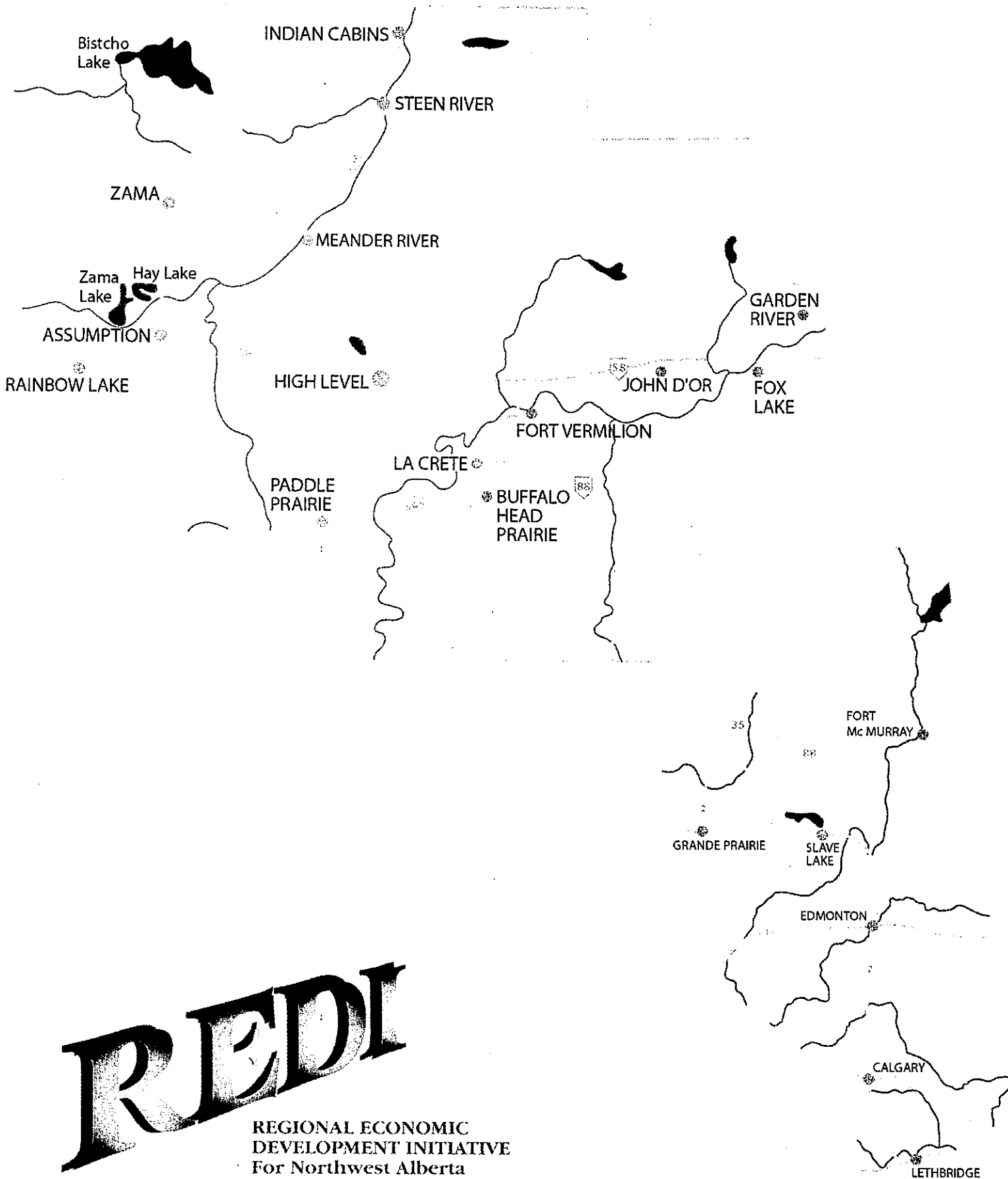
12. Around the Table

None

13. Next Meeting and Adjournment

Meeting was adjourned at 7:05 pm

For more information, please contact Mike Osborn or Mary Klassen at (780) 926-4233.



REDI

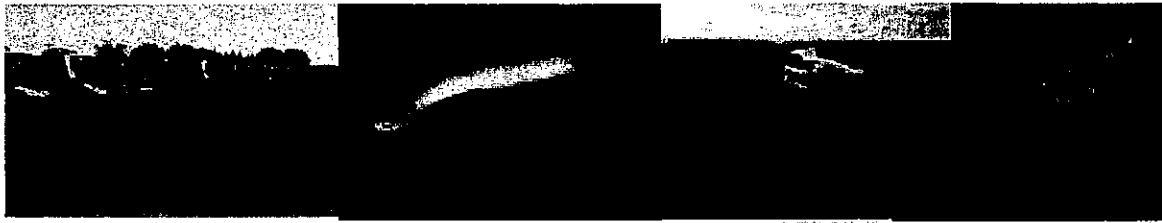
REGIONAL ECONOMIC
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For Northwest Alberta



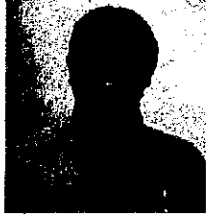
REGIONAL ECONOMIC
DEVELOPMENT INITIATIVE
For Northwest Alberta

REDI Contacts February 2004

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<p>Tony Schulter <i>RL Chamber of Commerce</i> Box 242 Rainbow Lake, AB T0H 2Y0 Ph: (780) 956-3030 Fx: (780) 956-3028 Cell (780) 956-4351 Email: schulter@telusplanet.net</p>	<p>Sylvia Kennedy <i>HL Chamber of Commerce</i> Box 1875 High Level, AB T0H 1Z0 (780) 926-4883 (780) 926-2140 Hm Fax (780) 926-3820 Cell (780) 841-9590 Sylvia.kennedy@c21prime.com</p>	<p>Boyd Langford <i>Town of Rainbow Lake</i> Box 708 Rainbow Lake, AB T0H 2Y0 Wk: (780) 956-3979 Home: (780) 956-2500 Fax: (780) 956-3473 Cell: (780) 956-5040 E-mail: blangford@evereadyindustrial.com</p>
<p>Willie Wieler (REDI Chair) <i>Council Member, MD # 23</i> Box 640 Fort Vermilion, AB T0H 1N0 Wk: (780) 928-3339 Hm: (780) 928-2917 Fax: (780) 928-2015 Cell: (780) 841-1507 E-mail: parts@peacefarm.com</p>	<p>Walter Sarapuk <i>Rep: MD # 23</i> Box 625 Ft Vermilion, AB T0H 1N0 Wk: (780) 927-4562 Cell: (780)841-9039 Fax: (780)927-4562 Cell: (780)926-6384 E-mail: wsarapuk@md23.ab.ca bobbys@telusplanet.net</p>	<p>John W. Driedger <i>Rep: La Crete Chamber</i> Box 325 La Crete, AB T0H 2H0 Hm: (780) 928-2131 Fax: (780) 928-2700 Cell: (780) 926-1883 jwdriedger@md23.ab.ca</p>
<p>Lil Sokoloski <i>Ft Verm Board of Trade</i> Box 849 Fort Vermilion, AB T0H 1N0 Hm: (780) 927-3588 Fax: (780) 927-3699 Cell: (780) 926-6422 Email: lsokolos@incentre.net</p>	<p>Kurt Ferguson <i>EDO, Paddle Prairie</i> Box 58 Paddle Prairie, AB T0H 2W0 Phone: (780) 981-2227 Fax: (780) 981-3737 Cell: (780) 841-7774 E-mail: paddleprairie@canada.com</p>	<p>John Watt (Town of Rainbow Lake) Husky Energy Box 155 Rainbow Lake, AB T0H 2Y0 Phone (780) 956-8723 Cell (780) 956-4275 Fax (780) 956-8085 John.d.watt@huskyenergy.ca</p>



Message from the Chairperson



Willy Wieler

Northwest Alberta is REDI! Our region is one of the few regions of Canada that is experiencing rapid and strong growth, both in its economy and population base.

Willy Wieler
Councillor, MD of MacKenzie

Regional Economic Development Initiative for Northwest Alberta

Purpose

REDI is geographically located in the far northwest portion of Alberta and provides a forum for regional leadership and implementation of economic development activities for the region. REDI is a young alliance that realizes the need to build on a strong foundation, develop administrative infrastructure and a long-term business plan.

Successes

REDI recognizes the importance of communication. One of its early successes has been developing an effective communication strategy, both internally and externally: the board believes this to be the key to maintaining membership and supporting other key initiatives. Another success has been the open dialogue with neighbors to the north: REDI and its businesses have had excellent talks with the Yellowknife community on mutually supported development opportunities.

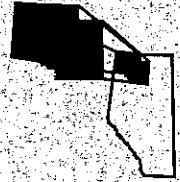
Initiatives

At present the main focus of REDI is completing a one-year, and a three year business plan as well as establishing policies and procedures, completing a regional SWOT analysis and prioritizing specific economic opportunities for the region. The REDI Board has been working on its regional infrastructure, with a strong focus on airport service access to and from the north.

Opportunities

The economy of the region is very diverse and includes forestry, agriculture and oil and gas. Other significant components of the economy include a burgeoning tourism market, value-added agriculture and a strong service industry. High Level alone has some 1,000 hotel rooms.

REDI members recognize that their strong economic growth is derived from the development natural resources in the region. Its members look forward to developing new opportunities, particularly in value-added agriculture, which will increase the population, provide job opportunities, especially for youth, and help diversify the regional economy. Additionally the REDI Board of Director's sees great opportunity in looking to the Northwest Territories as a trading partner and to the Mackenzie Pipeline as possessing great opportunities.



REDI region

Population: 15,613

Communities: 4

Working With Our Neighbors

"Our trade mission to Yellowknife exemplifies our belief about the importance of working with our neighbors on business development opportunities. There is great savings for the communities, and investment opportunities for businesses to take advantage of from working together. I am impressed with the growth potential that exists!"

Mike Mihaly
Mayor
Town of High Level

Regional Economic Development Initiative for Northwest Alberta

mission

To support retention and expansion of industries from within the region and identify and attract industry from outside the region.

chairperson

Willy Wieler, Councillor, MD of MacKenzie
 TEL: 780-928-3339
 Email: parts@peacefarm.com

member pop. base

15,613

secretariat

Mary Klassen
 TEL: 780-926-4233
 FAX: 780-926-2162
 Box 210, 9908 - 99 St.
 High Level, AB T0H 1Z0
 E-Mail: redi@medc.ab.ca

website

www.redi.ab.ca (under development)

priorities and accomplishments

Organization Structure	A society under The Societies Act of Alberta.
Core Business:	Initiatives:
Build REDI Organizational Structure & Regional Capacity	- Community Economic Development Training - Complete three-year business plan - Inventory of programs, services & key contacts - Facilitating shared municipal service delivery
Information Management, Marketing and Advocacy	- Communication & information exchange and dissemination - Marketing plan development - Business directory - Inventory existing community marketing tools
Regional Infrastructure Assessment & Development	- Inventory of assets: businesses, available lands and structures, education and healthcare resources, natural resources etc. - Survey of municipal and industry leaders on infrastructure needs and priorities - Explore ways to enhance value of region's airports
Investment Attraction and Trade Promotion	- Trade mission to the NWT - Emigrate 2004
Value-added Agriculture	- Confined Feedlot Operations - Ethanol/biodiesel

member communities (4)

Cities	Towns	Counties/MD	Aboriginal
	High Level Rainbow Lake	MD of Mackenzie No. 23	Paddle Prairie MS*

* Also a member of PREDA

MS = Metis Settlements represented by Metis Settlement General Council



**REGIONAL ECONOMIC DEVELOPMENT INITIATIVE
ASSOCIATION FOR NORTHWESTERN ALBERTA**

**Meeting Report
Wednesday, January 14, 2004**

The following is a brief overview of the topics discussed at the recent meeting of the REDI Board, for your information.

Attendance:

Mike Mihaly Tony Schuler Sylvia Kennedy
Walter Sarapuk John W. Driedger Iris Kurash – Via phone

Staff:

Mary Klassen Mike Osborn

1. Information Items and reports

a. Financial report

Financial statements for December were included in package.

Copy of ATB bank statement was also included.

b. (1) Ethanol & CFO

We have arranged a meeting with Western Diversification on February 03, 2004 to seek funding for a feasibility study.

(2) Recreational study

Carl Leary's draft recreation study was handed out and it was agreed that it would be sent to all board members before it was circulated.

(3) Airport study

Pat Maloney's e-mail was included in package, explaining how she has just now received the economic information she was looking for. She will have a draft report ready for us ten days prior to our next meeting on February 18.

(4) Other and work plan

REDI secretariat is working on compiling a database for the region and municipal profiles have been started.

2. Northern Opportunities Committee Update

Mary Klassen has compiled a file of northern newspaper clippings on the Mackenzie Valley Pipeline for everyone to view if they wish. Jennifer Bisley has a report that will be available for March 12, 2004.

Mike Osborn will be attending the Oil and Gas Show in Calgary along with the Rainbow Lake Chamber. Paddle Prairie has agreed to co-sponsor the trip. Other partners are being sought. REDI has asked PSAC (Petroleum Service Association of Canada) for information regarding Membership.

3. NWT trip

The Town of High Level and REDI are organizing a trip to Yellowknife.

4. Agricultural Survey

The advertisement informing people of the survey went into all papers and The Big Deal Bulletin last week. Surveys were in mailboxes by Friday. At time of meeting, 24 surveys have been returned.

5. Immigrate 2003

REDI is gathering information to promote the region, i.e.: maps and brochures, the information must be sent ahead prior to the event. Enclosed in the meeting package is a summary of results from last year's event. It was a huge success and 2004 is to be bigger and better. Albertafirst.com is the web site employers can use to post their job opportunities. It was suggested at the meeting that we advertise this.

6. NADC Opportunities

The draft agenda was circulated and it was agreed that REDI would sponsor a coffee break for the transportation session to held on March 11, 2004

7. Correspondence

None

8. Public Lands

Walter Sarapuk circulated a copy of the letter that was sent by Minister Michael Cardinal declining the proposal by the MD 23 to retain the availability of white zone land for farmers. He asked that a letter of support for the MD's position be sent by REDI to the minister. REDI agreed and a letter will be sent shortly.

9. Green Zone to White Zone

In 1996 the Municipal District of Mackenzie transferred two white zone parcels to green zone with the expectation that green zone would be given to white zone in return in the future. A map was presented by Walter Sarapuk to show each area to be requested. It was agreed that REDI would support this request.

10. Albertfirst.com

Albertfirst.com is a 10 year old provincial program that was changed into a not for profit organization. REDI will use Albertfirst.com as the primary tool for development of the region's business database and will secure memberships for REDI, High Level, Rainbow Lake and the MD for one year as a trail membership.

11. Administrative Items

None

12. Around the Table

REDI members stated that they are pleased with the way things are progressing.

13. Next Meeting and Adjournment

The next REDI meeting will be at 4 PM, February 18, 2004 at the MEDC's Boardroom.

For more information, please contact Mike Osborn or Mary Klassen at (780) 926-4233.

8. Around The Table

Walter Sarapuk commented that he visited a biomass ethanol plant that a Hudderrite community had build for 3 million dollars and are saving half a million each year. Walter also had some concerns that land was being sold to individuals who are not clearing it.

9. Next Meeting and Adjournment

Next meeting will January 14, 2004 at 4:00 pm at the MEDC boardroom.

Date was set for February 18, 2003 at 4:00 pm at the MEDC boardroom.

For More Information, please contact Mike Osborn or Mary Klassen at 780-926-4233.

(3) Airport Study

Pat Maloney's airport study workshop summary was included in meeting package and reviewed.

(4) Other

Mike Osborn went through the revised draft of the REDI work plan with revised allocations and tasking. He will work with the management committee as outlined.

(5) Pipeline Committee update

Jennifer Bisley from NADC is still doing a great job. The information regarding the Mackenzie Valley Pipeline is not consistent. REDI is looking into possibly hiring a newspaper clipping service that would clip articles pertaining to any of the pipelines and has taken a subscription for the NWT newspapers.

2. Innovation network Proposal

At the recent MEDC meeting, the Innovation network proposal was declined and referred to REDI. A letter will be sent stating REDI may be interested but we will require more information. REDI is willing to meet with them if they are in the area.

3. AED staff changes

Dan Dibbelt has left the AED and they are considering refilling the position. Letter from Mark Norris was included in meeting package. Everyone was in agreement that the Region needs an AED representative on a full time basis

4. NWT Trip

It was suggested that this be a council to council meeting and invite the Chambers and REDI to come with them.

5. Agriculture Survey

It was decided that the cost of colour was too high and we would go ahead with copies in black and white. A few minor changes would also be made to the wording. Surveys will go into mailboxes the first or second week of January so as not to get lost in the Christmas flyers. It was decided that an ad would go into the Echo, The Pioneer, and The Big Deal Bulletin making people aware of survey coming.

6. Elections

The new Chair elected is Willie Wieler nominated by Sylvia Kennedy
The new Vice Chair elected is Clark McAskile nominated by Mike Mihaly
The new Sectary Treasurer is Iris Kurash nominated by Clark McAskile

7. Emigrate 2004

It was agreed that Mike and Ethel Mihaly be asked to attend Immigrate 2004 to represent our REDI region. Grant funds received from the Government of Canada for this purpose will be used.



REGIONAL ECONOMIC DEVELOPMENT INITIATIVE
For Northwest Alberta

Meeting Report

Wednesday, December 2003

The Following is a brief overview of the topics discussed at the recent meeting of the REDI Board, for your information.

Attendance:

Iris Kurash – Chair
Sylvia Kennedy
Willy Wieler

Mike Mihaly
Walter Sarapuk
John W. Driedger

Tony Schulter
Clark McAskile

Staff:

Mary Klassen

Mike Osborn

Contractors:

Carl Leary (Phone)

1. Information Items and Reports

a. Financial report

Financial statements for November and December to date were included in package. Copy of ATB bank statement was also included.

b. (1) Ethanol & CFO

Mike Osborn reviewed the notes from the last Committee meeting, which was held on November 14, 2003.

(2) Recreational Study

Carl thanked everyone that was involved; communities, boards, individual people and everyone had been most helpful. To date he has 318 responses and really good input from the youth. He is planning on having his report in by the 19th of December. He pointed out that there are other options rather than just Government for funding, ie: societies and businesses and that the REDI Board will determine the final recommendations based on his findings. Fort Vermilion has some of the oldest history in Alberta something should be done to make sure we keep that history like keeping the Federal and Provincial government up to date and informed. An increase in bus tours was mentioned as well as more cultural exercises in Paddle Prairie. All communities want to be independent in their recreational activities.

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	April 6, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	PUBLIC HEARING Bylaw 413/04 – Land Use Bylaw Amendment to Add Zoning and Conditions
Agenda Item No:	(b a)

BACKGROUND / PROPOSAL:

The request to add another zoning to the Rural Country Residential District to better accommodate the various needs of the public, was presented to Council at their March 9, 2004 meeting. Council passed first reading to Bylaw 413/04.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is Bylaw 413/04 which adds to the MD Land Use Bylaw Rural Country Residential District 4 "RC4". RC4 would allow for houses and shops but not mobile homes.

Rural Country Residential District "RC" should be removed from the Land Use Bylaw as it has been replaced with Rural Country Residential District 2 "RC2".

COSTS / SOURCE OF FUNDING:

N/A


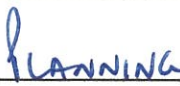

RECOMMENDED ACTION (by originator):

MOTION

That second reading be given to Bylaw 413/04 being a Land Use Bylaw amendment to add zoning for Rural Country Residential District 4 "RC4" and remove Rural Country Residential District "RC".

MOTION

That second reading be given to Bylaw 413/04 being a Land Use Bylaw amendment to add zoning for Rural Country Residential District 4 "RC4" and remove Rural Country Residential District "RC".

Review: 	Dept.  PLANNING	C.A.O. 
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MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 413/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23**

**IN THE PROVINCE OF ALBERTA
TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie No. 23 Land Use Bylaw, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to add zoning for Rural Country Residential District 4 "RC4" to better specify particular uses for multi-lot country residential subdivisions within the Municipal District of Mackenzie No. 23.

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That the following Section 5.3.E be added to the Municipal District of Mackenzie Land Use Bylaw as follows:

5.3.E RURAL COUNTRY RESIDENTIAL DISTRICT 4 "RC4".

The general purpose of this district is to provide for the development of multi-lot country residences.

A. PERMITTED USES

- (1) Single detached dwelling.

B. DISCRETIONARY USES

- (1) Ancillary building or use.
- (2) Bed and breakfast.
- (3) Home based business.
- (4) Public use.
- (5) Garden suite.
- (6) Owner/Operator business.
- (7) Shop.

C. LOT AREA

(1) Country Residential Uses:

- a) Minimum Lot Area: 1.2 hectares (3.0 acres).
- b) Maximum Lot Area: up to 2.02 hectares (5 acres) unless otherwise approved by the Subdivision Authority.

D. MINIMUM FRONT YARD SETBACK

Lot fronting onto a provincial highway or local road:
40.8 metres (134 feet) from right of way.

Lot fronting onto an internal subdivision road:
15.24 metres (50 feet) from right of way.

E. MINIMUM SIDE YARD SETBACK

7.6 metres (25 feet) from property line, or

in the case of a corner site the width of the side yard adjoining the side street shall not be less than 15.24 metres (50 feet), or

15.2 metres (50 feet) from property line adjacent to "Agricultural" or "Forestry" districts.

F. MINIMUM REAR YARD SETBACK

7.6 metres (25 feet), or

15.2 metres (50 feet) from property line adjacent to "Agricultural" or "Forestry" districts.

G. MAXIMUM SHOP SIZE

Maximum floor area is 12.19 meters by 18.28 meters (40 feet by 60 feet) or 222.83 square meters (2,400 square feet).

Maximum height is 6.09 meters (20 feet).

H. ADDITIONAL REQUIREMENTS

- (1) Buildings shall be of new construction unless otherwise required by the Development Officer. Exterior finish to be wood, metal, or similar siding, brick or stucco to the satisfaction of the Development

Officer. The finish and appearance of buildings should complement other structures and natural site features.

- (2) The side and rear yards of the lots must be screened through the use of trees or have some other suitable screening as approved by the Development Officer.

H. THE KEEPING OF ANIMALS

A maximum of one non-domestic animal per 3-acres or 2 non-domestic animals per 5 acres.

I. REZONING REQUIREMENTS

1. In order to ensure a firm commitment for development has been received the following are requirements for the rezoning application:
 - (a) An Area Structure Plan for the parcel.
 - (b) A minimum of 10 parcels per rezoning application, or where the total area to be rezoned is less than 20.2 hectares (50 acres), the total developable area must be subdivided.
 - (c) The subdivision must have legal access that meets Municipal District of Mackenzie standards.
 - (d) Where the existing municipal road is not up to the standard required for the parcel, a road request or upgrade must be part of the subdivision application.
2. Once approval has been granted, the developer shall have a period of one (1) year, or as required by the Development Authority, to develop the subdivision including, but not limited to, the installation of utilities, roads and plan registration.

J. SUBDIVISION REQUIREMENTS

1. The Developer shall enter into a Developer's Agreement with the Municipality for payment of off-site levies, if required, for rural multi-lot subdivisions.
2. No subdivision shall be approved unless utility services, including water supply and sewage disposal, can be provided with sufficient capacity to accommodate development of the proposed parcel(s).

3. The Developer shall submit, along with his subdivision application, a Water Management Plan as required by the Water Act RSA 2000 Chapter W-3.
 4. The Subdivision Authority may require a sewage collection report from a qualified plumbing inspector to ensure sewage disposal will not have a negative impact on the parcel and/or adjacent land or water resources.
 5. Municipal Reserve money in the amount of 10% of market value of the proposed subdivision land or 10% land if required for parks or schools.
2. That the following Section 5.3.A Rural Country Residential District "RC" be removed from the Municipal District of Mackenzie Land Use Bylaw.

First reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	April 6, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	PUBLIC HEARING Bylaw 414/04 – Land Use Bylaw Amendment Parcel Density and Farmstead Separation
Agenda Item No:	6 b)

BACKGROUND / PROPOSAL:

Bylaw 414/04 was presented to Council on March 9, 2004 and first reading was passed.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Where fragmented parcels are difficult to be accessed for farming or too small to be subdivided and remain viable for farming, we are requesting that the landowner be given the option to subdivide the entire fragmented parcel. A fragmented parcel may have a total of 20 acres but the creek banks take up a good portion of that. Our bylaw will only allow a 10 acre subdivision rendering the remainder of that property useless.

The Planning and Development Department requests that Council consider changing the following sections of the of the Land Use Bylaw to read:

5.2.A. Agricultural District 1 "A1"

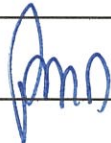


C. Parcel Density

(1) Residential Uses: Three (3) parcels per quarter section, river lot or original titled property with the balance of the quarter section, river lot or original titled property being one of the parcels; with the subdivided parcels being any two of the following:

- Existing farmstead,
- Vacant parcel, or
- Fragmented parcel (maximum 20 acres).

F. Lot Area

(1) Country Residential Uses:

Review: 	Dept. 	C.A.O. 
---------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------

Maximum Lot Area: up to 4.05 hectares (10.0 acres) unless an existing residence requires the approval of a larger parcel size to meet setback requirements or to include the entire yardsite; or where the parcel is fragmented to such a degree that a 4.05 hectares (10.0 acres) subdivision would render the remaining portion of the fragmented parcel useless for farming.

1.2 Definitions

“Farmstead” means a parcel of land containing a developed residence and/or related improvements, such as barns, graineries, corrals, shops, etc., which are normally associated with a farm operation and has existed for a minimum of ten years.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by ordinator):

MOTION

That second reading be given to Bylaw 414/04, being a Land Use Bylaw Amendment to redefine Section 5.2.A.C(1) Residential Uses; Section 5.2.A. F.(1) Country Residential Uses; and Section 1.2 Definitions “Farmstead”.

MOTION

That third reading be given to Bylaw 414/04, being a Land Use Bylaw Amendment to redefine Section 5.2.A.C(1) Residential Uses; Section 5.2.A. F.(1) Country Residential Uses; and Section 1.2 Definitions “Farmstead”.

Review:



Dept.



C.A.O.

MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 414/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA
TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie No. 23 Land Use Bylaw, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to replace section 5.2.A.C(1) and section 1.2 for rural subdivisions, within the Municipal District of Mackenzie No. 23.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the following definition replace Section 5.2.A.C(1) with:

C. PARCEL DENSITY

(1) Residential Uses: Three (3) parcels per quarter section, river lot or original titled property with the balance of the quarter section, river lot or original titled property being one of the parcels; with the parcels being any two of the following:

- Existing farmstead
- Vacant parcel
- Fragmented parcel (maximum 20 acres)

2. F. Lot Area

(1) Country Residential Uses:

Maximum Lot Area: up to 4.05 hectares (10.0 acres) unless an existing residence requires the approval of a larger parcel size to meet setback requirements or to include the entire yardsite; or where a fragmented parcel is fragmented to such a degree that a 4.05 hectares (10.0 acres) subdivision would render the remaining portion of the fragmented parcel useless for farming.

3. That the following definition replace Section 1.2. DEFINITIONS
"FARMSTEAD" with:

"FARMSTEAD" means a parcel of land containing a developed residence and/or related improvements, such as barns, graineries, corrals, shops, etc. which are normally associated with a farm operation and has existed for a minimum of ten years.

3. The adoption of this bylaw rescinds Bylaw 344/03.

First reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

7. b)

**Municipal District of Mackenzie No. 23
CAO Report
March 30, 2004**

Highway 58 East to Garden River

I spoke with Glen Newman from AMEC who is the project engineer for this project. They will be inviting us to a public meeting on this in the near future. An appeal court has recently overturned the injunction stopping the construction of the winter road from Peace Point to Garden River. At the recent opportunities seminar I had a chance to talk to the Mayor of Fort Smith on this. He stated that this winter road would be designated as Highway 58. We now have the situation of a primary highway with a 43 km section of local road. I recommend to council that this issue be revisited (the M.D. being forced to be responsible for the maintenance of a primary highway).

Status of Special Constables

With the forthcoming changes occurring in provincial policing, we have held back on replacing the vacant Special Constable position. This will be addressed at the upcoming Policing Committee meeting where RCMP staffing levels will be discussed.

Paving of Highway 88

A recent provincial press release has announced that the section of Highway 88 from Fort Vermilion to the Bear River will be paved this year.

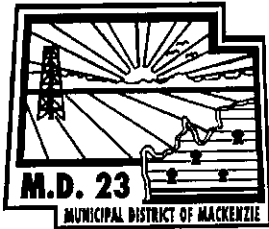
Resource Road Program

In another press release, the province has announced that we have been approved for the Assumption Hill Bypass project for \$1.5 million.

Premier's Dinner

Reeve Neufeld and I attended the recent Premier's Dinner in Edmonton. We had a good opportunity to discuss many issues with the Footner management. One item to note is that they are not asking for the construction of a waterline to their facility for at least the next couple years. In addition, they have no plans to purchase farm land in the near future.

Respectfully Submitted,
Harvey Prockiw, CAO



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	April 6, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	Action List
Agenda Item No:	8 a)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For discussion

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That the Action List be received for information.

Review:	Dept.	C.A.O.	
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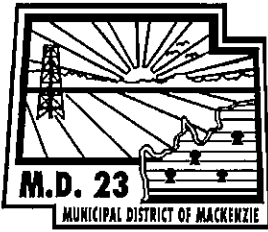
M.D. of Mackenzie Action List

Council Meeting Motions Requiring Action

Motion Date Name	Action Required	Status
02-722 Oct 8 Mike	That the Highway 58 East agreement be forwarded to Little Red River Cree Nation with the schedules to be negotiated between MD and Little Red River Cree Nation administration.	Waiting for comments from LRRCN. LRRCN recently hired a new Director for the Public Works & Capital Department and he has requested some additional information.
02-940 Dec 17 Bill	That administration be authorized to pursue a 20 year lease for the Buffalo Head Tower, Machesis Lake and Tompkins Landing campground/recreational areas.	We have a lease for Buffalo Head Tower and a 5-year lease for a portion of Machesis Lake. Site review and legal plan of the Tompkins Landing site completed. We are pursuing lease.
03-128 Feb 25 Paul	That Municipal District of Mackenzie enter into an agreement with the Dene Tha First Nation to maintain the existing road adjacent to the west boundary of sections 30 and 31-109-18-W5M for the unrestricted use of it.	Provided RFD at February 10 Council Meeting. Discussed with legal council, waiting for written response. Have spoken with Cary Chonkolay Council member and he will be taking it to their council.
July 8 Mike	Bring to Council a report on the maintenance program and water treatment processes for rural water points.	Maintenance program for five water points is currently being investigated. A report should be ready in April.
03-469 Aug 26 Mike	Bring to Council updated information on MD gravel pits	Will be completed in conjunction with the pit surveys scheduled in March 2004.
Oct 15 Mike	Revise Policy ADM040 Service Levels of MD Campgrounds and Playgrounds to reflect playground equipment replacement.	Bring back to Council in April.
Oct. 28 Barb	That meetings be set up with Council and each Band.	Band Councils have been contacted. No response yet. Letters have been sent out requesting meetings.
03-556 Nov 25 Paul	That the committee who met with K-Division also meet with Staff Sergeants and draft a formal response to the meeting.	The committee met with DCS Bernie House to discuss our concerns but no formal response has been drafted from that meeting. Committee will meet to develop formal response. A committee meeting has been scheduled for April 7.
03-557 Nov 25 Barb	That Northern Light Health region be asked to provide primary care services for Zama or reimburse MD.	Letter sent. No response yet. Second letter sent February 10. No response to date.
03-636 Dec 9 Paul	That Administration enter into discussions with LCMNA to resolve issue around the 105 Street between the Heimstaed Lodge and the	Met with LCMNA on January 12 to discuss options. LCMNA will review options and bring back a proposal. No

	Altenheim	response from to date.
03-644 Dec 9 Harvey	That the Ag. Land Task Force arrange a meeting with Minister Cardinal.	In progress.
04-013 Jan 13 Mike	Administration provide a feasibility report on the cost of installing a card-lock system at all water points.	Will be reported to Council April 2004.
04-046 Jan 27 Barb	That Mr. Chapman of Cambridge Strategies be invited to attend the next Council meeting.	Invitation has been given. No response yet. Phone made March 3, message left. Cambridge Strategies has offered to come forward to meet with Council on Airports April 14, 2003
04-070 Feb 10 Barb	That a letter be written to Min. of Alberta Infrastructure requesting the allocation for the High Level Medical Clinic be reinstated	On hold until copies of original commitment is made available to Council.
04-078 Feb 10 Barb	That a meeting be arranged with Northern Lights Health Region as soon as possible.	Letter sent Feb. 10/04. No response to date. The Health region contacted Harvey and a meeting will be set up soon.
Mar 9 Bill	That policy ADM-043 Recreational Board Capital Funding be reviewed.	Complete. Reviewed by Finance Committee. Scheduled to come forward to second Council meeting in April/04.
04-132 Mar 9 Paul	That letter be drafted for the Reeve to Zama community members and Apache Oil Field Services.	Complete
04-176 Mar 23 Paul	Third reading of Bylaw 407/04 be tabled until Town of High Level is notified.	Letter has been sent and they have until April 20 to respond.
04-190 Mar 23 Barb	That the Province of Alberta provide an additional premium for doctors in the north.	

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	April 6, 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Capital Projects 2004 Progress Report & Year To Date Operating Income Statement
Agenda Item No:	8b)

BACKGROUND / PROPOSAL:

Statuses report on our 2004 capital projects.
Operating revenues and expenditures figures for the period ended March 31, 2004.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For information.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

For Information.

Review:	<i>RH</i>	Dept.	C.A.O.	<i>(Signature)</i>
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MD of Mackenzie # 23

Finance Report

March 31/2004

*Date of a
note
addition*
Variances:

Note -1 04-Mar Provincial Grants - code 1-**-**-**-840:
Agriculture department has received \$5,473 towards ditch maintenance program.

Note -2 04-Mar WCB - code 2-**-**-**-136:
We have received a credit total \$ 11,472.37 due to rates adjustments and variance between 2003 estimated earnings and actual 2003 earnings:
2002 - rate adjusted from \$1.65 to \$1.58 per \$100 - CR \$1,722
2003 - rate adjusted from \$1.80 to \$1.67 per \$100 - CR \$3,612
2003 - estimated earnings were \$2.778 mln and actual earnings were \$2.410 mln - CR \$6,138.77

Investment Report:

- 1. **February 29/2003**
 - GIC Investment \$ 2,000,000
 - Interest Rate 2.41%
 - Maturity Date 30 days March 9/2004
- 2. **February 29/2003**
 - GIC Investment \$ 1,000,000
 - Interest Rate 2.55%
 - Maturity Date 30 days March 8/2004

MD of Mackenzie -Capital Project Monthly Report - 2004

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance , \$	Estimated % of completion	Estimated completion date	Comment
Administration								
PC's, Peripherals & Equipment	6-12-30-01		20,500	17,484.70	3,015			Purchased computers
Portable PC	6-12-30-02		7,500	-	7,500			Project to start after election
NT Server	6-12-30-03		15,000	14,292.21	708			Purchased new server
Furniture & Equipment	6-12-30-04		4,050	766.29	3,284			Purchased TV and fridge
FV MD Office - Paving	6-12-30-05		62,000		62,000			Will be done during summer months
FV MD Office - Landscaping	6-12-30-06		5,982		5,982			Will be done during summer months
R.E.D.I.	6-12-00-07		66,211	3,625.37	62,586			2003CF
Total			181,243	36,168.57	145,074			
Fire Services								
Training Lot Development	6-23-30-01		10,000		10,000			Did not start
Mezzanine - FV Fire Hall	6-23-30-02		10,000		10,000			Did not start
Hazardous Materials Unit	6-23-30-03		10,000		10,000			December 9/03 addition Motion 04-010, Fire Services task force is meeting on April 8th to go over an unit usage agreement
Ice/Water Rescue	6-23-30-04	2,675	5,350		5,350			2003CF, FV Fire Dep. is working on this.
Fire Trailer & Storage Shed	6-23-30-05		7,023		7,023			Waiting to dry, trailer and shed will be moved to Blue Hills
Emergency Reserve	reserve contribution		150,000		150,000			
Total			192,373		192,373			
Ambulance Services								
Evacuation Sidewalk - LC	6-25-40-01		7,500		7,500			Waiting to dry
Ambulance Facility Renovations - FV	6-25-30-02		10,000	12,952.33	- 2,952			Completed
Concrete Pad Replacement - LC Amb	6-25-40-03		7,000		7,000			Waiting to dry
Regional Dispatch Equipment	6-25-40-04	30,000	42,951		42,951			Equipment has been purchased
Total			24,500	12,952.33	11,548			
Enforcement								
Office Renovations	6-26-40-01		2,800	558.64	2,241			In progress
Office Equipment	6-26-40-02		3,000	2,507.35	493			Completed
Quad Replacement	6-26-40-03		8,000		8,000			Did not start
Total			13,800	3,065.99	10,734			
Transportation								
FV Walking Trails	6-32-30-01		35,562		35,562			Did not start
LC Walking Trails	6-32-40-02		20,000	- 222.09	20,222			Did not start
Zama Walking Trails	6-32-50-03		40,000		40,000			Did not start
Equipment Shelter - Fort Vermilion	6-32-30-04		25,000		25,000			Did not start
Street Lighting	6-32-30-05		30,000		30,000			FV Hamlet

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance \$	Estimated % of completion	Estimated completion date	Comment
Salt Shed - Zama	6-32-50-06		20,000		20,000			Did not start
Upgrades to AT Shop	6-32-30-07		40,000		40,000			Did not start
Parks & Recreation:					-			
Contribution to Reserve	reserve contribution		25,000		25,000			
Zama Playground	6-32-50-08		54,000		54,000			Did not start
La Crete Hill Park	6-32-40-09		9,000	5,872.70	3,127			Washrooms completed
Vehicle & Equipment:					-			
Patrol Vehicle	6-32-30-10		50,000		50,000			Did not start
Grader Replacement	6-32-30-11		270,000		270,000			In progress
Cab & Chassis	6-32-30-12		50,000	37,671.11	12,329			Completed
4 Trucks @ \$30,000 each	6-32-30-13		120,000	12,136.26	107,864			Purchased two trucks and mini van, remaining two trucks are e on order
Minor Small Equipment	6-32-30-14		20,000	10,096.92	9,903			In progress
Hydraulic Windrow Eliminator	6-32-30-15		24,000		24,000			Did not start
Utilities Trailer	6-32-30-16		13,000	13,057.00	- 57			Completed
15' Wing Mower	6-32-30-17		20,000		20,000			Completed
Tandem Truck	6-32-30-18		150,000		150,000			Ordered, expected to arrive end of May
Contribution to Reserve	reserve contribution		485,000		485,000			
Roads Reserve:					-			
Shoulder Pulls	6-32-30-19		157,000		157,000			Did not start
Assumption Bypass	6-32-30-20		152,000	233.64	151,766			RFD will presented in council
94th Avenue East Paving - LC	6-32-30-21	556,600	1,160,700	7,775.00	1,152,925			Currently securing right of way, tendering process to start May-June
TWP 109-0 RR15-2 to RR15-4A	6-32-30-22		162,500		162,500			Did not start
RR 17/2 south of Blue Hills WTS	6-32-40-23		97,500		97,500			Did not start
Lighter Curve at RL Road Eastern Curve	6-32-30-24		165,000		165,000			Waiting for federal approval, not anticipating a response in 2004, construction will not likely to occur until 2005
Blue Hills Road	6-32-40-25	1,500,000	3,502,000		3,502,000			Grant was not approved, the project is not going ahead
Heliport Road - Grindings	6-32-20-26		103,000		103,000			Waiting for petition from land owners
W1/2 26-109-15-5 (Stella Pashko)	6-32-30-27		60,000	1,511.89	58,488			Clearing is complete
Access to NW 25-104-18-5 (Driedger)	6-32-40-28		30,000	1,389.00	28,611			Did not start
Access to NE 25-105-15-5 (Zimmerman)	6-32-40-29		30,000	6,875.00	23,125			Clearing is complete
Access to NE 30-106-13-5 (Neustaeter)	6-32-40-30		30,000	2,920.95	27,079			Clearing is complete
Access to W 11-105-16-5 (Friesen)	6-32-40-31		30,000		30,000			Did not start
RR 15-0 from TWT105-2A to 105-3 (new)	6-32-40-32		32,500		32,500			Did not start
Sidewalk - 108 Street in LC	6-32-40-33		12,000		12,000			Did not start
Sidewalk Install - Vanguard Realty-extra width	6-32-40-34		19,000		19,000			Did not start

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance , \$	Estimated % of completion	Estimated completion date	Comment
J.L. Investment Tie in	6-32-40-35		38,000		38,000			Local improvement plans will be presented to council
Vanguard Realty-curb, gutter and sidewalk	6-32-40-36		110,000		110,000			Not started yet debenture, local improvement charge
LC 101 Avenue (from 100 St to 101 St)	6-32-40-37	106,980	258,000		258,000			Local improvement plans will be presented to council
LC 99 Avenue (from 100 At to 101 St)	6-32-40-38		234,000		234,000			Local improvement plans will be presented to council
Waterline repl.& St. work - 50 Ave FV	6-32-30-39	182,764	580,000		580,000			Tendering documents are being prepared
Waterline repl.& St. work - Mack. Housing	6-32-30-40	248,872	530,000		530,000			Tendering documents are being prepared
FV 53rd St. from River Road to 49 Ave	6-32-30-41		345,000		345,000			Local improvement plans will be presented to council
JL Investments Phase 3	6-32-40-57		115,000		115,000			Local improvement plans will be presented to council
Annual Road Reserve Contribution	reserve contribution		500,000		500,000			
Gravel Reclamation Reserve	reserve contribution		30,000		30,000			
2003 Carryforward Projects:					-			
Rosenberger Drainage	6-32-30-42	881,325	881,325	13,409.67	867,915			The powerline along NW10-108-13-5 will be rerouted. ATCO will be doing this in the future. Cleanup and finishing will be done using day labour forces. Installation of culverts and a ditch crossing will be publicly tendered. EXH has completed preliminary plans for Phase 3. These will be submitted to AB Environment and AB Transportation for tendering approval.
GIS	6-32-30-43		30,000		30,000			In progress
Equipment Shelter	6-32-30-46		2,566		2,566			Did not start
Bridge Repairs	6-32-30-47	125,000	271,896	5,556.73	266,339			Tender was awarded to Ruskin Construction, waiting for bonding part of construction
Street Lighting	6-32-30-48		30,000		30,000			To be completed by the end of May (La Crete hamlet)
RV Dump in La Crete	6-32-30-49		1,462		1,462			Did not start
Gravel Exploration	6-32-30-50		84,540	8,653.85	75,887			In progress, regional plan has been produced. Sampling in progress
FV Shop	6-32-30-51		18,247		18,247			Did not start
Bridge - BF 78212	6-32-30-52	512,551	566,579	494,565.75	72,014			Completed
Playground - Mackenzie Housing	6-32-30-54		7,224		7,224			Did not start
SE 21-109-15-5 - David Driedger	6-32-30-55		14,719	2,666.31	12,053			Completed
Slide area along River Road	6-32-30-56		155,000	82.50	154,918		May-04	Construction to begin mid. April
Total			12,047,320	624,252.19	11,423,068			
Airport					-			
Zama Airport Upgrade	6-33-50-01		50,000		50,000			2003CF
Total			50,000		50,000			
Water Services					-			
Cathodic Protection Program	6-41-30-01		15,000		15,000			Did not start
Water Mains Maintenance - FV	6-41-30-02		30,000		30,000			Did not start
Hydrant Flow Recorder	6-41-30-03		6,000		6,000			Did not start

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance , \$	Estimated % of completion	Estimated completion date	Comment
La Crete Water System Upgrade	6-41-40-04		10,224,748	84,681.20	10,140,067			Tenders will be closed April 15th
Total			10,275,748	84,681.20	10,191,067			
Sewer Services								
Sludge Removal & Berm Repair - LC	6-42-40-01		50,000		50,000			Did not start
Evaporative Cell - Zama	6-42-50-02	47,850	65,714		65,714			Did not start
Replacement of Valves at Lagoons - FV	6-42-30-03		25,000		25,000			Did not start
Total			140,714		140,714			
Garbage Services								
Metal Recycling	6-43-30-01		21,000		21,000			Getting quotes
6 Cubic Yard Bins	6-43-30-02		30,000		30,000			Did not start
Regional Landfill-88 Connector-Fes. Study	6-43-30-03		23,703		23,703			Task force meeting to be scheduled in April
Total			51,000		51,000			
Agricultural Services								
High Level East Drainage	6-63-30-01	256,223	409,087	4,009.43	405,078			EXH is preparing tender packages
Rosenberger Drainage Line 5	6-63-30-02		38,520	485.00	38,035			from drainage reserve, added March 9/04 by Motion 04-136
Contribution to Drainage Reserve	reserve contribution		150,000		150,000			
Total			597,607	4,494.43	593,113			

MD of Mackenzie
Summary of All Units
31, March 2004

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
100-TAXATION	\$20,615,191.22		\$15,148,037	(\$15,148,037.00)	-100%
124-FRONTAGE	\$164,820.86	\$2,713.42	\$184,858	(\$182,144.58)	-99%
420-SALES OF GOODS & SERVICES	\$291,701.51	\$83,577.38	\$211,200	(\$127,622.62)	-60%
421-SALE OF WATER -METERED	\$717,077.14	\$139,420.95	\$847,908	(\$708,487.05)	-84%
422-SALE OF WATER-BULK	\$310,161.91	\$49,069.50	\$324,970	(\$275,900.50)	-85%
424-SALE OF LAND	\$54,869.85	\$14,674.08	\$183,200	(\$168,525.92)	-92%
510-PENALTIES & COSTS ON TAXES	\$111,773.59		\$100,000	(\$100,000.00)	-100%
511-PENALTIES ON AR & UTILITIES	\$19,979.81	\$4,216.43	\$16,500	(\$12,283.57)	-74%
520-LICENSES & PERMITS	\$19,467.20	\$4,355.00	\$18,000	(\$13,645.00)	-76%
521-OFFSITE LEVY for WATER &/OR SEWAGE		\$1,748.45		\$1,748.45	
526-SAFETY CODE PERMITS	\$26,443.41	\$4,711.40	\$26,500	(\$21,788.60)	-82%
525-SUBDIVISION FEES		\$24,293.58	\$35,000	(\$10,706.42)	-31%
530-FINES	\$46,446.00	\$5,461.00	\$50,000	(\$44,539.00)	-89%
550-INTEREST REVENUE	\$269,127.17	\$15,303.13	\$188,250	(\$172,946.87)	-92%
560-RENTAL & LEASE REVENUE	\$1,924.68	\$4,258.84	\$45,900	(\$41,641.16)	-91%
592-OIL WELL DRILLING	\$62,308.43	\$5,301.30	\$75,000	(\$69,698.70)	-93%
597-OTHER REVENUE	\$27,683.79	\$394.72	\$10,000	(\$9,605.28)	-96%
840-PROVINCIAL GRANTS	\$709,479.32	\$53,655.38	\$712,237	(\$658,581.62)	-92%
920-CONTRIBUTED FROM CAPITAL RESERVE	\$30,000.00				
930-CONTRIBUTION FROM OPERATING RESERV	\$285,099.93				
950-DRAWN FROM ALLOWANCE	\$52,168.03				
990-OVER/UNDER TAX COLLECTIONS	\$14,916.73				
TOTAL REVENUE	\$23,830,640.58	\$413,154.56	\$18,177,560	(\$17,764,405.44)	-98%
EXPENDITURE					
110-WAGES & SALARIES	\$2,628,243.19	\$594,382.16	\$2,805,798	\$2,211,416.10	79%
132-BENEFITS	\$337,638.49	\$101,673.95	\$419,342	\$317,668.05	76%
136-WCB CONTRIBUTIONS	\$47,183.77	(\$5,334.43)	\$46,593	\$51,927.43	111%
142-RECRUITING	\$14,484.16	\$463.50	\$10,000	\$9,536.50	95%
150-ISOLATION COSTS	\$13,402.25	\$2,839.08	\$7,200	\$4,360.92	61%
151-HONORARIA	\$256,947.72	\$27,455.21	\$285,875	\$258,419.79	90%
152-BUSINESS EXP - COMMITTEE MEMBERS	\$1,055.24		\$1,700	\$1,700.00	100%
211-TRAVEL & SUBSISTENCE	\$182,992.70	\$45,844.88	\$185,160	\$139,315.12	75%
212-PROMOTIONAL EXPENDITURE	\$16,229.35	\$129.17	\$17,800	\$17,670.83	99%
214-MEMBERSHIP/CONFERENCE FEES	\$46,216.26	\$19,353.05	\$51,987	\$32,633.95	63%
215-FREIGHT	\$51,885.13	\$7,134.18	\$47,400	\$40,265.82	85%
216-POSTAGE	\$23,818.10	\$2,572.10	\$22,000	\$19,427.90	88%
217-TELEPHONE	\$145,224.06	\$20,129.12	\$131,610	\$111,480.88	85%
221-ADVERTISING	\$51,158.34	\$6,551.21	\$61,300	\$54,748.79	89%
223-SUBSCRIPTIONS & PUBLICATIONS	\$4,334.04	\$364.10	\$4,250	\$3,885.90	91%
231-AUDIT/ACCOUNTING	\$44,080.99	\$4,360.00	\$45,000	\$40,640.00	90%
232-LEGAL	\$42,546.28	\$11,195.84	\$43,000	\$31,804.16	74%
233-ENGINEERING CONSULTING	\$134,022.21	\$19,213.20	\$121,000	\$101,786.80	84%
235-PROFESSIONAL FEES	\$1,358,409.17	\$408,119.49	\$1,531,600	\$1,123,480.51	73%
239-TRAINING & EDUCATION	\$67,062.30	\$15,873.33	\$83,265	\$67,391.67	81%
242-COMPUTER PROG/DATA PROCESSING	\$41,667.46	\$2,090.51	\$44,000	\$41,909.49	95%
251-BRIDGE REPAIR & MAINTENANCE	\$8,727.00		\$13,000	\$13,000.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$108,685.62	\$18,378.21	\$86,100	\$67,721.79	79%
253-EQUIPMENT REPAIR	\$163,511.93	\$23,353.62	\$144,900	\$121,546.38	84%
255-VEHICLE REPAIR	\$60,125.72	\$12,647.72	\$52,000	\$39,352.28	76%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$656,981.81	\$21,908.79	\$618,000	\$596,091.21	96%
262-BUILDING & LAND RENTAL			\$7,000	\$7,000.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$83,683.44	\$27,894.19	\$99,450	\$71,555.81	72%
266-COMMUNICATIONS	\$40,477.36	\$12,384.95	\$37,764	\$25,379.05	67%
267-AVL MAINTENANCE	\$66,408.88	\$14,944.31	\$67,220	\$52,275.69	78%
271-LICENSES & PERMITS	\$3,192.01	\$264.55	\$4,000	\$3,735.45	93%
272-DAMAGE CLAIMS	(\$35,291.75)		\$15,000	\$15,000.00	100%
273-TAXES	\$9,239.99	\$43.81	\$8,500	\$8,456.19	99%
274-INSURANCE	\$181,398.24	\$130,107.46	\$178,187	\$48,079.54	27%
342-ASSESSOR FEES	\$199,917.02		\$203,750	\$203,750.00	100%
290-ELECTION COSTS	\$1,071.12		\$7,500	\$7,500.00	100%
511-GOODS AND SUPPLIES	\$370,698.79	\$66,832.71	\$343,050	\$276,217.29	81%
521-FUEL & OIL	\$241,040.79	\$59,442.33	\$215,750	\$156,307.67	72%
531-CHEMICALS/SALT	\$130,408.50	\$24,617.79	\$172,700	\$148,082.21	86%
532-DUST CONTROL	\$84,364.89		\$296,500	\$296,500.00	100%
533-GRADER BLADES	\$48,793.22	\$18,768.02	\$40,000	\$21,231.98	53%
534-GRAVEL	\$965,682.37	\$213,757.62	\$1,000,000	\$786,242.38	79%
535-GRAVEL RECLAMATION COST	\$177,241.54				
543-NATURAL GAS	\$81,313.05	\$29,724.57	\$82,440	\$52,715.43	64%
544-ELECTRICAL POWER	\$297,200.52	\$45,150.18	\$311,705	\$266,554.82	86%
710-GRANTS TO LOCAL GOVERNMENTS	\$1,000,890.10	\$317,393.50	\$1,030,622	\$713,228.50	69%
735-GRANTS TO OTHER ORGANIZATIONS	\$980,347.45	\$849,184.00	\$1,128,268	\$279,084.00	25%
747-SCHOOL FOUNDATION PROGRAMS	\$6,184,600.65				
750-SENIORS FOUNDATION	\$337,394.24	\$81,273.25		(\$81,273.25)	
762-CONTRIBUTED TO CAPITAL	\$754,137.85		\$537,214	\$537,214.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$3,629,105.85		\$4,522,348	\$4,522,348.00	100%

MD of Mackenzie
Summary of All Units
31, March 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
764-CONTRIBUTED TO OPERATING RESERVE	\$602,315.70		\$25,000	\$25,000.00	100%
765-CONTRIBUTED TO GRAVEL RESERVE			\$30,000	\$30,000.00	100%
810-INTEREST & SERVICE CHARGES	\$3,344.98	\$402.27	\$5,000	\$4,597.73	92%
831-INTEREST-LONG TERM DEBT	\$278,636.32	\$2,616.35	\$258,461	\$255,844.65	99%
832-PRINCIPAL - LONG TERM DEBT	\$437,133.53	\$25,217.79	\$467,751	\$442,533.21	95%
921-BAD DEBT EXPENSE	\$33,660.82	\$6,635.02	\$22,500	\$15,864.98	71%
922-TAX CANCELLATION/WRITE OFFS	\$65,535.31	\$1,023.24	\$160,000	\$158,976.76	99%
992-COST OF LAND SOLD	\$20,064.51		\$20,000	\$20,000.00	100%
TOTAL EXPENDITURES	\$23,780,640.58	\$3,288,375.90	\$18,177,560	\$14,889,184.36	82%
SURPLUS	\$50,000.00	(\$2,875,221.34)	\$0	(\$2,875,221.08)	*****

MD of Mackenzie
00-Taxes
31, March 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
100-TAXATION	\$20,615,191.22		\$15,148,037	(\$15,148,037.00)	-100%
990-OVER/UNDER TAX COLLECTIONS	\$14,916.73				
TOTAL REVENUE	\$20,630,107.95		\$15,148,037	(\$15,148,037.00)	-100%
EXPENDITURE					
SURPLUS	\$20,630,107.95		\$15,148,037	(\$15,148,037.00)	-100%

**MD of Mackenzie
11-Council
31, March 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
132-BENEFITS	\$3,974.38	\$369.14	\$3,000	\$2,630.86	88%
151-HONORARIA	\$187,276.87	\$20,375.00	\$200,000	\$179,625.00	90%
211-TRAVEL & SUBSISTENCE	\$71,875.22	\$8,905.00	\$75,000	\$66,095.00	88%
214-MEMBERSHIP/CONFERENCE FEES	\$2,875.61	\$125.00	\$7,000	\$6,875.00	98%
217-TELEPHONE	\$7,564.69	\$1,291.54	\$8,220	\$6,928.46	84%
290-ELECTION COSTS	\$1,071.12		\$7,500	\$7,500.00	100%
TOTAL EXPENDITURES	\$274,637.89	\$31,065.68	\$300,720	\$269,654.32	90%
SURPLUS	(\$274,637.89)	(\$31,065.68)	(\$300,720)	\$269,654.32	-90%

**MD of Mackenzie
12-Administration
31, March 2004**

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
420-SALES OF GOODS & SERVICES	\$19,873.17	\$7,307.53	\$17,000	(\$9,692.47)	-57%
510-PENALTIES & COSTS ON TAXES	\$111,773.59		\$100,000	(\$100,000.00)	-100%
511-PENALTIES ON AR & UTILITIES	\$27.48		\$500	(\$500.00)	-100%
550-INTEREST REVENUE	\$269,127.17	\$15,303.13	\$188,250	(\$172,946.87)	-92%
592-OIL WELL DRILLING	\$62,308.43	\$5,301.30	\$75,000	(\$69,698.70)	-93%
597-OTHER REVENUE	\$22,308.79	\$394.72	\$10,000	(\$9,605.28)	-96%
840-PROVINCIAL GRANTS	\$33,964.00		\$32,200	(\$32,200.00)	-100%
950-DRAWN FROM ALLOWANCE	\$52,168.03				
TOTAL REVENUE	\$571,550.66	\$28,306.68	\$422,950	(\$394,643.32)	-93%
EXPENDITURE					
110-WAGES & SALARIES	\$680,668.26	\$176,349.69	\$690,100	\$513,750.31	74%
132-BENEFITS	\$94,196.97	\$30,721.98	\$105,585	\$74,863.02	71%
136-WCB CONTRIBUTIONS	\$11,923.30	(\$5,334.43)	\$10,700	\$16,034.43	150%
142-RECRUITING	\$14,484.16	\$463.50	\$10,000	\$9,536.50	95%
151-HONORARIA	\$2,775.97		\$4,500	\$4,500.00	100%
152-BUSINESS EXP - COMMITTEE MEMBERS	\$1,055.24		\$1,700	\$1,700.00	100%
211-TRAVEL & SUBSISTENCE	\$44,580.91	\$21,034.35	\$40,000	\$18,965.65	47%
212-PROMOTIONAL EXPENDITURE	\$16,229.35	\$129.17	\$17,800	\$17,670.83	99%
214-MEMBERSHIP/CONFERENCE FEES	\$23,285.36	\$8,611.45	\$23,500	\$14,888.55	63%
215-FREIGHT	\$6,091.59	\$1,228.74	\$5,000	\$3,771.26	75%
216-POSTAGE	\$23,818.10	\$2,572.10	\$22,000	\$19,427.90	88%
217-TELEPHONE	\$67,521.13	\$6,292.10	\$60,600	\$54,307.90	90%
221-ADVERTISING	\$15,101.14	\$623.52	\$13,000	\$12,376.48	95%
223-SUBSCRIPTIONS & PUBLICATIONS	\$3,403.93	\$364.10	\$3,250	\$2,885.90	89%
231-AUDIT/ACCOUNTING	\$44,080.99	\$4,360.00	\$45,000	\$40,640.00	90%
232-LEGAL	\$12,545.07	\$2,807.27	\$15,000	\$12,192.73	81%
235-PROFESSIONAL FEES	\$57,329.18	\$3,320.67	\$64,000	\$60,679.33	95%
239-TRAINING & EDUCATION	\$23,817.97	\$3,383.92	\$25,265	\$21,881.08	87%
242-COMPUTER PROG/DATA PROCESSING	\$41,667.46	\$2,090.51	\$44,000	\$41,909.49	95%
252-BUILDING REPAIRS & MAINTENANCE	\$59,438.21	\$9,733.87	\$46,200	\$36,466.13	79%
253-EQUIPMENT REPAIR	\$6,110.48	\$429.98	\$4,500	\$4,070.02	90%
255-VEHICLE REPAIR	\$1,288.27	\$92.60	\$1,000	\$907.40	91%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$55,348.51	\$20,631.37	\$71,000	\$50,368.63	71%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
273-TAXES	\$9,239.99	\$43.81	\$8,500	\$8,456.19	99%
274-INSURANCE	\$40,442.50	\$26,173.25	\$40,300	\$14,126.75	35%
342-ASSESSOR FEES	\$199,917.02		\$203,750	\$203,750.00	100%
511-GOODS AND SUPPLIES	\$69,647.19	\$18,762.77	\$64,300	\$45,537.23	71%
521-FUEL & OIL	\$10,236.29	\$1,154.79	\$9,500	\$8,345.21	88%
543-NATURAL GAS	\$9,243.04	\$3,061.61	\$13,500	\$10,438.39	77%
544-ELECTRICAL POWER	\$20,008.00	\$432.03	\$27,270	\$26,837.97	98%
710-GRANTS TO LOCAL GOVERNMENTS	\$729,448.18	\$200,000.00	\$760,000	\$560,000.00	74%
762-CONTRIBUTED TO CAPITAL	\$185,194.94		\$109,050	\$109,050.00	100%
810-INTEREST & SERVICE CHARGES	\$3,344.98	\$402.27	\$5,000	\$4,597.73	92%
921-BAD DEBT EXPENSE	\$1,618.12		\$5,000	\$5,000.00	100%
922-TAX CANCELLATION/WRITE OFFS	\$65,535.31	\$1,023.24	\$160,000	\$158,976.76	99%
TOTAL EXPENDITURES	\$2,650,637.11	\$540,960.23	\$2,734,870	\$2,193,909.77	80%
SURPLUS	(\$2,079,086.45)	(\$512,653.55)	(\$2,311,920)	\$1,799,266.45	-78%

**MD of Mackenzie
23-Fire Department
31, March 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$99,982.82	\$52,670.89	\$68,500	(\$15,829.11)	-23%
840-PROVINCIAL GRANTS	\$11,375.00		\$10,000	(\$10,000.00)	-100%
TOTAL REVENUE	\$111,357.82	\$52,670.89	\$78,500	(\$25,829.11)	-33%
EXPENDITURE					
110-WAGES & SALARIES	\$26,798.08	\$6,710.38	\$36,991	\$30,280.88	82%
132-BENEFITS	\$3,694.11	\$1,223.03	\$5,880	\$4,656.97	79%
136-WCB CONTRIBUTIONS	\$415.52		\$550	\$550.00	100%
151-HONORARIA	\$60,011.50	\$5,330.21	\$72,000	\$66,669.79	93%
211-TRAVEL & SUBSISTENCE	\$8,549.60	\$209.31	\$10,500	\$10,290.69	98%
214-MEMBERSHIP/CONFERENCE FEES	\$2,056.95	\$345.00	\$3,000	\$2,655.00	89%
215-FREIGHT	\$899.70	\$302.59	\$900	\$597.41	66%
217-TELEPHONE	\$17,722.75	\$3,193.94	\$15,000	\$11,806.06	79%
221-ADVERTISING	\$400.61		\$500	\$500.00	100%
223-SUBSCRIPTIONS & PUBLICATIONS	\$233.51		\$500	\$500.00	100%
232-LEGAL	\$4,679.89		\$3,000	\$3,000.00	100%
235-PROFESSIONAL FEES	\$14,983.47	\$2,111.93	\$21,000	\$18,888.07	90%
239-TRAINING & EDUCATION	\$26,535.94	\$8,217.45	\$23,500	\$15,282.55	65%
252-BUILDING REPAIRS & MAINTENANCE	\$4,080.17	\$2,218.64	\$5,000	\$2,781.36	56%
253-EQUIPMENT REPAIR	\$22,560.26	\$1,923.89	\$26,000	\$24,076.11	93%
255-VEHICLE REPAIR	\$10,739.58	\$6,846.09	\$7,500	\$653.91	9%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$5,479.17	\$2,863.51	\$8,700	\$5,836.49	67%
266-COMMUNICATIONS	\$16,783.50	\$5,203.41	\$16,700	\$11,496.59	69%
267-AVL MAINTENANCE	\$14,157.73		\$19,900	\$19,900.00	100%
274-INSURANCE	\$21,281.14	\$15,262.89	\$18,860	\$3,597.11	19%
511-GOODS AND SUPPLIES	\$42,366.17	\$2,033.24	\$46,500	\$44,466.76	96%
521-FUEL & OIL	\$6,721.35	\$204.51	\$4,750	\$4,545.49	96%
531-CHEMICALS/SALT	\$206.00		\$3,500	\$3,500.00	100%
543-NATURAL GAS	\$13,634.10	\$7,995.19	\$14,200	\$6,204.81	44%
544-ELECTRICAL POWER	\$17,186.18	\$2,292.78	\$16,700	\$14,407.22	86%
710-GRANTS TO LOCAL GOVERNMENTS	\$80,647.00	\$40,323.50	\$80,647	\$40,323.50	50%
762-CONTRIBUTED TO CAPITAL	\$13,181.02		\$20,000	\$20,000.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$150,000.00		\$150,000	\$150,000.00	100%
921-BAD DEBT EXPENSE	\$29,633.72	\$5,612.90	\$15,000	\$9,387.10	63%
TOTAL EXPENDITURES	\$615,638.72	\$120,424.39	\$647,278	\$526,853.87	81%
SURPLUS	(\$504,280.90)	(\$67,753.50)	(\$568,778)	\$501,024.76	-88%

MD of Mackenzie
25-Ambulance / Municipal Emergency
31, March 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
560-RENTAL & LEASE REVENUE	\$7,200.00	\$1,800.00	\$7,200	(\$5,400.00)	-75%
597-OTHER REVENUE	<u>\$5,375.00</u>				
TOTAL REVENUE	<u>\$12,575.00</u>	<u>\$1,800.00</u>	<u>\$7,200</u>	<u>(\$5,400.00)</u>	<u>-75%</u>
EXPENDITURE					
110-WAGES & SALARIES	\$26,798.08	\$6,710.41	\$11,340	\$4,629.59	41%
132-BENEFITS	\$3,694.75	\$1,223.44	\$1,745	\$521.56	30%
136-WCB CONTRIBUTIONS	\$415.52		\$170	\$170.00	100%
211-TRAVEL & SUBSISTENCE	\$3,194.05		\$3,000	\$3,000.00	100%
214-MEMBERSHIP/CONFERENCE FEES	\$1,409.00	\$27.60	\$1,500	\$1,472.40	98%
235-PROFESSIONAL FEES	\$420,379.44	\$223,061.29	\$504,000	\$280,938.71	56%
239-TRAINING & EDUCATION	\$1,478.51		\$5,000	\$5,000.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$3,238.18	\$110.63	\$3,500	\$3,389.37	97%
266-COMMUNICATIONS	\$5,650.93	\$1,553.11	\$5,000	\$3,446.89	69%
267-AVL MAINTENANCE	\$2,235.23		\$3,900	\$3,900.00	100%
274-INSURANCE	\$9,427.44	\$6,577.78	\$8,900	\$2,322.22	26%
511-GOODS AND SUPPLIES	\$7,895.09	\$184.76	\$4,000	\$3,815.24	95%
543-NATURAL GAS	\$3,384.05				
544-ELECTRICAL POWER	\$6,537.00				
762-CONTRIBUTED TO CAPITAL	<u>\$31,895.47</u>		<u>\$24,500</u>	<u>\$24,500.00</u>	<u>100%</u>
TOTAL EXPENDITURES	<u>\$527,632.74</u>	<u>\$239,449.02</u>	<u>\$576,555</u>	<u>\$337,105.98</u>	<u>58%</u>
SURPLUS	<u>(\$515,057.74)</u>	<u>(\$237,649.02)</u>	<u>(\$569,355)</u>	<u>\$331,705.98</u>	<u>-58%</u>

MD of Mackenzie
26-Enforcement Services
31, March 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
520-LICENSES & PERMITS	\$335.03	\$180.00	\$1,000	(\$820.00)	-82%
530-FINES	\$46,446.00	\$5,461.00	\$50,000	(\$44,539.00)	-89%
TOTAL REVENUE	\$46,781.03	\$5,641.00	\$51,000	(\$45,359.00)	-89%
EXPENDITURE					
110-WAGES & SALARIES	\$142,262.73	\$26,858.68	\$155,785	\$128,926.32	83%
132-BENEFITS	\$20,477.75	\$4,930.16	\$24,235	\$19,304.84	80%
136-WCB CONTRIBUTIONS	\$2,359.20		\$2,720	\$2,720.00	100%
211-TRAVEL & SUBSISTENCE	\$3,448.46	\$3,333.12	\$4,000	\$666.88	17%
214-MEMBERSHIP/CONFERENCE FEES	\$898.94	\$330.00	\$1,500	\$1,170.00	78%
217-TELEPHONE	\$8,142.09	\$1,400.91	\$7,500	\$6,099.09	81%
221-ADVERTISING	\$672.27		\$500	\$500.00	100%
223-SUBSCRIPTIONS & PUBLICATIONS	\$241.90		\$500	\$500.00	100%
232-LEGAL			\$3,000	\$3,000.00	100%
235-PROFESSIONAL FEES	\$3,533.29	\$2,461.88	\$2,000	(\$461.88)	-23%
239-TRAINING & EDUCATION	\$347.59		\$3,000	\$3,000.00	100%
253-EQUIPMENT REPAIR	\$1,116.80	\$435.34	\$1,500	\$1,064.66	71%
255-VEHICLE REPAIR	\$6,416.59	\$91.46	\$4,000	\$3,908.54	98%
266-COMMUNICATIONS	\$2,606.83	\$976.88	\$1,600	\$623.12	39%
267-AVL MAINTENANCE	\$1,488.82		\$1,500	\$1,500.00	100%
274-INSURANCE	\$4,834.62	\$3,669.46	\$4,400	\$730.54	17%
511-GOODS AND SUPPLIES	\$10,147.89	\$939.27	\$10,000	\$9,060.73	91%
521-FUEL & OIL	\$9,212.83	\$723.83	\$8,000	\$7,276.17	91%
710-GRANTS TO LOCAL GOVERNMENTS	\$17,000.00	\$8,500.00	\$17,000	\$8,500.00	50%
762-CONTRIBUTED TO CAPITAL			\$13,800	\$13,800.00	100%
TOTAL EXPENDITURES	\$235,208.60	\$54,650.99	\$266,540	\$211,889.01	79%
SURPLUS	(\$188,427.57)	(\$49,009.99)	(\$215,540)	\$166,530.01	-77%

MD of Mackenzie
32-Transportation
31, March 2004

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
124-FRONTAGE	\$13,493.71		\$24,904	(\$24,904.00)	-100%
420-SALES OF GOODS & SERVICES	\$118,172.05	\$9,818.88	\$76,500	(\$66,681.12)	-87%
560-RENTAL & LEASE REVENUE	\$2,496.68	\$1,248.34	\$6,700	(\$5,451.66)	-81%
840-PROVINCIAL GRANTS	\$445,889.58		\$423,714	(\$423,714.00)	-100%
930-CONTRIBUTION FROM OPERATING RESERV	\$272,099.93				
TOTAL REVENUE	\$852,151.95	\$11,067.22	\$531,818	(\$520,750.78)	-98%
EXPENDITURE					
110-WAGES & SALARIES	\$1,089,554.03	\$254,064.70	\$1,257,000	\$1,002,935.30	80%
132-BENEFITS	\$131,588.32	\$41,681.49	\$174,385	\$132,703.51	76%
136-WCB CONTRIBUTIONS	\$20,454.17		\$21,400	\$21,400.00	100%
150-ISOLATION COSTS	\$5,073.20				
211-TRAVEL & SUBSISTENCE	\$15,835.34	\$5,536.18	\$13,500	\$7,963.82	59%
214-MEMBERSHIP/CONFERENCE FEES	\$1,462.61		\$1,700	\$1,700.00	100%
215-FREIGHT	\$7,552.59	\$2,512.98	\$7,000	\$4,487.02	64%
217-TELEPHONE	\$21,990.55	\$4,922.25	\$20,100	\$15,177.75	76%
221-ADVERTISING	\$11,934.40	\$343.99	\$8,000	\$7,656.01	96%
232-LEGAL	\$7,351.28	\$1,256.53	\$3,000	\$1,743.47	58%
233-ENGINEERING CONSULTING	\$74,220.95	\$487.19	\$48,000	\$47,512.81	99%
235-PROFESSIONAL FEES	\$375,850.23	\$90,820.50	\$392,000	\$301,179.50	77%
239-TRAINING & EDUCATION	\$7,283.75	\$3,074.14	\$8,000	\$4,925.86	62%
251-BRIDGE REPAIR & MAINTENANCE	\$8,727.00		\$13,000	\$13,000.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$14,378.44	\$4,822.56	\$11,000	\$6,177.44	56%
253-EQUIPMENT REPAIR	\$86,534.70	\$14,874.25	\$75,000	\$60,125.75	80%
255-VEHICLE REPAIR	\$27,851.49	\$4,365.84	\$25,500	\$21,134.16	83%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$278,852.13	\$15,305.55	\$200,000	\$184,694.45	92%
262-BUILDING & LAND RENTAL			\$6,000	\$6,000.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$12,967.97	\$4,399.31	\$14,000	\$9,600.69	69%
266-COMMUNICATIONS	\$10,850.72	\$3,732.52	\$10,164	\$6,431.48	63%
267-AVL MAINTENANCE	\$46,289.90	\$14,944.31	\$39,500	\$24,555.69	62%
271-LICENSES & PERMITS	\$3,037.51	\$236.90	\$3,000	\$2,763.10	92%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
274-INSURANCE	\$61,162.45	\$51,291.93	\$57,315	\$6,023.07	11%
511-GOODS AND SUPPLIES	\$130,766.84	\$23,323.57	\$125,000	\$101,676.43	81%
521-FUEL & OIL	\$177,851.23	\$50,737.71	\$160,000	\$109,262.29	68%
531-CHEMICALS/SALT	\$30,101.78	\$8,600.46	\$58,000	\$49,399.54	85%
532-DUST CONTROL	\$84,364.89		\$296,500	\$296,500.00	100%
533-GRADER BLADES	\$48,793.22	\$18,768.02	\$40,000	\$21,231.98	53%
534-GRAVEL	\$965,682.37	\$213,757.62	\$1,000,000	\$786,242.38	79%
535-GRAVEL RECLAMATION COST	\$177,241.54				
543-NATURAL GAS	\$8,872.65	\$4,430.67	\$9,300	\$4,869.33	52%
544-ELECTRICAL POWER	\$80,604.56	\$17,515.95	\$89,345	\$71,829.05	80%
735-GRANTS TO OTHER ORGANIZATIONS	\$21,644.45				
762-CONTRIBUTED TO CAPITAL	\$408,545.03		\$175,000	\$175,000.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$2,295,228.00		\$4,062,648	\$4,062,648.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$179,514.80		\$25,000	\$25,000.00	100%
765-CONTRIBUTED TO GRAVEL RESERVE			\$30,000	\$30,000.00	100%
831-INTEREST-LONG TERM DEBT	\$185,903.92		\$171,302	\$171,302.00	100%
832-PRINCIPAL - LONG TERM DEBT	\$271,074.22		\$285,645	\$285,645.00	100%
TOTAL EXPENDITURES	\$7,386,993.23	\$855,807.12	\$8,941,304	\$8,085,496.88	90%
SURPLUS	(\$6,534,841.28)	(\$844,739.90)	(\$8,409,486)	\$7,564,746.10	-90%

**MD of Mackenzie
33-Airport
31, March 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$29,130.00	\$10,380.00	\$25,000	(\$14,620.00)	-58%
560-RENTAL & LEASE REVENUE		\$500.00	\$8,500	(\$8,000.00)	-94%
TOTAL REVENUE	\$29,130.00	\$10,880.00	\$33,500	(\$22,620.00)	-68%
EXPENDITURE					
252-BUILDING REPAIRS & MAINTENANCE	\$995.96	\$247.20	\$1,000	\$752.80	75%
253-EQUIPMENT REPAIR	\$1,277.41	\$1,139.74	\$1,000	(\$139.74)	-14%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$3,360.67	\$240.00	\$5,000	\$4,760.00	95%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$2,925.21		\$3,000	\$3,000.00	100%
274-INSURANCE	\$10,656.47	\$1,023.34	\$10,700	\$9,676.66	90%
511-GOODS AND SUPPLIES	\$7,127.13		\$2,000	\$2,000.00	100%
531-CHEMICALS/SALT	\$1,247.55		\$3,000	\$3,000.00	100%
543-NATURAL GAS	\$6,083.25	\$1,669.90	\$3,400	\$1,730.10	51%
544-ELECTRICAL POWER	\$7,950.71	\$890.95	\$5,600	\$4,709.05	84%
710-GRANTS TO LOCAL GOVERNMENTS	\$43,819.92		\$43,000	\$43,000.00	100%
762-CONTRIBUTED TO CAPITAL	\$50,000.00				
TOTAL EXPENDITURES	\$135,444.28	\$5,211.13	\$77,700	\$72,488.87	93%
SURPLUS	(\$106,314.28)	\$5,668.87	(\$44,200)	\$49,868.87	-113%

MD of Mackenzie
41-Water Services
31, March 2004

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
124-FRONTAGE	\$81,828.25	\$1,349.75	\$83,800	(\$82,450.25)	-98%
420-SALES OF GOODS & SERVICES	\$10,270.00	\$1,940.08	\$8,700	(\$6,759.92)	-78%
421-SALE OF WATER -METERED	\$511,436.91	\$96,775.77	\$580,242	(\$483,466.23)	-83%
422-SALE OF WATER-BULK	\$310,161.91	\$49,069.50	\$324,970	(\$275,900.50)	-85%
511-PENALTIES ON AR & UTILITIES	\$19,952.33	\$4,216.43	\$16,000	(\$11,783.57)	-74%
521-OFFSITE LEVY for WATER &/OR SEWAGE		\$1,748.45		\$1,748.45	
840-PROVINCIAL GRANTS	\$963.74	\$353.38	\$354	(\$0.62)	0%
TOTAL REVENUE	\$934,613.14	\$155,453.36	\$1,014,066	(\$858,612.64)	-85%
EXPENDITURE					
110-WAGES & SALARIES	\$294,817.58	\$41,085.55	\$216,765	\$175,679.45	81%
132-BENEFITS	\$32,589.35	\$7,078.53	\$35,280	\$28,201.47	80%
136-WCB CONTRIBUTIONS	\$4,973.17		\$4,452	\$4,452.00	100%
150-ISOLATION COSTS	\$6,263.30	\$2,839.08	\$7,200	\$4,360.92	61%
211-TRAVEL & SUBSISTENCE	\$17,913.20	\$1,220.49	\$19,000	\$17,779.51	94%
214-MEMBERSHIP/CONFERENCE FEES	\$456.76	\$570.00	\$500	(\$70.00)	-14%
215-FREIGHT	\$37,018.53	\$3,089.87	\$34,500	\$31,410.13	91%
217-TELEPHONE	\$17,693.22	\$2,423.51	\$16,200	\$13,776.49	85%
221-ADVERTISING	\$943.54	\$161.98	\$1,000	\$838.02	84%
223-SUBSCRIPTIONS & PUBLICATIONS	\$353.76				
232-LEGAL	\$1,214.97		\$1,000	\$1,000.00	100%
233-ENGINEERING CONSULTING	\$14,926.65	\$3,790.61	\$11,000	\$7,209.39	66%
235-PROFESSIONAL FEES	\$15,965.24	\$16,221.01	\$20,500	\$4,278.99	21%
239-TRAINING & EDUCATION	\$3,585.32	\$600.00	\$9,500	\$8,900.00	94%
252-BUILDING REPAIRS & MAINTENANCE	\$17,207.61	\$1,070.81	\$12,500	\$11,429.19	91%
253-EQUIPMENT REPAIR	\$37,841.87	\$894.40	\$25,000	\$24,105.60	96%
255-VEHICLE REPAIR	\$9,552.58	\$814.41	\$10,000	\$9,185.59	92%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$48,268.63	\$5,995.21	\$67,000	\$61,004.79	91%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$2,112.99				
266-COMMUNICATIONS	\$3,822.71	\$739.56	\$3,300	\$2,560.44	78%
271-LICENSES & PERMITS	\$154.50	\$27.65	\$1,000	\$972.35	97%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
274-INSURANCE	\$13,317.27	\$12,783.36	\$18,020	\$5,236.64	29%
511-GOODS AND SUPPLIES	\$69,072.83	\$13,619.01	\$60,000	\$46,380.99	77%
521-FUEL & OIL	\$20,513.82	\$2,926.42	\$19,500	\$16,573.58	85%
531-CHEMICALS/SALT	\$80,774.06	\$16,017.33	\$79,000	\$62,982.67	80%
543-NATURAL GAS	\$36,100.85	\$12,174.37	\$36,950	\$24,775.63	67%
544-ELECTRICAL POWER	\$137,163.43	\$19,977.25	\$148,035	\$128,057.75	87%
762-CONTRIBUTED TO CAPITAL	\$17,699.51		\$51,000	\$51,000.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$516,668.00				
831-INTEREST-LONG TERM DEBT	\$57,229.38	\$2,616.35	\$47,676	\$45,059.65	95%
832-PRINCIPAL - LONG TERM DEBT	\$108,954.61	\$25,217.79	\$110,998	\$85,780.21	77%
921-BAD DEBT EXPENSE	\$2,408.98	\$1,022.12	\$2,500	\$1,477.88	59%
TOTAL EXPENDITURES	\$1,627,578.22	\$194,976.67	\$1,074,376	\$879,399.33	82%
SURPLUS	(\$692,965.08)	(\$39,523.31)	(\$60,310)	\$20,786.69	-34%

MD of Mackenzie
42-Sewer Services
31, March 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
124-FRONTAGE	\$69,498.90	\$1,363.67	\$76,154	(\$74,790.33)	-98%
421-SALE OF WATER -METERED	<u>\$205,640.23</u>	<u>\$42,645.18</u>	<u>\$267,666</u>	<u>(\$225,020.82)</u>	<u>-84%</u>
TOTAL REVENUE	<u>\$275,139.13</u>	<u>\$44,008.85</u>	<u>\$343,820</u>	<u>(\$299,811.15)</u>	<u>-87%</u>
EXPENDITURE					
110-WAGES & SALARIES	\$150,928.89	\$19,591.06	\$131,220	\$111,628.94	85%
132-BENEFITS	\$16,145.95	\$3,571.55	\$21,260	\$17,688.45	83%
136-WCB CONTRIBUTIONS	\$2,859.34		\$2,726	\$2,726.00	100%
150-ISOLATION COSTS	\$2,065.75				
217-TELEPHONE	\$2,440.74	\$114.10	\$1,450	\$1,335.90	92%
232-LEGAL			\$2,000	\$2,000.00	100%
233-ENGINEERING CONSULTING	\$972.32		\$7,000	\$7,000.00	100%
235-PROFESSIONAL FEES	\$1,052.44				
252-BUILDING REPAIRS & MAINTENANCE	\$5,841.48	\$174.50	\$2,900	\$2,725.50	94%
253-EQUIPMENT REPAIR	\$5,292.55	\$820.73	\$4,900	\$4,079.27	83%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$15,917.98	\$368.03	\$22,000	\$21,631.97	98%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$1,877.02				
272-DAMAGE CLAIMS	(\$35,291.75)				
274-INSURANCE	\$6,623.62	\$3,722.83	\$7,352	\$3,629.17	49%
511-GOODS AND SUPPLIES	\$8,498.85	\$2,114.38	\$9,000	\$6,885.62	77%
531-CHEMICALS/SALT	\$2,210.37		\$4,200	\$4,200.00	100%
543-NATURAL GAS	\$3,164.22	\$392.83	\$5,090	\$4,697.17	92%
544-ELECTRICAL POWER	\$17,684.53	\$2,157.40	\$17,630	\$15,472.60	88%
762-CONTRIBUTED TO CAPITAL	\$18,150.43		\$92,864	\$92,864.00	100%
831-INTEREST-LONG TERM DEBT	\$35,503.02		\$39,483	\$39,483.00	100%
832-PRINCIPAL - LONG TERM DEBT	<u>\$57,104.70</u>		<u>\$71,108</u>	<u>\$71,108.00</u>	<u>100%</u>
TOTAL EXPENDITURES	<u>\$319,042.45</u>	<u>\$33,027.41</u>	<u>\$442,183</u>	<u>\$409,155.59</u>	<u>93%</u>
SURPLUS	<u>(\$43,903.32)</u>	<u>\$10,981.44</u>	<u>(\$98,363)</u>	<u>\$109,344.44</u>	<u>-111%</u>

MD of Mackenzie
43-Solid Waste Disposal
31, March 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$11,995.00	\$1,260.00	\$14,000	(\$12,740.00)	-91%
TOTAL REVENUE	\$11,995.00	\$1,260.00	\$14,000	(\$12,740.00)	-91%
EXPENDITURE					
110-WAGES & SALARIES	\$11,125.39	\$3,519.40	\$13,217	\$9,697.60	73%
132-BENEFITS	\$1,749.16	\$550.50	\$2,300	\$1,749.50	76%
136-WCB CONTRIBUTIONS	\$84.94		\$275	\$275.00	100%
232-LEGAL			\$1,000	\$1,000.00	100%
235-PROFESSIONAL FEES	\$329,169.07	\$30,274.06	\$374,600	\$344,325.94	92%
239-TRAINING & EDUCATION	\$24.06		\$1,000	\$1,000.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$3,505.57		\$4,000	\$4,000.00	100%
253-EQUIPMENT REPAIR	\$1,534.03	\$993.79	\$5,000	\$4,006.21	80%
274-INSURANCE		\$0.00			
511-GOODS AND SUPPLIES	\$3,344.35	\$59.99	\$1,500	\$1,440.01	96%
544-ELECTRICAL POWER	\$7,599.84	\$1,293.12	\$7,125	\$5,831.88	82%
762-CONTRIBUTED TO CAPITAL	\$29,471.45		\$51,000	\$51,000.00	100%
TOTAL EXPENDITURES	\$387,607.86	\$36,690.86	\$461,017	\$424,326.14	92%
SURPLUS	(\$375,612.86)	(\$35,430.86)	(\$447,017)	\$411,586.14	-92%

MD of Mackenzie
51-Family & Community Services
31, March 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
840-PROVINCIAL GRANTS	\$172,287.00	\$47,829.00	\$199,969	(\$152,140.00)	-76%
TOTAL REVENUE	\$172,287.00	\$47,829.00	\$199,969	(\$152,140.00)	-76%
EXPENDITURE					
255-VEHICLE REPAIR	\$2,025.93		\$500	\$500.00	100%
274-INSURANCE	\$2,626.41		\$2,200	\$2,200.00	100%
710-GRANTS TO LOCAL GOVERNMENTS	\$22,906.00	\$11,453.00	\$22,906	\$11,453.00	50%
735-GRANTS TO OTHER ORGANIZATIONS	\$353,153.00	\$333,528.00	\$408,612	\$75,084.00	18%
TOTAL EXPENDITURES	\$380,711.34	\$344,981.00	\$434,218	\$89,237.00	21%
SURPLUS	(\$208,424.34)	(\$297,152.00)	(\$234,249)	(\$62,903.00)	27%

MD of Mackenzie
61-Planning & Development
31, March 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$2,278.47	\$200.00	\$500	(\$300.00)	-60%
520-LICENSES & PERMITS	\$19,132.17	\$4,175.00	\$17,000	(\$12,825.00)	-75%
526-SAFETY CODE PERMITS	\$26,443.41	\$4,711.40	\$26,500	(\$21,788.60)	-82%
525-SUBDIVISION FEES		\$24,293.58	\$35,000	(\$10,706.42)	-31%
560-RENTAL & LEASE REVENUE	(\$19,522.00)	\$410.50	\$16,000	(\$15,589.50)	-97%
840-PROVINCIAL GRANTS	\$1,000.00				
TOTAL REVENUE	\$29,332.05	\$33,790.48	\$95,000	(\$61,209.52)	-64%
EXPENDITURE					
110-WAGES & SALARIES	\$122,943.68	\$46,760.54	\$200,090	\$153,329.46	77%
132-BENEFITS	\$19,288.30	\$7,908.36	\$35,110	\$27,201.64	77%
136-WCB CONTRIBUTIONS	\$2,118.55		\$3,600	\$3,600.00	100%
151-HONORARIA	\$750.00		\$1,500	\$1,500.00	100%
211-TRAVEL & SUBSISTENCE	\$7,522.33	\$3,276.75	\$10,000	\$6,723.25	67%
214-MEMBERSHIP/CONFERENCE FEES	\$1,306.03	\$515.00	\$2,000	\$1,485.00	74%
217-TELEPHONE	\$1,313.35	\$388.92	\$1,440	\$1,051.08	73%
221-ADVERTISING	\$20,098.08	\$4,905.00	\$32,500	\$27,595.00	85%
232-LEGAL	\$16,755.07	\$7,132.04	\$15,000	\$7,867.96	52%
235-PROFESSIONAL FEES	\$60,985.53	\$1,562.48	\$47,500	\$45,937.52	97%
239-TRAINING & EDUCATION	\$2,354.12	\$597.82	\$6,000	\$5,402.18	90%
255-VEHICLE REPAIR	\$231.21	\$290.54	\$1,000	\$709.46	71%
267-AVL MAINTENANCE	\$2,237.20		\$2,420	\$2,420.00	100%
274-INSURANCE	\$2,835.39	\$2,455.13	\$2,700	\$244.87	9%
511-GOODS AND SUPPLIES	\$12,061.24	\$5,675.85	\$7,000	\$1,324.15	19%
521-FUEL & OIL	\$2,855.78	\$3,325.83	\$3,000	(\$325.83)	-11%
TOTAL EXPENDITURES	\$275,655.86	\$84,794.26	\$370,860	\$286,065.74	77%
SURPLUS	(\$246,323.81)	(\$51,003.78)	(\$275,860)	\$224,856.22	-82%

MD of Mackenzie
63-Agriculture
31, March 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES			\$1,000	(\$1,000.00)	-100%
560-RENTAL & LEASE REVENUE	\$9,800.00	\$300.00	\$7,500	(\$7,200.00)	-96%
840-PROVINCIAL GRANTS	\$44,000.00	\$5,473.00	\$46,000	(\$40,527.00)	-88%
TOTAL REVENUE	\$53,800.00	\$5,773.00	\$54,500	(\$48,727.00)	-89%
EXPENDITURE					
110-WAGES & SALARIES	\$82,346.47	\$12,731.75	\$93,290	\$80,558.25	86%
132-BENEFITS	\$10,239.45	\$2,415.77	\$10,562	\$8,146.23	77%
136-WCB CONTRIBUTIONS	\$1,580.06				
151-HONORARIA	\$5,989.86	\$1,750.00	\$7,125	\$5,375.00	75%
211-TRAVEL & SUBSISTENCE	\$10,073.59	\$2,329.68	\$9,760	\$7,430.32	76%
214-MEMBERSHIP/CONFERENCE FEES	\$2,886.00		\$1,500	\$1,500.00	100%
215-FREIGHT	\$322.72				
217-TELEPHONE	\$835.54	\$101.85	\$1,100	\$998.15	91%
221-ADVERTISING	\$1,987.70	\$516.72	\$2,500	\$1,983.28	79%
223-SUBSCRIPTIONS & PUBLICATIONS	\$100.94				
233-ENGINEERING CONSULTING	\$43,902.29	\$14,935.40	\$55,000	\$40,064.60	73%
239-TRAINING & EDUCATION	\$1,635.04		\$2,000	\$2,000.00	100%
253-EQUIPMENT REPAIR	\$1,243.83	\$1,841.50	\$2,000	\$158.50	8%
255-VEHICLE REPAIR	\$2,020.07	\$146.78	\$2,500	\$2,353.22	94%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$310,582.40		\$324,000	\$324,000.00	100%
262-BUILDING & LAND RENTAL			\$1,000	\$1,000.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$2,972.57		\$2,750	\$2,750.00	100%
266-COMMUNICATIONS	\$762.67	\$179.47	\$1,000	\$820.53	82%
274-INSURANCE	\$8,190.93	\$7,147.49	\$7,440	\$292.51	4%
511-GOODS AND SUPPLIES	\$5,684.02	\$119.87	\$8,750	\$8,630.13	99%
521-FUEL & OIL	\$13,649.49	\$369.24	\$11,000	\$10,630.76	97%
531-CHEMICALS/SALT	\$15,868.74		\$25,000	\$25,000.00	100%
735-GRANTS TO OTHER ORGANIZATIONS	\$30,200.00		\$32,000	\$32,000.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$250,000.00		\$150,000	\$150,000.00	100%
TOTAL EXPENDITURES	\$803,074.38	\$44,585.52	\$750,277	\$705,691.48	94%
SURPLUS	(\$749,274.38)	(\$38,812.52)	(\$695,777)	\$656,964.48	-94%

**MD of Mackenzie
64-Veterinary Service
31, March 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
560-RENTAL & LEASE REVENUE	\$1,950.00				
TOTAL REVENUE	\$1,950.00				
EXPENDITURE					
151-HONORARIA	\$143.52		\$750	\$750.00	100%
211-TRAVEL & SUBSISTENCE			\$400	\$400.00	100%
235-PROFESSIONAL FEES	\$69,054.77	\$38,285.67	\$103,500	\$65,214.33	63%
543-NATURAL GAS	\$830.89				
544-ELECTRICAL POWER	\$2,466.27				
TOTAL EXPENDITURES	\$72,495.45	\$38,285.67	\$104,650	\$66,364.33	63%
SURPLUS	(\$70,545.45)	(\$38,285.67)	(\$104,650)	\$66,364.33	-63%

**MD of Mackenzie
66-Subdivision
31, March 2004**

	<u>2003 Actual</u> <u>Total</u>	<u>YTD 2004</u> <u>Actual</u>	<u>2004</u> <u>Budget</u>	<u>\$ Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Remaining</u>
REVENUE					
424-SALE OF LAND	\$54,869.85	\$14,674.08	\$183,200	(\$168,525.92)	-92%
TOTAL REVENUE	\$54,869.85	\$14,674.08	\$183,200	(\$168,525.92)	-92%
EXPENDITURE					
221-ADVERTISING	\$20.60		\$1,000	\$1,000.00	100%
235-PROFESSIONAL FEES	\$10,106.51		\$2,500	\$2,500.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE			\$159,700	\$159,700.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$24,678.23				
992-COST OF LAND SOLD	\$20,064.51		\$20,000	\$20,000.00	100%
TOTAL EXPENDITURES	\$54,869.85		\$183,200	\$183,200.00	100%
SURPLUS		\$14,674.08		\$14,674.08	

MD of Mackenzie
71-Recreation Boards
31, March 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
920-CONTRIBUTED FROM CAPITAL RESERVE	\$30,000.00				
TOTAL REVENUE	\$30,000.00				
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$99,904.00	\$49,952.00	\$99,904	\$49,952.00	50%
735-GRANTS TO OTHER ORGANIZATIONS	\$500,350.00	\$400,656.00	\$572,656	\$172,000.00	30%
763-CONTRIBUTED TO CAPITAL RESERVE	\$30,000.00				
TOTAL EXPENDITURES	\$630,254.00	\$450,608.00	\$672,560	\$221,952.00	33%
SURPLUS	(\$600,254.00)	(\$450,608.00)	(\$672,560)	\$221,952.00	-33%

**MD of Mackenzie
73-Tourism
31, March 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
930-CONTRIBUTION FROM OPERATING RESERV	\$13,000.00				
TOTAL REVENUE	\$13,000.00				
EXPENDITURE					
214-MEMBERSHIP/CONFERENCE FEES	\$9,579.00	\$8,829.00	\$9,787	\$958.00	10%
221-ADVERTISING			\$2,300	\$2,300.00	100%
511-GOODS AND SUPPLIES	\$4,087.19		\$5,000	\$5,000.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$10,912.81				
TOTAL EXPENDITURES	\$24,579.00	\$8,829.00	\$17,087	\$8,258.00	48%
SURPLUS	(\$11,579.00)	(\$8,829.00)	(\$17,087)	\$8,258.00	-48%

**MD of Mackenzie
74-Library Service
31, March 2004**

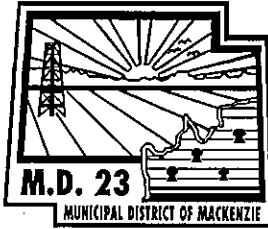
	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$7,165.00	\$7,165.00	\$7,165		
735-GRANTS TO OTHER ORGANIZATIONS	\$75,000.00	\$115,000.00	\$115,000		
TOTAL EXPENDITURES	\$82,165.00	\$122,165.00	\$122,165		
SURPLUS	(\$82,165.00)	(\$122,165.00)	(\$122,165)		

**MD of Mackenzie
85-Requisitions
31, March 2004**

	<u>2003 Actual</u> <u>Total</u>	<u>YTD 2004</u> <u>Actual</u>	<u>2004</u> <u>Budget</u>	<u>\$ Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Remaining</u>
REVENUE					
EXPENDITURE					
747-SCHOOL FOUNDATION PROGRAMS	\$6,184,600.65				
750-SENIORS FOUNDATION	\$337,394.24	\$81,273.25		(\$81,273.25)	
TOTAL EXPENDITURES	\$6,521,994.89	\$81,273.25		(\$81,273.25)	
SURPLUS	(\$6,521,994.89)	(\$81,273.25)		(\$81,273.25)	

MD of Mackenzie
97-Other Transfers
31, March 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
763-CONTRIBUTED TO CAPITAL RESERVE	\$387,209.85				
764-CONTRIBUTED TO OPERATING RESERVE	\$387,209.86				
TOTAL EXPENDITURES	\$774,419.71				
SURPLUS	(\$774,419.71)				



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	April 6, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	Strategic Plan - Update
Agenda Item No:	8c)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is the quarterly update of the strategic plan for Council review.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That the strategic plan update be received for information.

Review:

Dept.

C.A.O.

<p>construction</p> <ul style="list-style-type: none"> • Agreement in principle signed • Highway 58 <ul style="list-style-type: none"> • Fort Nelson Connector, lobby for construction • Bridge over the Peace River at Tompkins Landing • Protection of infrastructure <ul style="list-style-type: none"> • Prevent/Monitor overweight trucks on roads • Improved Maintenance (i.e. Road crown) • Improve efficiency in road reconstruction Shoulder pulls vs. Reconstruction ▪ Lobby on 88 connector and Zama access as provincial highways ▪ Assumption Hill Bypass ▪ Bluehills road upgrade to DMI 	<p>NCDC</p> <p>Council Annual Priorities</p> <p>Transportation/ Bylaw Transportation</p> <p>Transportation</p> <p>Council/ Alberta Transportaion</p> <p>Administration</p> <p>Administration & DMI</p>	<p>Ongoing; study to be completed</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p><i>Resource Road funding is being applied for.</i></p> <p><i>Resource Road funding is being applied for.</i></p>
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Goal Number	Goal Statement		
A	<i>To Ensure the Long Term Economic Sustainability of the Region</i>		
Objective Number	Objective Statement		
2	<i>To Increase the Availability of Agricultural Land</i>		
	Action Item	Performed By Whom	Performed By When
	<ul style="list-style-type: none"> • Complete the green/white zone land swap • Ensure adequate white zone growth during the development of the Integrated Resource Development Plan • Prevent forest companies from purchasing agricultural land for tree production • Government agricultural lease policy be changed to allow the lessee the option to purchase • Stay informed on public land sales • Increase productivity of available agricultural land eg. Drainage, research 	<p>Agricultural Land Task Force</p> <p>Council</p> <p>Council</p> <p>Administration and Council</p> <p>ASB</p>	<p>Ongoing</p> <p><i>IRDP future is unknown at this time.</i></p> <p>Ongoing; Gov't has rejected this concept</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

Goal Number	Goal Statement		
A	<i>To Ensure the Long Term Economic Sustainability of the Region</i>		
Objective Number	Objective Statement		
3	<i>To Promote Value added Opportunities in the Mackenzie Region</i>		
Action Item		Performed By Whom	Performed By When
<ul style="list-style-type: none"> • Identify value added opportunities <ul style="list-style-type: none"> • Forestry • Oil and gas • Agriculture • Tourism and recreation • Mining 		<ul style="list-style-type: none"> REDI REDI REDI 	Ongoing (started)
<ul style="list-style-type: none"> • Identify target groups for industry development and develop an action plan 		<ul style="list-style-type: none"> REDI 	Ongoing

Goal Number	Goal Statement		
A	<i>To Ensure the Long Term Economic Sustainability of the Region</i>		
Objective Number	Objective Statement		
5	<i>To Promote Tourism Opportunities in the Mackenzie Region</i>		
	Action Item	Performed By Whom	Performed By When
	<ul style="list-style-type: none"> • Support the development of an MD brochure • Develop tourism information on the web site ▪ Stay Active in organizations such as Mighty Peace Tourist Association. 	<p>Administration</p> <p>Administration</p> <p>Councillor Kulscar</p>	<p>Early April 2004</p> <p>Ongoing</p> <p>Ongoing</p>

Goal Number	Goal Statement		
B	<i>To Provide a Service Structure that is Equitable, Acceptable and Economically Feasible to the Residents of the Region</i>		
Objective Number	Objective Statement		
1	<i>To Provide Municipal Services in a Positive Client Service Approach</i>		
	Action Item	Performed By Whom	Performed By When
	<ul style="list-style-type: none"> • Implement "Alberta Best" type program for the staff • Streamline process to ensure a quick response to the public • Prioritize policy development on issues affecting the public • Make bylaws, assessment, minutes, policies, and forms available through the MD Image and the web site • Continue newsletters delivered via the post office 	<p>Administration</p> <p>Administration</p> <p>Administration</p> <p>Administration</p> <p>Administration</p>	<p>Annually <i>(to occur in 2004)</i></p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

Goal Number	Goal Statement		
B	<i>To Provide a Service Structure that is Equitable, Acceptable and Economically Feasible to the Residents of the Region</i>		
Objective Number	Objective Statement		
2	<i>To Attract and Retain Well Qualified Staff</i>		
	Action Item	Performed By Whom	Performed By When
	<ul style="list-style-type: none"> • Attract and retain employees through: <ul style="list-style-type: none"> • Well defined roles • Strong training program • Positive feedback to staff • Public support of staff by Council • Public support of Council by staff • Salaries and benefits that are competitive to the local private sector • Recruit and train local staff when possible • Build better Council/Staff relationships through annual team building workshops. 	Administration Administration Council/Admin Council Staff Administration Administration	Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing Union agreement Ongoing

Goal Number	Goal Statement		
C	<i>To Maintain a Working Relationship with Local, Provincial, and Federal Governments while Ensuring Local Autonomy over the Governance of the Region</i>		
Objective Number	Objective Statement		
1	<i>To Promote Linkages with Other Stakeholders</i>		
Action Item		Performed By Whom	Performed By When
<ul style="list-style-type: none"> • Support or create linkages between Council and other regional decision makers <ul style="list-style-type: none"> • Elected Officials meetings • M.P. and M.L.A. • Local Chambers and Board of Trade • First Nations • Industry Stakeholders • Forestry interests • Towns of High Level and Rainbow Lake • Other levels of government • Municipal Association • CAO/CEO 		<ul style="list-style-type: none"> Council Council Administration Council/Admin Council/Admin Council/Admin Council/Admin Council/Admin Council/Admin CAO 	<ul style="list-style-type: none"> Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing

Goal Number	Goal Statement		
C	<i>To Maintain a Working Relationship with Local, Provincial, and Federal Governments while Ensuring Local Autonomy over the Governance of the Region</i>		
Objective Number	Objective Statement		
2	<i>To Maintain Public Confidence and Interest in Municipal Governance Within the M.D.</i>		
Action Item		Performed By Whom	Performed By When
<ul style="list-style-type: none"> • Conduct business in an open and transparent manner <ul style="list-style-type: none"> • Delegations are welcome • Ample information is provided to residents (eg. minutes, bylaw, budget, financial statements) 		Council/ Admin	Ongoing

Municipal District of Mackenzie No. 23

Interoffice Memo

To: Harvey Prockiw, CAO
From: Grant Smith, Agricultural Fieldman
Date: March 31, 2004
Subject: Summary of Activities

General Activities

- The ASB Grant application has been approved. The M.D. will receive \$44,000.
- Peace Region Ag Fieldmen are hosting a meeting in High Level on April 30th. This meeting is with Alberta Transportation and their contractors to discuss weed and vegetation control along the highways in the Peace Country for 2004.
- I will be attending an Ag. Fieldman's meeting in Grande Prairie on April 2nd.

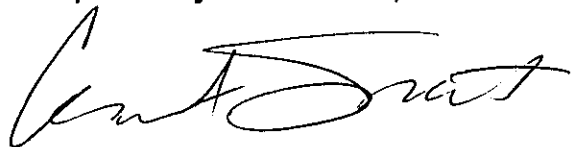
Projects

Rosenberger Drainage: The powerline along NW10-108-13-5 will be re-routed. Atco will be doing this in the near future. Cleanup and Finishing will done using Day Labour forces. Installation of culverts and a ditch crossing will be publicly tendered.

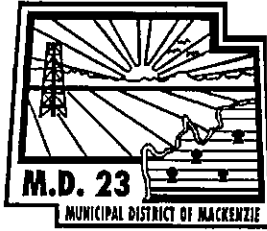
EXH has completed preliminary plans for Phase III. These will be submitted to Ab. Environment and Ab. Transportation for tendering approval.

Blue Hills Drainage: The runoff is being monitored. There was considerable snow pack in the channel, a Crawler/Dozer has been used to clear any blockage. We will continue to monitor the situation.

Respectfully Submitted,



Grant Smith, Agricultural Fieldman



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	April 6, 2004
Originated By:	Michel Savard, Director of Operational Services
Title:	Local Improvement Plan – 101 Avenue La Crete
Agenda Item No:	10a

BACKGROUND / PROPOSAL:

The 2004 budget includes curb, gutter and sidewalk along 101 Avenue from 100 to 101 Street in La Crete.

Attached is the Local Improvement Plan as outlined in the Local Government Act, Section 395.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Notice includes a description of the project, which properties are affected, how the frontage was calculated, and estimated costs. A worksheet is also included identifying costs per foot with and without interest.

COSTS / SOURCE OF FUNDING:

The 2004 approved budget includes \$258,000 for pavement, curb, gutter and sidewalk. The required budget for the curb, gutter and sidewalk is \$63,000 (100%) from Roads Reserve with \$18,900 (30%) to be recovered through frontage over 10 years.

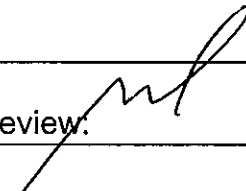

RECOMMENDED ACTION (by originator):

Motion 1

That the Local Improvement Plan for 101 Avenue from 100 Street to 101 Street in La Crete be accepted as presented.

Motion 2

That first reading be given to Bylaw 422/04 being a bylaw to Approve a Local Improvement Charge for Curb, Gutter and Sidewalks on Specific Properties within the Municipality.

Author: B. Wiebe	Review: 	Dept. Op. Services	C.A.O. 
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BYLAW NO. 422/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23,
IN THE PROVINCE OF ALBERTA,**

**TO APPROVE A LOCAL IMPROVEMENT CHARGE
FOR CURB, GUTTER AND SIDEWALKS
ON SPECIFIC PROPERTIES WITHIN THE MUNICIPALITY**

WHEREAS, under the authority and pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, the municipality has authority to issue local improvement charges; and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta has deemed it advisable to charge a local improvement charge to specific locations,

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta, duly assembled, enacts as follows:

1. That the estimated sum of Sixty Three Thousand Dollars (\$63,000.00) is required to construct curb, gutter and sidewalk along 101 Avenue from 100 Street to 101 Street in the Hamlet of La Crete. The portion of the project subject to the local improvement charge is approximately Eighteen Thousand, Nine Hundred Dollars (\$18,900.00) or 30% of the estimated sum. This 30% portion will be collected by way of special assessment as herein provided in Schedule A, attached.
2. That Council of the Municipality has given proper notice of intention to undertake and complete the construction of curb, gutter and sidewalk along 101 Avenue from 100 Street to 101 Street in the Hamlet of La Crete, and costs thereof to be assessed against abutting owners in accordance with the attached Schedule A. Council has not received any sufficiently signed or valid petition against the said proposal.
3. That funding to be provided under this by-law shall not exceed the sum of Sixty Three Thousand Dollars (\$63,000.00), and may be in any denomination not exceeding the amount authorized by this by-law and shall be dated having regard to the date of the borrowing.
4. The funding shall bear interest, at a rate not exceeding ten per centum (10%), or the interest rate fixed from time to time by the Alberta Capital Finance Authority, per annum, payable annually.
5. The funding shall be issued in such manner that the principal and interest will be combined and made payable in, as nearly as possible, equal annual installments over a period of ten (10) years, in a accordance with Schedule A, attached.

6. During the currency of the debenture there shall be raised annually for the payment of the owners' portion of the cost and interest thereon, by special assessment, the respective sums show as yearly payments on Schedule "A" hereto attached, and there is hereby imposed on lands fronting or abutting on that portion of the streets or places whereon the improvements are to be laid, a special assessment to cover the owners' portion of the cost of the said work and the interest thereon payable at the unit rate or rates set forth in said Schedule A. The said special assessment shall be in addition to all other rates and taxes.
7. All required approvals for the project have been obtained and the project is in compliance with all acts and regulations of the Province of Alberta.
8. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

BYLAW No. 422/04

Schedule A

Curb, gutter and sidewalk along 101 Avenue from 100 Street to 101 Street in the Hamlet of La Crete.

1. Properties to be assessed:

<u>Plan</u>	<u>Block</u>	<u>Lot</u>	<u>Assessable Frontage</u>
982 0781	4	5	205.35 ft
1160NY	3	1	100.00 ft
1160NY	3	2	100.00 ft
1160NY	3	3	100.00 ft
1160NY	3	4	150.75 ft
792 1881	18	4	225.73 ft

2. Total Assessable Frontage 881.83 feet
3. Total Assessment Per Front Foot Frontage \$21.43
4. Annual Unit Rate Per Front Foot of Frontage to be payable for a period of 10 years calculated at 4.02%. \$2.65
5. Total Yearly Assessment Against All Above Properties \$2,332.52

NOTICE

INTENTION TO CONSTRUCT A LOCAL IMPROVEMENT IN THE HAMLET OF LA CRETE IN THE MUNICIPAL DISTRICT OF MACKENZIE

PURSUANT to Section 393(1) of the Municipal Government Act, R.S.A., 2000, Notice is hereby given that the Council of the Municipal District of Mackenzie No. 23 intends to undertake the construction of curb, gutter and sidewalk on 101 Avenue between 100 Street and 101 Street as a local improvement. The total cost of the aforementioned project is estimated to be \$63,000, of which 30%, or \$18,900, will be collected using frontage charges. Funding for this project is the 2004 budget. The sum of \$18,900 will be repayable over a period of ten (10) years at a rate of interest not exceeding ten per cent (10%), or the interest rate as fixed from time to time by the Alberta Capital Finance Authority, whichever is lower, and the lands abutting that portion of the street or place where the local improvement is made will be charged an annual rate of \$2.65 per front foot of frontage, for each year of the said ten (10) year period. The prepaid rate paid once is \$21.43 per front foot of frontage. The calculations used herein are based on the current Alberta Capital Finance Authority rate of 4.02%.

The aforementioned rate may be subject to amendment to take into consideration the actual cost of the project or change in interest rate, prior to immediately following the first levy for this project.

In accordance with Section 404 of the Municipal Government Act, lots of a different size or shape, or corner lots, are assessed in the following manner:

The front foot of frontage for corner lots or parcels are calculated using the back property lines as follows:

Lot 5, Block 4, Plan 982 0781

Lot 1, Block 3, Plan 1160NY

Lot 4, Block 3, Plan 1160NY

Lot 4, Block 18, Plan 792 1881

All costs in excess of the aforesaid special assessment may be borne by the Municipal District of Mackenzie at large.

The location of the proposed local improvement in La Crete is as follows:

ON	FROM	TO	SIDE	FRONTAGE
101 Avenue	100 Street	101 Street	North	431.08 feet
101 Avenue	100 Street	101 Street	South	450.75 feet
			Total	881.83 feet

Total Assessable Frontage

881.83 feet

Total Assessment Against all Properties	\$18,900.00
Total Assessment Per Front Foot of Frontage	\$21.43
Annual Unit Rate per Front Foot of Frontage to be Payable for a period of 10 years Calculated at 4.02%	\$2.65

Your property, described as Lot «LOT», Block «BLOCK», Plan «PLAN» will be assessed for «Frontage» feet. The annual assessment against your property is approximately «Assessment_per_Year» for a period of 10 years calculated at 4.02%. Notice is hereby given that unless 2/3 of the Owners who would be liable to pay this local improvement tax and these Owners represent at least one-half of the value of the assessments for the parcels of land on which the tax will be imposed, file a petition with the Chief Administrative Officer against the proposed improvement within thirty (30) days from the date of sending this Notice, the local improvement may be undertaken and the cost of it assessed by the system of assessment referred to in this Notice.

If no petition sufficiently signed has, within 30 days of sending the Notices, been presented to the Chief Administrative Officer against the local improvement, the Council may undertake the proposed local improvement at any time within three (3) years following the sending of the Notices.

The Owners of any land so specially assessed may at any time compute the amount or balance remaining unpaid in respect of it by paying the amount of the original assessment charged against the land together with interest and penalties chargeable in respect of it less any amount previously paid on account of it.

An open house is scheduled for _____ in the Mustus Lake Centre, Fairview College between 5:00 and 8:00 p.m. to answer any questions you may have.

Dated at the Hamlet of Fort Vermilion this ____th day of April, 2004.

MUNICIPAL DISTRICT OF MACKENZIE
Frontage Rate Calculations

PROJECT: Sidewalk, Curb, and Gutter
 101 Avenue from 100 Street to 101 Street
 AMOUNT OF FINANCE: \$18,900 FOR 10 YEARS
 INTEREST RATE: 4.02% INTEREST FACTOR: 0.1234137
 ASSESSABLE FRONTAGE: 881.83 feet

1] YEARLY PAYMENT
 Interest Factor x Amount of Finance = Yearly Payment
 0.1234137260 x \$18,900 = \$2,332.52

2] FRONTAGE RATE

$$\frac{\text{Yearly payment } \$2,332.52}{\text{Assessable Frontage } 881.83} = \$2.65$$

3] TOTAL ASSESSMENT PER FRONT FOOT

$$\frac{\text{Frontage Rate } \$2.65}{\text{Interest Factor } 0.12341372600} = \$21.43$$

4] ANNUAL UNIT RATE PER FRONT FOOT OF FRONTAGE PAYABLE OVER 10 YEARS

$$\frac{\text{Yearly payment } \$2,332.52}{\text{Assessable Frontage } 881.83} = \$2.65$$

5] TOTAL YEARLY ASSESSMENT AGAINST ALL PROPERTIES
 Assessable Frontage x Frontage Rate = Total Yearly Assessment
 881.83 x \$2.65 = \$2,332.52

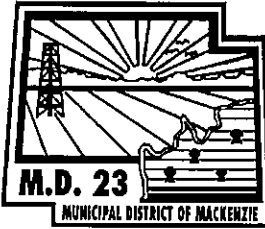
6] TOTAL ASSESSMENT AGAINST ALL PROPERTIES
Total Yearly Assessment Against all Properties

$$\frac{\$2,332.52}{0.1234137260} = \$18,900.00$$

7] BALANCE TO BE PICKED UP BY THE M.D. OF MACKENZIE
 Amount to Finance (-) Total Assessment Against all Properties
 \$18,900.00 - \$18,900.00 = \$0.00

Note: The Municipality Cannot Show a profit on Item 7





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	April 6, 2004
Originated By:	Michel Savard, Director of Operational Services
Title:	Local Improvement Plan – 99 Avenue La Crete
Agenda Item No:	10b)

BACKGROUND / PROPOSAL:

The 2004 budget includes curb, gutter and sidewalk along 99 Avenue from 100 to 101 Street in La Crete. Since there is already sidewalk along this street only the curb and gutter can be included in the local improvement plan.

Attached is the Local Improvement Plan as outlined in the Local Government Act, Section 395.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Notice includes a description of the project, which properties are affected, how the frontage was calculated, and estimated costs. A worksheet is also included identifying costs per foot with and without interest.

COSTS / SOURCE OF FUNDING:

The 2004 approved budget includes \$234,000 for pavement, curb, gutter and sidewalk. The required budget for the curb and gutter is \$36,000 from Roads Reserve with \$10,800 (30%) to be recovered through frontage over 10 years.

RECOMMENDED ACTION (by originator):

Motion 1

That the Local Improvement Plan for 99 Avenue from 100 Street to 101 Street in La Crete be accepted as presented.

Motion 2

That first reading be given to Bylaw 423/04 being a bylaw to Approve a Local Improvement Charge for Curb and Gutter on Specific Properties within the Municipality.

Author: B. Wiebe

Review: 

Dept. Op. Services

C.A.O. 

BYLAW NO. 423/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23,
IN THE PROVINCE OF ALBERTA,**

**TO APPROVE A LOCAL IMPROVEMENT CHARGE
FOR CURB AND GUTTER
ON SPECIFIC PROPERTIES WITHIN THE MUNICIPALITY**

WHEREAS, under the authority and pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, the municipality has authority to issue local improvement charges; and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta has deemed it advisable to charge a local improvement charge to specific locations,

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta, duly assembled, enacts as follows:

1. That the estimated sum of Thirty-Six Thousand Dollars (\$36,000.00) is required to construct curb and gutter along 99 Avenue from 100 Street to 101 Street in the Hamlet of La Crete. The portion of the project subject to the local improvement charge is approximately Ten Thousand, Eight Hundred Dollars (\$10,800.00) or 30% of the estimated sum. This 30% portion will be collected by way of special assessment as herein provided in Schedule A, attached.
2. That Council of the Municipality has given proper notice of intention to undertake and complete the construction of curb and gutter along 99 Avenue from 100 Street to 101 Street in the Hamlet of La Crete, and costs thereof to be assessed against abutting owners in accordance with the attached Schedule A. Council has not received any sufficiently signed or valid petition against the said proposal.
3. That funding to be provided under this by-law shall not exceed the sum of Thirty-Six Thousand Dollars (\$36,000.00), and may be in any denomination not exceeding the amount authorized by this by-law and shall be dated having regard to the date of the borrowing.
4. The funding shall bear interest, at a rate not exceeding ten per centum (10%), or the interest rate fixed from time to time by the Alberta Capital Finance Authority, per annum, payable annually.
5. The funding shall be issued in such manner that the principal and interest will be combined and made payable in, as nearly as possible, equal annual installments over a period of ten (10) years, in accordance with Schedule A, attached.

6. During the currency of the debenture there shall be raised annually for the payment of the owners' portion of the cost and interest thereon, by special assessment, the respective sums show as yearly payments on Schedule "A" hereto attached, and there is hereby imposed on lands fronting or abutting on that portion of the streets or places whereon the improvements are to be laid, a special assessment to cover the owners' portion of the cost of the said work and the interest thereon payable at the unit rate or rates set forth in said Schedule A. The said special assessment shall be in addition to all other rates and taxes.
7. All required approvals for the project have been obtained and the project is in compliance with all acts and regulations of the Province of Alberta.
8. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

BYLAW No. 423/04

Schedule A

Curb and gutter along 99 Avenue from 100 Street to 101 Street in the Hamlet of La Crete.

1. Properties to be assessed:

<u>Plan</u>	<u>Block</u>	<u>Lot</u>	<u>Assessable Frontage</u>
1160NY	2	6	100.75
1160NY	2	7	100.00
1160NY	2	8	100.00
1160NY	2	easterly portion of 9	75.00
1160NY	2	westerly portion of 9	75.00
962 4008	5	34	531.50

- | | | |
|----|---------------------------------------------------------------------------------------------------------|-------------|
| 2. | Total Assessable Frontage | 982.25 feet |
| 3. | Total Assessment Per Front Foot Frontage | \$11.00 |
| 4. | Annual Unit Rate Per Front Foot of Frontage to be payable for a period of 10 years calculated at 4.02%. | \$1.36 |
| 5. | Total Yearly Assessment Against All Above Properties | \$1,332.87 |

NOTICE

INTENTION TO CONSTRUCT A LOCAL IMPROVEMENT IN THE HAMLET OF LA CRETE IN THE MUNICIPAL DISTRICT OF MACKENZIE

PURSUANT to Section 393(1) of the Municipal Government Act, R.S.A., 2000, Notice is hereby given that the Council of the Municipal District of Mackenzie No. 23 intends to undertake the construction of curb and gutter on 99 Avenue between 100 Street and 101 Street as a local improvement. The total cost of the aforementioned project is estimated to be \$36,000, of which 30%, or \$10,800, will be collected using frontage charges. Funding for this project is the 2004 budget. The sum of \$10,800 will be repayable over a period of ten (10) years at a rate of interest not exceeding ten per cent (10%), or the interest rate as fixed from time to time by the Alberta Capital Finance Authority, whichever is lower, and the lands abutting that portion of the street or place where the local improvement is made will be charged an annual rate of \$1.36 per front foot of frontage, for each year of the said ten (10) year period. The prepaid rate paid once is \$11.00 per front foot of frontage. The calculations used herein are based on the current Alberta Capital Finance Authority rate of 4.02%.

The aforementioned rate may be subject to amendment to take into consideration the actual cost of the project or change in interest rate, prior to immediately following the first levy for this project.

In accordance with Section 404 of the Municipal Government Act, lots of a different size or shape, or corner lots, are assessed in the following manner:

The front foot of frontage for corner lots or parcels are calculated using the back property lines as follows:

Lot 6, Block 2, Plan 1160NY
Easterly half of Lot 9, Block 2, Plan 1160NY
Lot 34, Block 5, Plan 962 4008

All costs in excess of the aforesaid special assessment may be borne by the Municipal District of Mackenzie at large.

The location of the proposed local improvement in La Crete is as follows:

ON	FROM	TO	SIDE	FRONTAGE
99 Avenue	100 Street	101 Street	North	450.75 feet
99 Avenue	100 Street	101 Street	South	531.50 feet
			Total	982.25 feet

Total Assessable Frontage

982.25 feet

Total Assessment Against all Properties	\$10,800.00
Total Assessment Per Front Foot of Frontage	\$11.00
Annual Unit Rate per Front Foot of Frontage to be Payable for a period of 10 years Calculated at 4.02%	\$1.36

Your property, described as Lot «LOT», Block «BLOCK», Plan «PLAN» will be assessed for «Frontage» feet. The annual assessment against your property is approximately «Assessment_per_Year» for a period of 10 years calculated at 4.02%. Notice is hereby given that unless 2/3 of the Owners who would be liable to pay this local improvement tax and these Owners represent at least one-half of the value of the assessments for the parcels of land on which the tax will be imposed, file a petition with the Chief Administrative Officer against the proposed improvement within thirty (30) days from the date of sending this Notice, the local improvement may be undertaken and the cost of it assessed by the system of assessment referred to in this Notice.

If no petition sufficiently signed has, within 30 days of sending the Notices, been presented to the Chief Administrative Officer against the local improvement, the Council may undertake the proposed local improvement at any time within three (3) years following the sending of the Notices.

The Owners of any land so specially assessed may at any time compute the amount or balance remaining unpaid in respect of it by paying the amount of the original assessment charged against the land together with interest and penalties chargeable in respect of it less any amount previously paid on account of it.

An open house is scheduled for _____ in the Mustus Lake Centre, Fairview College between 5:00 and 8:00 p.m. to answer any questions you may have.

Dated at the Hamlet of Fort Vermilion this _____th day of April, 2004.

MUNICIPAL DISTRICT OF MACKENZIE
Frontage Rate Calculations

PROJECT: Curb and Gutter
 99 Avenue from 100 Street to 101 Street
 AMOUNT OF FINANCE: \$10,800 FOR 10 YEARS
 INTEREST RATE: 4.02% INTEREST FACTOR: 0.1234137
 ASSESSABLE FRONTAGE: 982.25 feet

1] YEARLY PAYMENT
 Interest Factor x Amount of Finance = Yearly Payment
 0.1234137260 x \$10,800 = \$1,332.87

2] FRONTAGE RATE

$$\frac{\text{Yearly payment } \$1,332.87}{\text{Assessable Frontage } 982.25} = \$1.36$$

3] TOTAL ASSESSMENT PER FRONT FOOT

$$\frac{\text{Frontage Rate } \$1.36}{\text{Interest Factor } 0.12341372600} = \$11.00$$

4] ANNUAL UNIT RATE PER FRONT FOOT OF FRONTAGE PAYABLE OVER 10 YEARS

$$\frac{\text{Yearly payment } \$1,332.87}{\text{Assessable Frontage } 982.25} = \$1.36$$

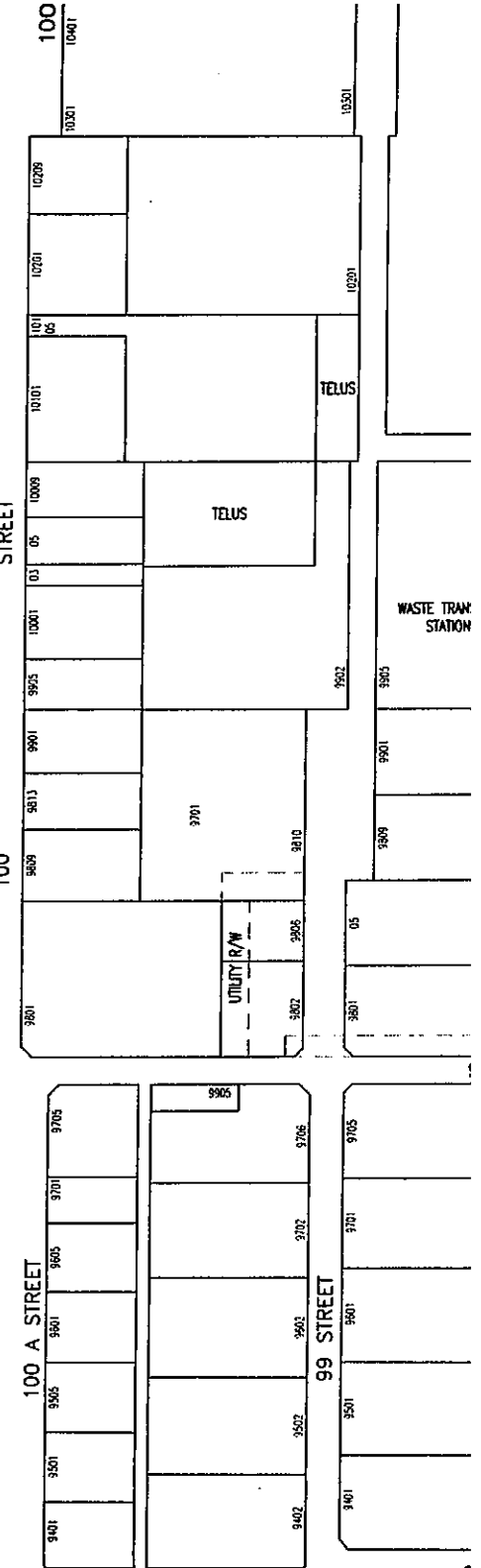
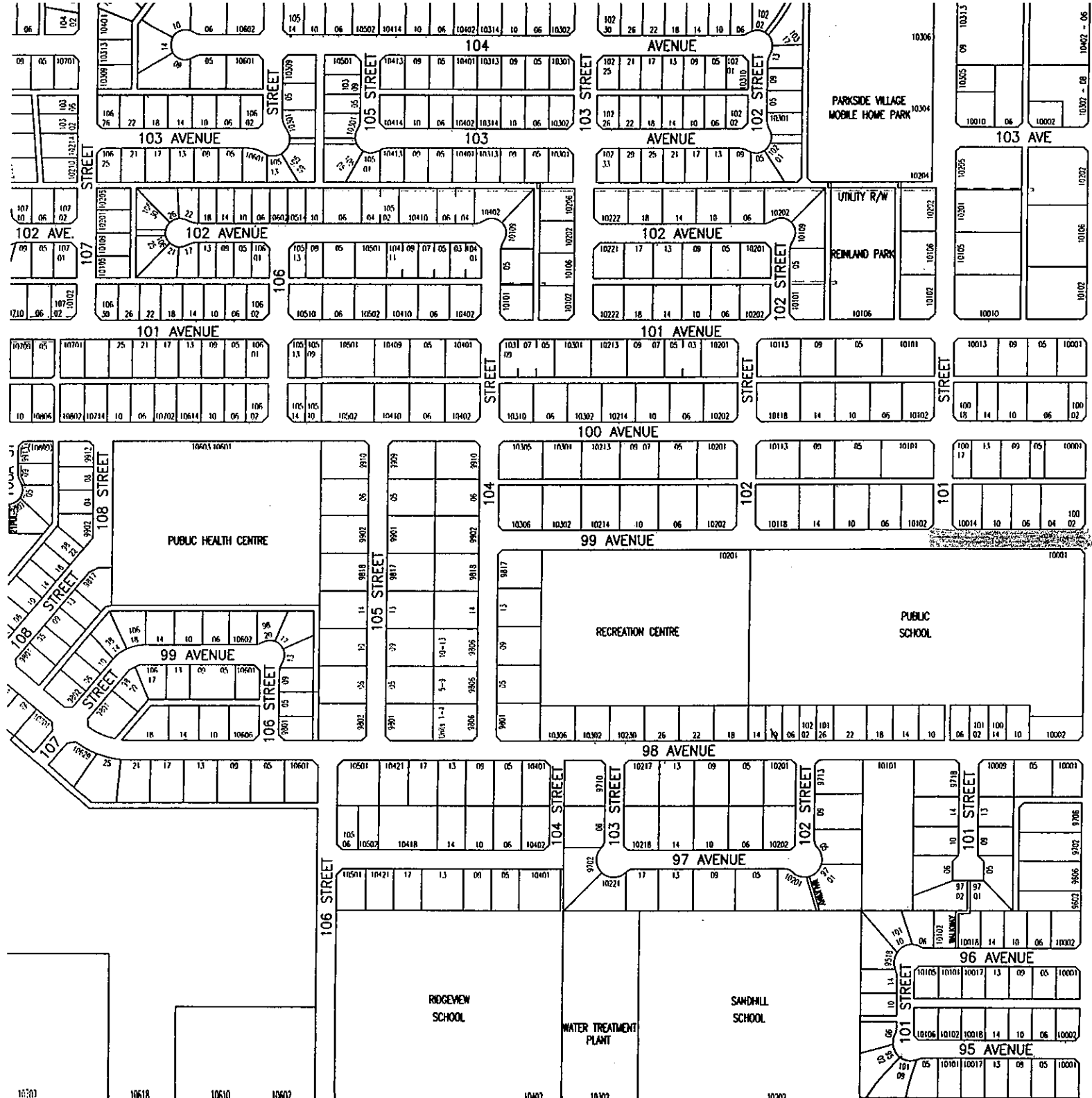
5] TOTAL YEARLY ASSESSMENT AGAINST ALL PROPERTIES
 Assessable Frontage x Frontage Rate = Total Yearly Assessment
 982.25 x \$1.36 = \$1,332.87

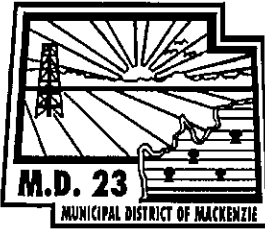
6] TOTAL ASSESSMENT AGAINST ALL PROPERTIES

$$\frac{\text{Total Yearly Assessment Against all Properties } \$1,332.87}{\text{Interest Factor } 0.1234137260} = \$10,800.00$$

7] BALANCE TO BE PICKED UP BY THE M.D. OF MACKENZIE
 Amount to Finance (-) Total Assessment Against all Properties
 \$10,800.00 - \$10,800.00 = \$0.00

Note: The Municipality Cannot Show a profit on Item 7





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	April 6, 2004
Originated By:	Michel Savard, Director of Operational Services
Title:	Local Improvement Plan – 101 Street La Crete
Agenda Item No:	100

BACKGROUND / PROPOSAL:

Attached is the Local Improvement Plan as outlined in the Local Government Act, Section 395 for the installation of curb, gutter and sidewalk along approximately 1 block to tie into an area that will receive curb, gutter and sidewalk this summer.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Notice includes a description of the project, which properties are affected, how the frontage was calculated, and estimated costs. A worksheet is also included identifying costs per meter with and without interest.

COSTS / SOURCE OF FUNDING:

The approved 2004 budget includes \$34,000 for curb, gutter, sidewalk and pavement. Funding required for the curb, gutter and sidewalk is \$20,000 from Roads Reserve with \$6,000 (30%) to be recovered through frontage over 10 years.

RECOMMENDED ACTION (by originator):

Motion 1

That the Local Improvement Plan for 101 Street from 91 Avenue to the south boundary of Lot 17, Block 2, Plan 032 3177 in La Crete be accepted as presented.

Motion 2

That first reading be given to Bylaw 424/04 being a bylaw to Approve a Local Improvement Charge for Curb, Gutter and Sidewalks on Specific Properties within the Municipality.

Author: B. Wiebe

Review: 

Dept. Op. Services

C.A.O. 

BYLAW NO. 424/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23,
IN THE PROVINCE OF ALBERTA,**

**TO APPROVE A LOCAL IMPROVEMENT CHARGE
FOR CURB, GUTTER AND SIDEWALKS
ON SPECIFIC PROPERTIES WITHIN THE MUNICIPALITY**

WHEREAS, under the authority and pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, the municipality has authority to issue local improvement charges; and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta has deemed it advisable to charge a local improvement charge to specific locations,

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta, duly assembled, enacts as follows:

1. That the estimated sum of Twenty Thousand Dollars (\$20,000.00) is required to construct curb , gutter and sidewalk along 101 Street from 91 Avenue to south boundary of Lot 17, Block 2, Plan 032 3177 in the Hamlet of La Crete. The portion of the project subject to the local improvement charge is approximately Six Thousand Dollars (\$6,000.00) or 30% of the estimated sum. This 30% portion will be collected by way of special assessment as herein provided in Schedule A, attached.
2. That Council of the Municipality has given proper notice of intention to undertake and complete the construction of curb, gutter and sidewalk along 101 Street from 91 Avenue to south boundary of Lot 17, Block 2, Plan 032 3177 in the Hamlet of La Crete, and costs thereof to be assessed against abutting owners in accordance with the attached Schedule A. Council has not received any sufficiently signed or valid petition against the said proposal.
3. That funding to be provided under this by-law shall not exceed the sum of Twenty Thousand Dollars (\$20,000.00), and may be in any denomination not exceeding the amount authorized by this by-law and shall be dated having regard to the date of the borrowing.
4. The funding shall bear interest, at a rate not exceeding ten per centum (10%), or the interest rate fixed from time to time by the Alberta Capital Finance Authority, per annum, payable annually.

5. The funding shall be issued in such manner that the principal and interest will be combined and made payable in, as nearly as possible, equal annual installments over a period of ten (10) years, in accordance with Schedule A, attached.
6. During the currency of the debenture there shall be raised annually for the payment of the owners' portion of the cost and interest thereon, by special assessment, the respective sums show as yearly payments on Schedule "A" hereto attached, and there is hereby imposed on lands fronting or abutting on that portion of the streets or places whereon the improvements are to be laid, a special assessment to cover the owners' portion of the cost of the said work and the interest thereon payable at the unit rate or rates set forth in said Schedule A. The said special assessment shall be in addition to all other rates and taxes.
7. All required approvals for the project have been obtained and the project is in compliance with all acts and regulations of the Province of Alberta.
8. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

BYLAW No. 424/04

Schedule A

Curb, gutter and sidewalk along 101 Street from 91 Avenue to south boundary of Lot 17, Block 2, Plan 032 3177 in the Hamlet of La Crete.

1. Properties to be assessed:

<u>Plan</u>	<u>Block</u>	<u>Lot</u>	<u>Assessable Frontage</u>
032 3177	1	32	20.06
962 3343	2	1	39.86
962 3343	1	4	40.24

2. Total Assessable Frontage 100.16 meters
3. Total Assessment Per Front Meter Frontage \$59.90
4. Annual Unit Rate Per Front Meter of Frontage to be payable for a period of 10 years calculated at 4.02%. \$7.39
5. Total Yearly Assessment Against All Above Properties \$740.48

NOTICE

INTENTION TO CONSTRUCT A LOCAL IMPROVEMENT IN THE HAMLET OF LA CRETE IN THE MUNICIPAL DISTRICT OF MACKENZIE

PURSUANT to Section 393(1) of the Municipal Government Act, R.S.A., 2000, Notice is hereby given that the Council of the Municipal District of Mackenzie No. 23 intends to undertake the construction of curb, gutter and sidewalk on 101 Street from 91 Avenue to the south boundary of Lot 17, Block 2, Plan 032 3177 in the Hamlet of La Crete as a local improvement. The total cost of the aforementioned project is estimated to be \$20,000, of which \$6,000 or 30% will be collected using frontage charges. Funding for this project is the 2004 budget. The sum of \$6,000 will be repayable over a period of ten (10) years at a rate of interest not exceeding ten per cent (10%), or the interest rate as fixed from time to time by the Alberta Capital Finance Authority, whichever is lower, and the lands abutting that portion of the street or place where the local improvement is made will be charged an estimated annual rate of \$7.39 per front meter of frontage, for each year of the said ten (10) year period. The prepaid rate paid once is estimated to be \$59.90 per front meter of frontage. The calculations used herein are based on the current Alberta Capital Finance Authority rate of 4.02%.

The aforementioned rate may be subject to amendment to take into consideration the actual cost of the project or change in interest rate, prior to immediately following the first levy for this project.

In accordance with Section 404 of the Municipal Government Act, lots of a different size or shape, or corner lots, are assessed in the following manner:

The front meter of frontage for irregular shaped lots or parcels are calculated using the average of the front and back property lines as follows:

Lot 1, Block 2, Plan 962 3343

Lot 4, Block 1, Plan 962 3343

All costs in excess of the aforesaid special assessment may be borne by the Municipal District of Mackenzie at large.

The location of the proposed local improvement in La Crete is as follows:

ON	FROM	TO	SIDE	FRONTAGE
101 Street	South boundary of Lot 17, Block 2, Plan 032 3177	91 Avenue	West	39.86 meters
101 Street	20.06 meters north of south boundary of Lot 32, Block 1, Plan 032 3177	South boundary of Lot 4, Block 1, Plan 962 3343	East	60.3 meters
				100.16 meters

Total Assessable Frontage	100.16meters
Total Assessment Against all Properties	\$6,000
Total Assessment Per Front Meter of Frontage	\$59.90
Annual Unit Rate per Front Meter of Frontage to be Payable for a period of 10 years Calculated at 4.02%	\$7.39

Your property, described as Lot «LOT», Block «BLOCK», Plan «PLAN» will be assessed for «Frontage» meters. The annual assessment against your property is approximately «Assessment_per_Year» for a period of 10 years calculated at 4.02%. Notice is hereby given that unless 2/3 of the Owners who would be liable to pay this local improvement tax and these Owners represent at least one-half of the value of the assessments for the parcels of land on which the tax will be imposed, file a petition with the Chief Administrative Officer against the proposed improvement within thirty (30) days from the date of sending this Notice, the local improvement may be undertaken and the cost of it assessed by the system of assessment referred to in this Notice.

If no petition sufficiently signed has, within 30 days of sending the Notices, been presented to the Chief Administrative Officer against the local improvement, the Council may undertake the proposed local improvement at any time within three (3) years following the sending of the Notices.

The Owners of any land so specially assessed may at any time compute the amount or balance remaining unpaid in respect of it by paying the amount of the original assessment charged against the land together with interest and penalties chargeable in respect of it less any amount previously paid on account of it.

An open house is scheduled for _____ in the Mustus Lake Centre, Fairview College between 5:00 and 8:00 p.m. to answer any questions you may have.

Dated at the Hamlet of Fort Vermilion this _____th day of April, 2004.

MUNICIPAL DISTRICT OF MACKENZIE
Frontage Rate Calculations

PROJECT: Curb and Gutter
 101 Street at 91 Avenue La Crete
 AMOUNT OF FINANCE: \$6,000 FOR 10 YEARS
 INTEREST RATE: 4.02% INTEREST FACTOR: 0.1234137
 ASSESSABLE FRONTAGE: 100.16 meters

- 1] YEARLY PAYMENT
 Interest Factor x Amount of Finance = Yearly Payment
 0.1234137260 x \$6,000 = \$740.48

- 2] FRONTAGE RATE

$$\frac{\text{Yearly payment}}{\text{Assessable Frontage}} = \frac{\$740.48}{100.16} = \$7.39$$

- 3] TOTAL ASSESSMENT PER FRONT METER

$$\frac{\text{Frontage Rate}}{\text{Interest Factor}} = \frac{\$7.39}{0.12341372600} = \$59.90$$

- 4] ANNUAL UNIT RATE PER FRONT METER OF FRONTAGE PAYABLE OVER 10 YEARS

$$\frac{\text{Yearly payment}}{\text{Assessable Frontage}} = \frac{\$740.48}{100.16} = \$7.39$$

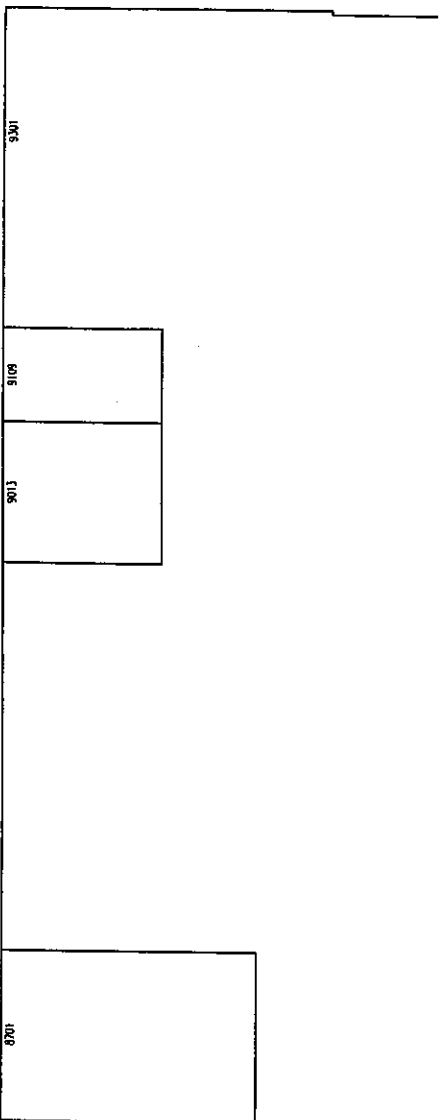
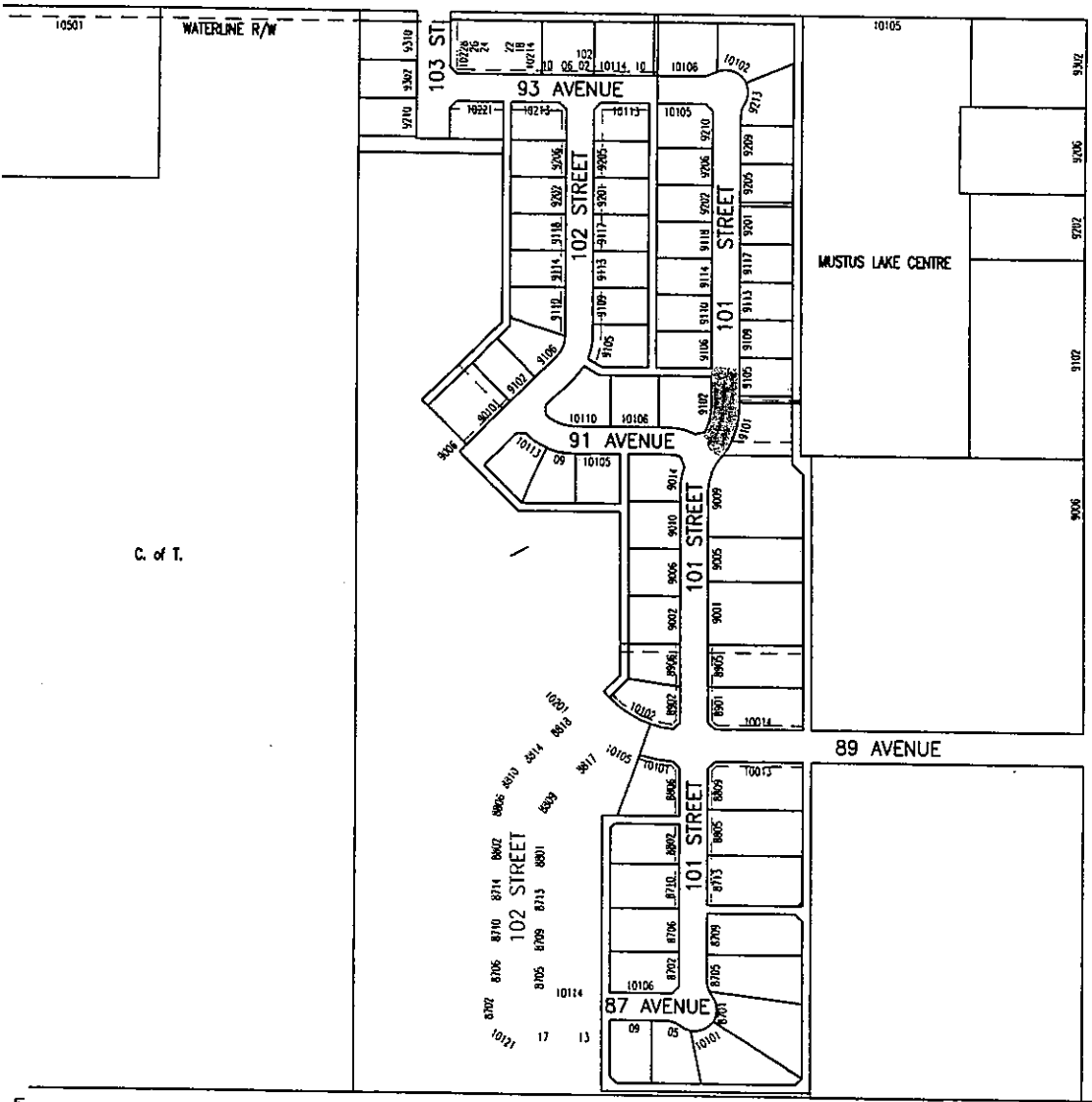
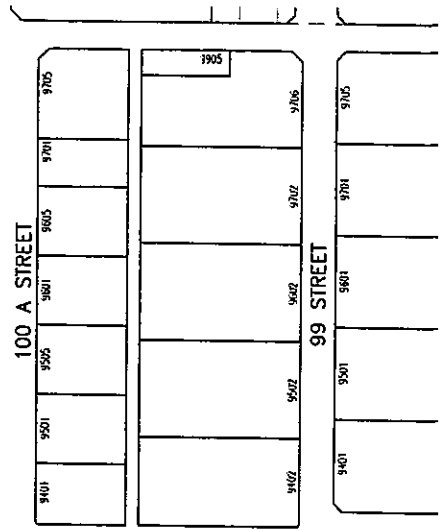
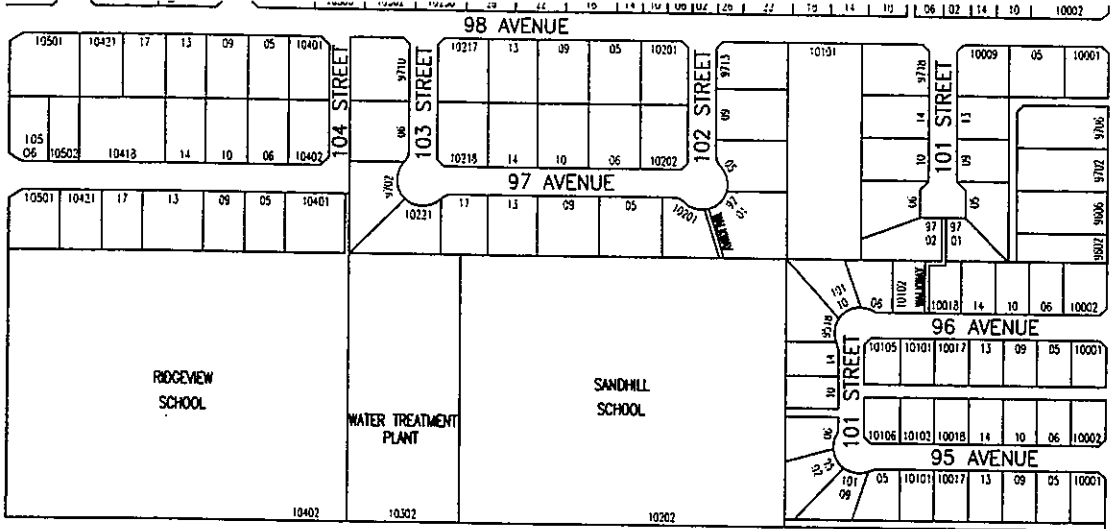
- 5] TOTAL YEARLY ASSESSMENT AGAINST ALL PROPERTIES
 Assessable Frontage x Frontage Rate = Total Yearly Assessment
 100.16 x \$7.39 = \$740.48

- 6] TOTAL ASSESSMENT AGAINST ALL PROPERTIES
Total Yearly Assessment Against all Properties

$$\frac{\$740.48}{0.1234137260} = \$6,000.00$$

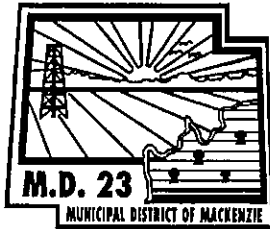
- 7] BALANCE TO BE PICKED UP BY THE M.D. OF MACKENZIE
 Amount to Finance (-) Total Assessment Against all Properties
 \$6,000.00 - \$6,000.00 = \$0.00

Note: The Municipality Cannot Show a profit on Item 7



C. of T.

to La Crete Ferry



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	April 6, 2004
Originated By:	Michel Savard, Director of Operational Services
Title:	Local Improvement Plan – 93 Avenue La Crete
Agenda Item No:	10d)

BACKGROUND / PROPOSAL:

The developer is responsible to construct curb and gutter along approximately 1 block in La Crete that ties into a curb, gutter and sidewalk area. The M.D. is constructing sidewalk to tie into the neighboring street.

Attached is the Local Improvement Plan as outlined in the Local Government Act, Section 395.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Notice includes a description of the project, which properties are affected, how the frontage was calculated, and estimated costs. A worksheet is also included identifying costs per meter with and without interest.

COSTS / SOURCE OF FUNDING:

Approved 2004 Budget:
\$4,000 (100%) from Roads Reserve with \$1,200 (30%) to be recovered through frontage over 10 years.

RECOMMENDED ACTION (by originator):

Motion 1

That the Local Improvement Plan for 93 Avenue from 102 Street to 3.0 meters east of the east boundary of Lot 21, Block 1, Plan 012 4176 in La Crete be accepted as presented.

Motion 2

That first reading be given to Bylaw 425/04 being a bylaw to Approve a Local Improvement Charge for Sidewalks on Specific Properties within the Municipality.

Author: B. Wiebe

Review: 

Dept. Op. Services

C.A.O. 

BYLAW NO. 425/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23,
IN THE PROVINCE OF ALBERTA,**

**TO APPROVE A LOCAL IMPROVEMENT CHARGE
FOR SIDEWALKS
ON SPECIFIC PROPERTIES WITHIN THE MUNICIPALITY**

WHEREAS, under the authority and pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, the municipality has authority to issue local improvement charges; and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta has deemed it advisable to charge a local improvement charge to specific locations,

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta, duly assembled, enacts as follows:

1. That the estimated sum of Four Thousand Dollars (\$4,000.00) is required to construct sidewalk along 93 Avenue from 102 Street to 3.0 meters east of east side of Lot 21, Block 1, Plan 012 4176 in the Hamlet of La Crete. The portion of the project subject to the local improvement charge is approximately Twelve Hundred Dollars (\$1,200.00) or 30% of the estimated sum. This 30% portion will be collected by way of special assessment as herein provided in Schedule A, attached.
2. That Council of the Municipality has given proper notice of intention to undertake and complete the construction of sidewalk along 93 Avenue from 102 Street to 3.0 meters east of east side of Lot 21, Block 1, Plan 012 4176 in the Hamlet of La Crete, and costs thereof to be assessed against abutting owners in accordance with the attached Schedule A. Council has not received any sufficiently signed or valid petition against the said proposal.
3. That funding to be provided under this by-law shall not exceed the sum of Four Thousand Dollars (\$4,000.00), and may be in any denomination not exceeding the amount authorized by this by-law and shall be dated having regard to the date of the borrowing.
4. The funding shall bear interest, at a rate not exceeding ten per centum (10%), or the interest rate fixed from time to time by the Alberta Capital Finance Authority, per annum, payable annually.

5. The funding shall be issued in such manner that the principal and interest will be combined and made payable in, as nearly as possible, equal annual installments over a period of ten (10) years, in accordance with Schedule A, attached.
6. During the currency of the debenture there shall be raised annually for the payment of the owners' portion of the cost and interest thereon, by special assessment, the respective sums show as yearly payments on Schedule "A" hereto attached, and there is hereby imposed on lands fronting or abutting on that portion of the streets or places whereon the improvements are to be laid, a special assessment to cover the owners' portion of the cost of the said work and the interest thereon payable at the unit rate or rates set forth in said Schedule A. The said special assessment shall be in addition to all other rates and taxes.
7. All required approvals for the project have been obtained and the project is in compliance with all acts and regulations of the Province of Alberta.
8. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

BYLAW No. 425/04

Schedule A

Sidewalk along 91 Avenue from 102 Street to 3.0 meters east of east side of Lot 21, Block 2, Plan 012 4176 in the Hamlet of La Crete.

1. Properties to be assessed:

<u>Plan</u>	<u>Block</u>	<u>Lot</u>	<u>Assessable Frontage</u>
012 4176	2	10	39.99
012 4176	1	21	42.99

2. Total Assessable Frontage 82.98 meters
3. Total Assessment Per Front Meter Frontage \$14.46
4. Annual Unit Rate Per Front Meter of Frontage to be payable for a period of 10 years calculated at 4.02%. \$1.78
5. Total Yearly Assessment Against All Above Properties \$148.10

NOTICE

INTENTION TO CONSTRUCT A LOCAL IMPROVEMENT IN THE HAMLET OF LA CRETE IN THE MUNICIPAL DISTRICT OF MACKENZIE

PURSUANT to Section 393(1) of the Municipal Government Act, R.S.A., 2000, Notice is hereby given that the Council of the Municipal District of Mackenzie No. 23 intends to undertake the construction of a sidewalk on 93 Avenue from 102 Street to 3.0 meters east of the east boundary of Lot 21, Block 1, Plan 012 4176 in the Hamlet of La Crete as a local improvement. The total cost of the aforementioned project is estimated to be \$4,000, of which \$1,200 or 30% will be collected using frontage charges. Funding for this project is the 2004 budget. The sum of \$1,200 will be repayable over a period of ten (10) years at a rate of interest not exceeding ten per cent (10%), or the interest rate as fixed from time to time by the Alberta Capital Finance Authority, whichever is lower, and the lands abutting that portion of the street or place where the local improvement is made will be charged an estimated annual rate of \$1.78 per front meter of frontage, for each year of the said ten (10) year period. The prepaid rate paid once is estimated to be \$14.46 per front meter of frontage. The calculations used herein are based on the current Alberta Capital Finance Authority rate of 4.02%.

The aforementioned rate may be subject to amendment to take into consideration the actual cost of the project or change in interest rate, prior to immediately following the first levy for this project.

In accordance with Section 404 of the Municipal Government Act, lots of a different size or shape, or corner lots, are assessed in the following manner:

The front meter of frontage for irregular shaped lots or parcels are calculated using the average of the front and back property lines as follows:

Lot 21, Block 1, Plan 012 4176

The front meter of frontage for corner lots or parcels are calculated using the back property lines as follows:

Lot 10, Block 2, Plan 012 4176

All costs in excess of the aforesaid special assessment may be borne by the Municipal District of Mackenzie at large.

The location of the proposed local improvement in La Crete is as follows:

ON	FROM	TO	SIDE	FRONTAGE
93 Avenue	102 Street	3.0 meters east of the eastern boundary of Lot 21, Block 1, Plan	North	42.99 meters

		012 4176		
93 Avenue	102 Street	6.0 meters east of the eastern boundary of Lot 10, Block 2, Plan 012 4176	South	39.99 meters
				82.98 meters

Total Assessable Frontage	82.98 meters
Total Assessment Against all Properties	\$1,200
Total Assessment Per Front Meter of Frontage	\$14.46
Annual Unit Rate per Front Meter of Frontage to be Payable for a period of 10 years Calculated at 4.02%	\$1.78

Your property, described as Lot «LOT», Block «BLOCK», Plan «PLAN» will be assessed for «Frontage» meters. The annual assessment against your property is approximately «Assessment_per_Year» for a period of 10 years calculated at 4.02%. Notice is hereby given that unless 2/3 of the Owners who would be liable to pay this local improvement tax and these Owners represent at least one-half of the value of the assessments for the parcels of land on which the tax will be imposed, file a petition with the Chief Administrative Officer against the proposed improvement within thirty (30) days from the date of sending this Notice, the local improvement may be undertaken and the cost of it assessed by the system of assessment referred to in this Notice.

If no petition sufficiently signed has, within 30 days of sending the Notices, been presented to the Chief Administrative Officer against the local improvement, the Council may undertake the proposed local improvement at any time within three (3) years following the sending of the Notices.

The Owners of any land so specially assessed may at any time compute the amount or balance remaining unpaid in respect of it by paying the amount of the original assessment charged against the land together with interest and penalties chargeable in respect of it less any amount previously paid on account of it.

An open house is scheduled for _____ in the Mustus Lake Centre, Fairview College between 5:00 and 8:00 p.m. to answer any questions you may have.

Dated at the Hamlet of Fort Vermilion this ____th day of April, 2004.

**MUNICIPAL DISTRICT OF MACKENZIE
Frontage Rate Calculations**

PROJECT: Curb and Gutter
91 Avenue from 102 Street east
AMOUNT OF FINANCE: \$1,200 FOR 10 YEARS
INTEREST RATE: 4.02% INTEREST FACTOR: 0.1234137
ASSESSABLE FRONTAGE: 82.98 meters

1] YEARLY PAYMENT

Interest Factor x Amount of Finance = Yearly Payment
0.1234137260 x \$1,200 = \$148.10

2] FRONTAGE RATE

Yearly payment \$148.10 = \$1.78
Assessable Frontage 82.98

3] TOTAL ASSESSMENT PER FRONT METER

Frontage Rate \$1.78 = \$14.46
Interest Factor 0.12341372600

4] ANNUAL UNIT RATE PER FRONT METER OF FRONTAGE PAYABLE OVER 10 YEARS

Yearly payment \$148.10 = \$1.78
Assessable Frontage 82.98

5] TOTAL YEARLY ASSESSMENT AGAINST ALL PROPERTIES

Assessable Frontage x Frontage Rate = Total Yearly Assessment
82.98 x \$1.78 = \$148.10

6] TOTAL ASSESSMENT AGAINST ALL PROPERTIES

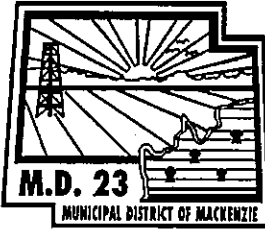
Total Yearly Assessment Against all Properties

Interest Factor
\$148.10 = \$1,200.00
0.1234137260

7] BALANCE TO BE PICKED UP BY THE M.D. OF MACKENZIE

Amount to Finance (-) Total Assessment Against all Properties
\$1,200.00 - \$1,200.00 = \$0.00

Note: The Municipality Cannot Show a profit on Item 7



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	April 6, 2004
Originated By:	Michel Savard, Director of Operational Services
Title:	Local Improvement Plan – JL Investments Subdivision
Agenda Item No:	10 e)

BACKGROUND / PROPOSAL:

In accordance with policy DEV001 – Urban Development Standards, installation of sidewalk, curb and gutter in one of the JL Investment subdivisions was approved in the 2004 budget.

Attached is the Local Improvement Plan as outlined in the Local Government Act, Section 395.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Notice includes a description of the project, which properties are affected, how the frontage was calculated, and estimated costs. A worksheet is also included identifying costs per meter with and without interest.

COSTS / SOURCE OF FUNDING:

Approved 2004 Budget:
\$115,000 (100%) from debenture with \$115,000 (100%) to be recovered through frontage over 10 years.

RECOMMENDED ACTION (by originator):

Motion 1

That the Local Improvement Plan for the JL Investments Phase 3 Subdivision along 101 Street in La Crete be accepted as presented.

Motion 2

That first reading be given to Bylaw 426/04 being a bylaw to Approve a Local Improvement Charge for Curb, Gutter and Sidewalks on Specific Properties within the Municipality.

Author: B. Wiebe

Review: 

Dept. Op. Services

C.A.O. 

BYLAW NO. 426/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23,
IN THE PROVINCE OF ALBERTA,**

**TO APPROVE A LOCAL IMPROVEMENT CHARGE
FOR CURB, GUTTER AND SIDEWALKS
ON SPECIFIC PROPERTIES WITHIN THE MUNICIPALITY**

WHEREAS, under the authority and pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, the municipality has authority to issue local improvement charges; and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta has deemed it advisable to charge a local improvement charge to specific locations,

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta, duly assembled, enacts as follows:

1. That the estimated sum of One Hundred Fifteen Thousand Dollars (\$115,000.00) is required to construct curb, gutter and sidewalk along 93 Avenue from west boundary of Lot 22, Block 1, Plan 032 3177 to 101 Street, along 101 Street from 93 Avenue to south boundary of Lot 17, Block 2, Plan 032 3177 and along 101 Street from northern boundary of Lot 5, Block 4, Plan 032 3177 to 87 Avenue and along 87 Avenue from 101 Street to 6.0 meters west of the west boundary of Lot 9, Block 6, Plan 032 3177 in the Hamlet of La Crete. The portion of the project subject to the local improvement charge is approximately One Hundred Fifteen Thousand Dollars (\$115,000.00) or 100% of the estimated sum. This 100% portion will be collected by way of special assessment as herein provided in Schedule A, attached.
2. That Council of the Municipality has given proper notice of intention to undertake and complete the construction of curb, gutter and sidewalk along 93 Avenue from west boundary of Lot 22, Block 1, Plan 032 3177 to 101 Street, along 101 Street from 93 Avenue to south boundary of Lot 17, Block 2, Plan 032 3177 and along 101 Street from northern boundary of Lot 5, Block 4, Plan 032 3177 to 87 Avenue and along 87 Avenue from 101 Street to 6.0 meters west of the west boundary of Lot 9, Block 6, Plan 032 3177 in the Hamlet of La Crete, and costs thereof to be assessed against abutting owners in accordance with the attached Schedule A. Council has not received any sufficiently signed or valid petition against the said proposal.
3. That funding to be provided under this by-law shall not exceed the sum of One Hundred Fifteen Thousand Dollars (\$115,000.00), and may be in any

denomination not exceeding the amount authorized by this by-law and shall be dated having regard to the date of the borrowing.

4. The funding shall bear interest, at a rate not exceeding ten per centum (10%), or the interest rate fixed from time to time by the Alberta Capital Finance Authority, per annum, payable annually.
5. The funding shall be issued in such manner that the principal and interest will be combined and made payable in, as nearly as possible, equal annual installments over a period of ten (10) years, in accordance with Schedule A, attached.
6. During the currency of the debenture there shall be raised annually for the payment of the owners' portion of the cost and interest thereon, by special assessment, the respective sums show as yearly payments on Schedule A hereto attached, and there is hereby imposed on lands fronting or abutting on that portion of the streets or places whereon the improvements are to be laid, a special assessment to cover the owners' portion of the cost of the said work and the interest thereon payable at the unit rate or rates set forth in said Schedule A. The said special assessment shall be in addition to all other rates and taxes.
7. All required approvals for the project have been obtained and the project is in compliance with all acts and regulations of the Province of Alberta.
8. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

BYLAW No. 426/04

Schedule A

Curb, gutter and sidewalk along 93 Avenue from west boundary of Lot 22, Block 1, Plan 032 3177 to 101 Street, along 101 Street from 93 Avenue to south boundary of Lot 17, Block 2, Plan 032 3177 and along 101 Street from northern boundary of Lot 5, Block 4, Plan 032 3177 to 87 Avenue and along 87 Avenue from 101 Street to 6.0 meters west of the west boundary of Lot 9, Block 6, Plan 032 3177 in the Hamlet of La Crete.

1. Properties to be assessed:

<u>Plan</u>	<u>Block</u>	<u>Lot</u>	<u>Assessable Frontage</u>
032 3177	2	11	32.60
032 3177	2	12	27.01
032 3177	2	13	27.01
032 3177	2	14	27.01
032 3177	2	15	27.00
032 3177	2	16	27.01
032 3177	2	17	27.01
032 3177	1	22	43.40
032 3177	1	23	39.86
032 3177	1	24	39.29
032 3177	1	25	28.01
032 3177	1	26	28.01
032 3177	1	28	28.01
032 3177	1	29	28.01
032 3177	1	30	28.01
032 3177	1	31	28.01
032 3177	1	32	8.00
032 3177	4	5	31.65
032 3177	4	6	30.00
032 3177	6	4	30.00
032 3177	6	5	30.79
032 3177	6	6	38.83
032 3177	6	7	42.91
032 3177	6	8	33.21
032 3177	6	9	30.21

2.	Total Assessable Frontage	760.78 meters
3.	Total Assessment Per Front Meter Frontage	\$151.16
4.	Annual Unit Rate Per Front Meter of Frontage to be payable for a period of 10 years calculated at 4.02%.	\$18.66
5.	Total Yearly Assessment Against All Above Properties	\$14,192.58

NOTICE

INTENTION TO CONSTRUCT A LOCAL IMPROVEMENT IN THE HAMLET OF LA CRETE IN THE MUNICIPAL DISTRICT OF MACKENZIE

PURSUANT to Section 393(1) of the Municipal Government Act, R.S.A., 2000, Notice is hereby given that the Council of the Municipal District of Mackenzie No. 23 intends to undertake the construction of curb, gutter and sidewalk on 93 Avenue from west boundary of Lot 22, Block 1, Plan 032 3177 to 101 Street, along 101 Street from 93 Avenue to south boundary of Lot 17, Block 2, Plan 032 3177 and along 101 Street from northern boundary of Lot 5, Block 4, Plan 032 3177 to 87 Avenue and along 87 Avenue from 101 Street to 6.0 meters west of the west boundary of Lot 9, Block 6, Plan 032 3177 as a local improvement. The total cost of the aforementioned project is estimated to be \$115,000, of which 100% will be collected using frontage charges. Funding for this project is the 2004 budget. The sum of \$115,000 will be repayable over a period of ten (10) years at a rate of interest not exceeding ten per cent (10%), or the interest rate as fixed from time to time by the Alberta Capital Finance Authority, whichever is lower, and the lands abutting that portion of the street or place where the local improvement is made will be charged an estimated annual rate of \$18.66 per front meter of frontage, for each year of the said ten (10) year period. The prepaid rate paid once is estimated to be \$151.16 per front meter of frontage. The calculations used herein are based on the current Alberta Capital Finance Authority rate of 4.02%.

The aforementioned rate may be subject to amendment to take into consideration the actual cost of the project or change in interest rate, prior to immediately following the first levy for this project.

In accordance with Section 404 of the Municipal Government Act, lots of a different size or shape, or corner lots, are assessed in the following manner:

The front meter of frontage for corner lots or parcels are calculated using the back property lines as follows:

Lot 11, Block 2, Plan 032 3177

Lot 6, Block 4, Plan 032 3177

The front meter of frontage for irregular shaped lots or parcels are calculated using the average of the front and back property lines as follows:

Lots 22 - 26, Block 1, Plan 032 3177

Lots 27 - 31, Block 1, Plan 032 3177

Lots 12 - 17, Block 2, Plan 032 3177

Lot 5, Block 4, Plan 032 3177

Lots 5 - 9, Block 6, Plan 032 3177

All costs in excess of the aforesaid special assessment may be borne by the Municipal District of Mackenzie at large.

The location of the proposed local improvement in La Crete is as follows:

ON	FROM	TO	SIDE	FRONTAGE
93 Avenue	West boundary of Lot 22, Block 1, Plan 032 3177	101 Street	North	43.4 meters
101 Street	93 Avenue	8 meters south of southern boundary of Lot 31, Block 1, Plan 032 3177	East	255.21 meters
101 Street	93 Avenue	South boundary of Lot 17, Block 2, Plan 032 3177	West	194.65 meters
101 Street	North boundary of Lot 4, Block 6, Plan 032 3177	South boundary of Lot 6, Block 6, Plan 032 3177	East	99.62 meters
101 Street	North boundary of Lot 5, Block 4, Plan 032 3177	87 Avenue	West	61.65 meters
87 Avenue	East boundary of Lot 7, Block 6, Plan 032 3177	6 meters west of west boundary of Lot 9, Block 6, Plan 032 3177	South	106.33 meters
				760.78 meters

Total Assessable Frontage	760.78 meters
Total Assessment Against all Properties	\$115,000
Total Assessment Per Front Meter of Frontage	\$151.16
Annual Unit Rate per Front Meter of Frontage to be Payable for a period of 10 years Calculated at 4.02%	\$18.66

Your property, described as Lot «LOT», Block «BLOCK», Plan «PLAN» will be assessed for «Frontage» meters. The annual assessment against your property is approximately «Assessment_per_Year» for a period of 10 years calculated at 4.02%. Notice is hereby given that unless 2/3 of the Owners who would be liable to pay this local improvement tax and these Owners represent at least one-half of the value of the assessments for the parcels of land on which the tax will be imposed, file a petition with the Chief Administrative Officer against the proposed improvement within thirty (30) days from the date of sending this Notice, the local improvement

may be undertaken and the cost of it assessed by the system of assessment referred to in this Notice.

If no petition sufficiently signed has, within 30 days of sending the Notices, been presented to the Chief Administrative Officer against the local improvement, the Council may undertake the proposed local improvement at any time within three (3) years following the sending of the Notices.

The Owners of any land so specially assessed may at any time compute the amount or balance remaining unpaid in respect of it by paying the amount of the original assessment charged against the land together with interest and penalties chargeable in respect of it less any amount previously paid on account of it.

An open house is scheduled for _____ in the Mustus Lake Centre, Fairview College between 5:00 and 8:00 p.m. to answer any questions you may have.

Dated at the Hamlet of Fort Vermilion this ____th day of April, 2004.

**MUNICIPAL DISTRICT OF MACKENZIE
Frontage Rate Calculations**

PROJECT: Curb, Gutter and Sidewalk
J.L. Investments Phase 3
AMOUNT OF FINANCE: \$115,000 FOR 10 YEARS
INTEREST RATE: 4.02% INTEREST FACTOR: 0.1234137
ASSESSABLE FRONTAGE: 760.78 meters

- 1] YEARLY PAYMENT
Interest Factor x Amount of Finance = Yearly Payment
0.1234137260 x \$115,000 = \$14,192.58

- 2] FRONTAGE RATE
Yearly payment \$14,192.58 = \$18.66
Assessable Frontage 760.78

- 3] TOTAL ASSESSMENT PER FRONT METER
Frontage Rate \$18.66 = \$151.16
Interest Factor 0.12341372600

- 4] ANNUAL UNIT RATE PER FRONT METER OF FRONTAGE PAYABLE OVER 10 YEARS
Yearly payment \$14,192.58 = \$18.66
Assessable Frontage 760.78

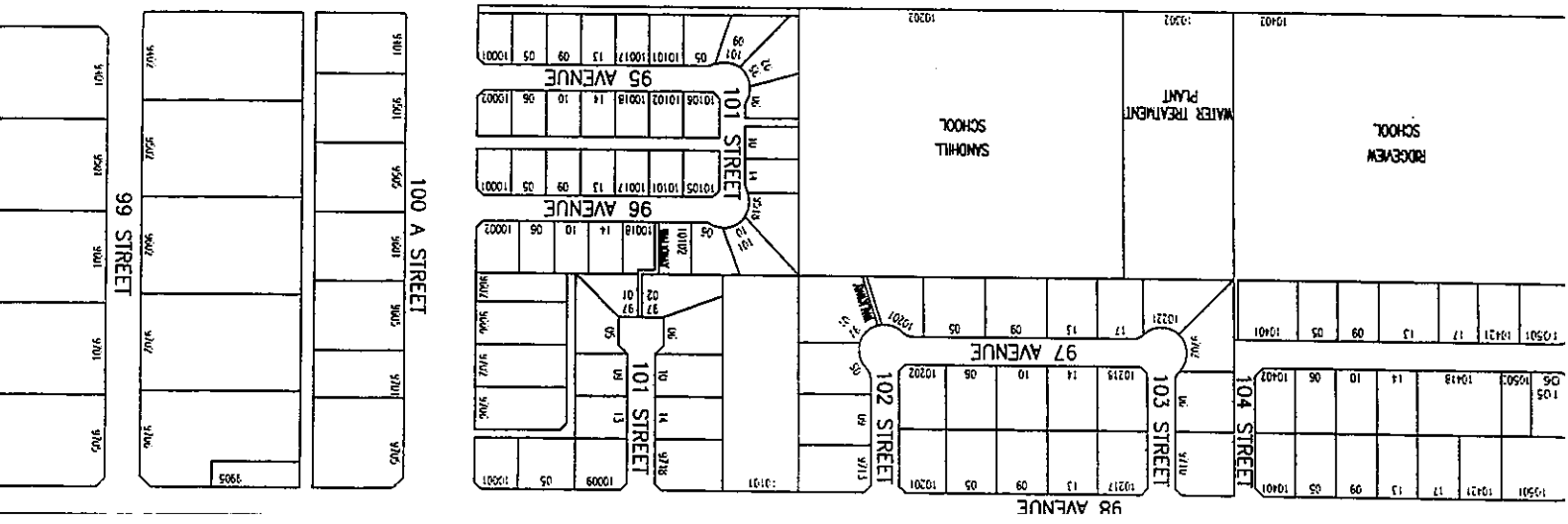
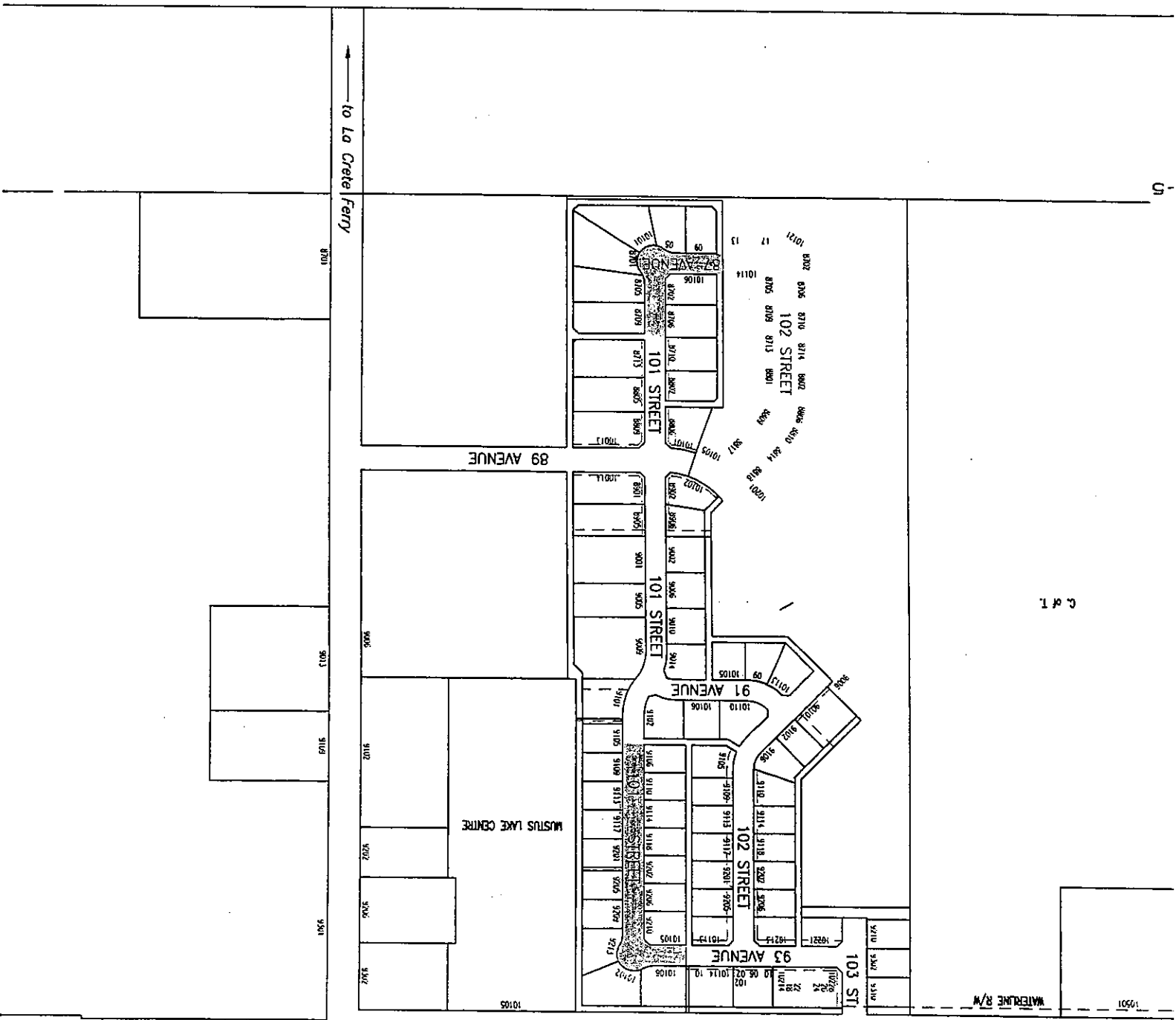
- 5] TOTAL YEARLY ASSESSMENT AGAINST ALL PROPERTIES
Assessable Frontage x Frontage Rate = Total Yearly Assessment
760.78 x \$18.66 = \$14,192.58

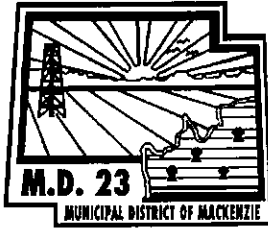
- 6] TOTAL ASSESSMENT AGAINST ALL PROPERTIES
Total Yearly Assessment Against all Properties
Interest Factor
\$14,192.58 = \$115,000.00
0.1234137260

- 7] BALANCE TO BE PICKED UP BY THE M.D. OF MACKENZIE
Amount to Finance (-) Total Assessment Against all Properties
\$115,000.00 - \$115,000.00 = \$0.00

Note: The Municipality Cannot Show a profit on Item 7

to La Crete Ferry





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	April 6, 2004
Originated By:	Mike Savard, Director of Operational Services
Title:	Engineering Services for 2004
Agenda Item No:	10 f)

BACKGROUND / PROPOSAL:

Policy PW027 – Supply of Engineering Services states that GPEC Consulting Ltd. and EXH Engineering Services Ltd. will be the preferred engineers until budget 2004 is approved by Council. At that time the policy was to be reviewed. This was overlooked during budget deliberations.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The two options are to:

1. Extend the contracts until after 2005 budget deliberations, or
2. Request proposals from various firms for new three year contracts.

The advantage to extending the contracts until after 2005 deliberations is that GPEC and EXH are familiar with the projects and have started the 2004 projects already. Changing engineering firms at this point would delay projects by several months. The proposed extension to the contracts is reflected in the revised policy PW027 attached.

Administration has found the relationship with GPEC and EXH as satisfactory and has no objection with the extension of these engineering services agreements.

COSTS / SOURCE OF FUNDING:

Included in 2004 operating and capital budgets.

RECOMMENDED ACTION (by originator):

That Policy PW027 – Supply of Engineering Services be amended by changing the year from 2004 to 2005.

Author: B. Wiebe	Review:	Operational Services	C.A.O.
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Municipal District of Mackenzie No. 23

Title	Supply of Engineering Services	Policy No.	PW027
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Legislation Reference	Municipal Government Act, Section 18
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<p>Purpose:</p> <p>To provide guidelines for the provision of engineering services for various projects within the Municipal District of Mackenzie No. 23</p>

Policy Statement and Guidelines

Council for the Municipal District of Mackenzie recognizes that a process should be in place to provide guidelines when acquiring engineering services within the municipality. Council has determined that the supply of these services will be separated into two distinct areas, hamlet and non-hamlet.

In keeping with past decisions and discussions the guidelines will be established as follows:

- a) In hamlet areas GPEC Consulting Ltd. is the preferred firm until Budget 2004 2005 is approved by Council.
- b) In non-hamlet areas EXH Engineering Services Ltd. until is the preferred firm until Budget 2004 2005 is approved by Council.
- c) Projects with an estimated value of more than \$500,000 will be treated individually. The information will be taken to Council for a decision.
- d) The appointment of the two firms listed in sections a) and b) shall be valid until budget 2004 2005 is presented and approved. As part of that budget process a selection process will be undertaken to select a firm, or firms, for a further three year period for the hamlet and non-hamlet areas.
- e) The appointment of the two engineering firms will be reviewed annually during the budget process.

	Date	Resolution Number
Approved	March 19, 2002	02-219
Amended		
Amended		

**Report
Director Operational Services**

TO: Harvey Prockiw
FROM: Mike Savard Director, Operational Services
DATE: April 6, 2004

Following is a summary of the Operational Services department during the past month:

Road Construction Capital Projects

- Clearing and/or survey is continuing on all the 2004 new road construction projects.

La Crete Water Treatment Plant

- The tender for supply of material for the waterline was awarded to Sandale Utility Products Inc.
- Tenders for the construction of the Water Treatment Plant and installation of the water line both close on April 15, 2004. Construction is scheduled to begin in May.

Operational Projects and Activities

- Gravel Crushing
R Bee Crushing has completed gravel crushing at the Tompkins Landing and West La Crete pits. Crushing at the Melvin River pit located along Highway 35 south of the Zama road has begun and completion is anticipated by mid-April.
- Zama Water Treatment Plant
The engineering investigation is proceeding and should be finalized by the end of March. A report to Council will follow.
- Fort Vermilion Slide Area
Construction of the FV Slide Area is scheduled to commence in mid-April, weather permitting. Construction will take approximately 12 days. The road will be closed during construction. Alberta Environment has advised us that this project does not qualify for grant funding.

- 94th Avenue Water and Sewer Servicing
A meeting is scheduled with all landowners along 97 Street and in the residential subdivisions off of 94 Avenue in La Crete on April 7, 2004 to discuss water and sewer servicing options.
- Private Equipment Bids
Bids for 2004 private equipment are being accepted until April 14. A tender package was mailed to everyone who submitted a bid in 2003 in accordance with policy PW018 – Hiring Private Equipment.
- Drainage Control
Public Works staff has been busy with drainage control (steaming culverts) in both rural and urban areas.
- Road Bans
We continue to monitor the condition of the municipal roads and anticipate road bans in the first or second week of April.

Staffing

- We are actively searching for replacements for Area Supervisor for the High Level/Zama area and for a second Utility Officer for Zama.

Michel Savard
Director of Operational Services

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	April 6, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Bylaw 415/04 – Dog Control Bylaw
Agenda Item No:	11a)

BACKGROUND / PROPOSAL:

There has been an increase in the amount of dogs in the hamlets wandering in from out of town which we have no licenses for and therefore we do not know who the owners are. We have drafted a new bylaw to regulate this concern.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The revised bylaw allows more clarity on how dogs will be dealt with if they come within a certain area of any school or hamlet. We have amended it to any dogs within a 2 kilometers from hamlets and 1 kilometer from schools operated by Fort Vermilion School Division No.52.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

Motion 1

That first reading be given to Bylaw 415/04 being a bylaw to establish dog control in our municipal district.

Motion 2

That second reading be given to Bylaw 415/04 being a bylaw to establish dog control in our municipal district.

Motion 3

That consideration be given to go to third reading for Bylaw 415/04.

Motion 4

That third reading be given to Bylaw 415/04 being a bylaw to establish dog control in our municipal district.

Review: 

Dept. Emergency Services

C.A.O. 

BYLAW NO. 415/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO LICENSE AND REGULATE THE KEEPING OF DOGS WITHIN A 2
KILOMETER RADIUS AND INCLUDING
IN THE HAMLETS OF FORT VERMILION, LA CRETE, ZAMA,
THE AREA WITHIN ~~4000 FEET~~ 1 KILOMETER OF ANY SCHOOL
OPERATED BY THE FORT VERMILION SCHOOL DIVISION NO. 52
THAT IS NOT CONTAINED WITHIN A HAMLET IN THE MUNICIPAL
DISTRICT OF MACKENZIE NO. 23
AND INCLUDING ANY AIRPORTS WITHIN THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 JURISDICTION.**

WHEREAS the Municipal Government Act, being chapter M-26.1 of the revised Statutes of Alberta 1994 and amendments thereto, authorizes a Council to pass bylaws for the purpose of regulating and controlling dogs in the municipality, and

WHEREAS Council deems it expedient to license dogs within the Hamlets of Fort Vermilion, La Crete, Zama, and other areas specified in this Bylaw, now

THEREFORE, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, enacts as follows:

1. Where there is a conflict between this bylaw and any other bylaw of the Municipal District of Mackenzie No. 23 the provisions of this bylaw shall apply.
2. This Bylaw shall only apply in the following portions of the Municipal District of Mackenzie No. 23:
 - (a) ~~The~~ Within a 2 kilometer radius and including the Hamlets of Fort Vermilion, La Crete and Zama.
 - (b) All portions of Municipal District of Mackenzie No. 23 within ~~4000 feet~~ 1 kilometer radius of any school operated by the Fort Vermilion School Division No. 52 where the school is not contained within a Hamlet of the Municipal District of Mackenzie No. 23.
 - (c) All airport boundaries that are under Municipal District No. 23 jurisdiction.

PART 1 **Title and Definitions**

3. This Bylaw may be cited as "The Municipal District of Mackenzie No. 23 Dog Control Bylaw".
4. In this Bylaw, unless the content otherwise requires, the word, term, or expression
 - a) **“airport”** shall mean any airport under the jurisdiction of, and within the boundaries of the Municipal District of Mackenzie No. 23.
 - b) **“Animal Control Officer”** shall mean any person(s) duly authorized to enforce the provisions of this Bylaw including any peace officer, bylaw enforcement officer, protective service officer or special constable.
 - c) **“at large”** shall mean a dog which is off the premises of it's owner and is not in immediate continuous control of a competent person.
 - d) **“C.A.O.”** shall mean the Chief Administrative Officer for the Municipal District of Mackenzie No. 23.
 - e) **“Council”** shall mean the Council of the Municipal District of Mackenzie No. 23.
 - f) **“dangerous dogs”** shall mean any dog(s), regardless of age whether on public or private property, which has;
 - i) without provocation chased, injured, or bitten any other domestic animal or human; or
 - ii) without provocation damaged or destroyed any public or private property; or
 - iii) without provocation threatened or created reasonable apprehension or threat to other domestic animals or humans; and which, in the opinion of a Justice, presents a threat of serious harm to other domestic animals or humans; or
 - iv) been previously determined to be a dangerous dog under this Bylaw.
 - g) **“dog”** shall mean either a male or female of the canine family regardless of age.

- h) **“hamlets”** shall mean any hamlet governed by and within the boundaries of the Municipal District of Mackenzie No. 23.
- i) **“Justice”** shall be as defined in the Provincial Offences Procedure Act S.A. 1988 Chapter P-21.5 as amended or replaced from time to time.
- j) **“leash”** shall mean a chain or other material capable of restraining the dog on which it is being used.
- k) **“license”** shall mean a tag that is attached to the collar worn by the dog and issued by the Municipal District of Mackenzie No. 23.
- l) **“licensing officer”** shall mean the C.A.O. or such person or persons as the C.A.O. may designate for the purpose of this Bylaw.
- m) **“M.D.”** shall mean the Municipal District of Mackenzie No. 23.
- n) **“owner”** shall mean a person or corporate body who has legal title to the dog and includes any person who has the possession or custody of the dog, either temporarily or permanently, or harbours the dog or suffers the dog to remain on their premises.
- o) **“Peace Officer”** means a Bylaw Enforcement Officer, Special Constable, R.C.M.P. Officer, and Protective Service Officer.

PART 2 **Licensing**

- 5. No person shall keep a dog(s) within the boundaries of a Hamlet, school, or airport as specified in Section 1(b) and 1(c) areas specified in clause 2 of this bylaw unless they have a license for keeping of such dog(s) in accordance with the provisions of this Bylaw.
- 6. The owner of a dog shall:
 - a) obtain an annual or lifetime license for each dog(s) prior to January 31 annually, or within one month from the time he or she becomes the owner of the dog.
 - b) the license application shall be made in writing to a licensing officer at any M.D. office and shall contain the following information:
 - i) the name, address and telephone number(s) of the owner.

- ii) a description of the dog(s) including sex, age, breed and color.
 - iii) Any such relevant information as the licensing officer may require.
- 7. Where a proper application has been received, the licensing officer may issue a license upon payment by the applicant in accordance with the Municipal District of Mackenzie No. 23 Fee Schedule Bylaw.
- 8. An annual license shall be valid for the year in which it is issued but shall expire on the 31st day of December in the same year.
- 9. A lifetime non-transferable license shall be valid until the day the dog dies.
- 10. At the time of the issuance of a license the licensing officer shall issue to the owner of the dog(s) an aluminum tag displaying the words: "M.D. of Mackenzie No. 23", tag number, and year in which the tag was issued. The tag number shall correspond with the number of the license application. The licensing officer shall inscribe onto the back of the tag the owners name, phone number and dog name.
- 11. In the event that the tag is misplaced, stolen or destroyed a replacement tag shall be issued by the M.D. upon payment, in accordance with Schedule "A".
- 12. Dog licenses are not transferable from one dog to another or one owner to another and no refund shall be made on any license fee due to death, sale of dog, or upon leaving the M.D.
- 13. No fee for a license shall be made to an applicant who is
 - i) registered as blind and is the owner of a trained guide dog, or
 - ii) handicapped and is the owner of a trained dog used to assist such handicapped person.

In both the above cases a special tag shall be issued to the owner.

- 14. Where the Animal Control Officer is satisfied that the owner of a dog is physically handicapped in such a way that the owner cannot control the dog by means of a leash and requires the use of a walker, cane, or is confined to a wheel chair, a special tag shall be issued for the dog of that owner.

15. Every dog owner shall provide their dog(s) with a collar and shall ensure that the collar and tag are worn by their dog(s) at any time the dog(s) is outside the owners home.

PART 3 Kennels

16. A kennel license may be issued to the owners of a minimum of three (3) and a maximum of twelve (12) licensed dogs which are kept or harboured at one time on the land or premises occupied by their owners. The fee shall be paid annually prior to January 31st. Should the M.D. receive bona fide complaints from two (2) or more neighbors living within ~~200 feet~~100 meters of the kennel, the M.D. may revoke the said license and order the kennel to cease operation.
17. With the exception of Part 3 Section 156 no more than two (2) dogs shall be kept or harboured at one time on the land or premises occupied by their owners.

PART 4 Nuisance

18. No owner of any dog(s) shall allow the dog(s), whether licensed or not, to run at large within the boundaries of any Hamlet, or within 1000 feet of any school operated by the Fort Vermilion School Division No. 52 that is not contained within a Hamlet area specified in clause 2 of this bylaw.
19. The owner of a dog(s) shall ensure that such dog(s) shall not:
 - a) bite a person(s) whether on the property of the owner or not;
 - b) do any other act to injure a person(s) whether on the property of the owner or not;
 - c) chase or otherwise threaten a person(s) whether on the property of the owner or not, unless the person chased or threatened is a trespasser on the property of the owner;
 - d) bite, bark at or chase stock, bicycles, wheel chairs, or vehicles;
 - e) bark, howl or otherwise disturb any person(s);
 - f) worry or annoy any other animal;

- g) cause damage to public or private property other than the owner's property;
- h) upset any waste receptacles or scatter the contents thereof in any areas specified in Section 1(b);
- i) be left unattended in any motor vehicle unless the dog(s) is restricted so as to prevent access to person(s) and such restraint provides suitable ventilation;
- j) be without sufficient good and wholesome food and water, proper shelter and protection from the atmospheric elements, proper veterinary care when needed to prevent suffering, proper human care and treatment and ensure that the said dog(s) are not in any form of distress; and

20.k)—The owner of such dog(s) shall not beat, tease, wound, annoy, torment, overload or otherwise abuse the dog(s) and no owner shall abandon his or her dog(s);

210. Council may designate park facilities and other areas where the dog(s) are prohibited by authorizing the placement of signs in those areas.

Communicable Diseases

224. The owner of such dog(s) or dangerous dog(s) suspected of having a communicable disease, shall:
- a) immediately report the matter to Agriculture Canada, Veterinary Inspection Director, and to the Animal Control Officer; and
 - b) confine or isolate the dog(s) in such a manner as prescribed so as to prevent further spread of the disease; and
 - c) keep the dog(s) confined for no less than ten (10) days at the cost of the owner.

Dangerous Dogs

232. When a person has a dog(s) that has been classified as dangerous, the owner of the dog(s) shall ensure that
- a) either such dog(s) is confined indoors and under the control of a person over the age of eighteen (18) years, or

- b) when such dog(s) is outdoors the dog shall be kept in a locked pen or other structure that
 - (i) is constructed to prevent the escape of the dangerous dog(s) and capable of preventing the entry of any person(s) not in control of the dog(s), or
 - (ii) shall have secure sides and top, and if it has no bottom secured to the sides, the sides must be embedded in the ground to a minimum depth of thirty (30) centimeters.
 - (iii) shall provide the dangerous dog with shelter from the elements and be of a minimum dimension of one and one-half (1.5) meters by three (3) meters and be a minimum one and one-half meters in height.
- c) at no time shall any person give false testimony when applying for a license.

243. The owner of a dangerous dog(s) shall comply with all aspects of Part 4 Section 19.

254. At all times, when off the property of the owner, the dangerous dog(s) shall be securely

- (a) muzzled, and
- (b) harnessed or leashed on a lead which length shall not exceed one (1) meter in a manner that prevents it from chasing injuring or biting other domestic animals or humans as well as preventing damage to public or private property, and
- (c) under the control of a person over the age of eighteen (18) years.

PART 5 Other Contravention

265. No person whether or not he or she is the owner of a dog(s) which is being or has been pursued or captured shall:

- (a) interfere with or attempt to obstruct or threaten an Animal Control Officer who is attempting to capture or who has captured any dog(s) in accordance with the provision of this Bylaw.
- (b) induce any dog to enter a house or other place where it may be

safe from capture or otherwise assist the dog(s) to escape capture.

- (c) falsely represent him/herself as being in charge or control of a dog(s) so as to establish that the dog is not running at large as defined in this Bylaw.
- (d) Untie, unlock, unlatch, loosen or otherwise damage or open the vehicle, cage, or live trap in which the dog(s) captured for impoundment or have been placed as to allow or attempt to allow the dog(s) to escape.
- (e) remove or attempt to remove any dog(s) from the possession of the Animal Control Officer.

Dog in Heat

276. A female dog(s) in heat shall be confined to a licensed or private kennel during the entire time she is in heat.

Defecation

287. If a dog(s) defecates on any public property or private property other than the property of the owner, the said owner shall cause such defecation to be removed immediately. A blind person or handicapped person unable to remove the defecation is not subject to this section.

Authorization

298. An Animal Control Officer or any Peace Officer is hereby authorized to use a tranquilizer gun, live trap, or any other similar means to effect the capture of the dog(s). The M.D. and its employees or agents, shall not be held liable for the death or injury of any dog(s) as a result of being tranquilized or from any method utilized to effect capture of a dog or dogs.

3029. Any Animal Control Officer employed by the M.D. may seize and impound any dog(s), to administer and enforce this Bylaw.

310. An Animal Control Officer or any other Peace Officer is authorized to enter onto the land surrounding any building in pursuit of a dog running at large.

324. An Animal Control Officer is hereby authorized to enter any lands or premises (excluding dwelling houses) within the M.D. to inspect for conditions which may contravene any provision of this Bylaw and to impound any dog in accordance with this Bylaw.

PART 6 RECLAIMING/ADOPTION

332. The M.D. shall keep all impounded dogs for a period of at least three (3) days excluding the day of impoundment. Saturday, Sunday, and Statutory holidays shall not be included in the computation of the three (3) day period. During this period, any dog may be redeemed by its owner, or agent of the owner, upon payment to the M.D. in accordance with the Municipal District of Mackenzie No. 23 Fee Schedule Bylaw, including licensing fees if required whether the name of the owner is known or not.
343. Any dog(s) not reclaimed by its owner within the three (3) day period as per Part 6, Section 31 shall become the property of the M.D. and may be placed for adoption in a suitable home or humanely euthanized.
354. Any person who adopts a dog(s) shall obtain full rights and title to the dog(s) and the right and title of the former owner shall cease forthwith.
365. Any person who adopts a dog(s) shall pay it's boarding fee and sign a consent form to have the dog(s) spayed or neutered if the said dog will be residing within any Hamlet boundaries within the M.D.
376. Any person adopting a dog(s) who is too young to be spayed or neutered shall pay the cost of such spaying/neutering, and have surgery completed at the time dog reaches proper age to undergo such surgery.

PART 7 Summary Convictions

387. Any person who contravenes, disobeys, refuses or neglects to obey any provisions of this Bylaw is guilty of an offense and is liable on summary conviction to a fine not exceeding two thousand dollars (\$2,000) in addition to any other fees according to the Municipal District of Mackenzie No. 23 Fee Schedule Bylaw, and in default of payment to imprisonment for a term not exceeding ninety (90) days.
398. Where any provisions of this Bylaw, the Municipal District of Mackenzie No. 23 Fee Schedule Bylaw hereto provides for a minimum fine to be made for contravention of this Bylaw including, but not limited to, the failure to obtain a license, the court entering the conviction of the offense, shall not levy a lesser fine than set out in the provision.
4039. A Peace Officer may commence a summons or offence notice in the form of a violation ticket or long information for any contravention of this Bylaw. A Peace Officer may serve upon such a person a violation ticket allowing

payment of a specified penalty in the amount prescribed in the Municipal District of Mackenzie No. 23 Fee Schedule Bylaw in lieu of prosecution for the offence.

410. Nothing in Part 6 shall:

- a) Prevent any person from defending a charge of committing a breach of this Bylaw; or
- b) Prevent any Peace Officer from laying an information and a complaint against any other person for a breach of any of the provisions of this Bylaw.

421. Where a Violation Ticket is issued, it shall be issued in accordance with the Provincial Offences Procedure Act.

432. In any prosecution or proceeding for contravention of this Bylaw, the burden of proof of the age of the dog and that the dog is not the property of the person shall rest upon the person.

443. No action shall be taken against any person acting under authority of this Bylaw for damages for destruction or other disposal of any animal.

454. It is the intention of the Council of the Municipal District of Mackenzie No. 23 that each provision of this Bylaw shall be deemed independent of all other provisions and it is further the intention of the Council of the Municipal District of Mackenzie No 23 that if any provision of this Bylaw be declared invalid, all the other provisions shall remain valid and enforceable.

PART 8 **Effective Date and Repeal of Bylaw**

465. This Bylaw repeals Bylaw 166/99314/02, for the regulation and control of dogs.

476. This bylaw shall come into effect upon third reading thereof.

First Reading given on the 22nd day of May, 2002.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"E. Schmidt" (Signed)
Eva Schmidt, Executive Assistant

Second Reading given on the 22nd day of May, 2002.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"E. Schmidt" (Signed)
Eva Schmidt, Executive Assistant

Third Reading and Assent given on the 22nd day of May, 2002.

"B. Neufeld" (Signed)
Bill Neufeld, Reeve

"E. Schmidt" (Signed)
Eva Schmidt, Executive Assistant

Bylaw 314/02415/04

SCHEDULE "A"

Specified Penalties

1. Part 2 Section 6
 - (a) Failure to obtain a valid license \$ 35.00
 - (b) Failure to wear a dog tag \$ 35.00

2. Part 2 Section 7
 - a) Annual fees for
 - i) neutered male or spayed female \$ 10.00
 - ii) unneutered male or unspayed female \$ 25.00
 - b) Lifetime fee for
 - i) neutered male or spayed female \$ 50.00
 - ii) unneutered male or unspayed female \$200.00
 - c) Annual fee for dangerous neutered male or spayed female dog \$ 50.00
 - d) Annual fee for dangerous unneutered male or unspayed female dog \$100.00

3. Part 2 Section 11
 - a) Replacement tag for misplaced, lost, or stolen dog tag \$ 5.00

4. Part 3 Section 16
 - a) Failure to obtain a kennel license \$ 50.00

5. Part 4 Section 18
 - a) Dog running at large*
 - i) 1st offense \$ 50.00

- ii) 2nd offense \$100.00
- iii) 3rd and subsequent offenses \$200.00

***Refer to clause 12 of Schedule "A"**

6. Part 4 Section 19

- (a) Bite a person \$250.00
- (b) Injure a person \$250.00
- (c) Chase or threaten a person(s) \$150.00
- (d) Bite, bark at, chase stock, bicycles,
wheelchairs, or other vehicles \$250.00
- (e) Bark, howl or disturb any person \$ 50.00
- (f) Worry or annoy any other animal \$ 50.00
- (g) Damage to public or private property \$250.00
- (h) Upset waste receptacles or scatter
contents thereof per Section 1.(b) \$100.00
- (i) Leave dog unattended in motor vehicle \$ 50.00
- (j) Fail to provide water, food, shelter or proper
care \$100.00
- (k) Abuse or abandonment of dog \$250.00

7. Part 4 Section 201

- (a) Dog in prohibited area as set by Council \$100.00

8. Part 4 Section 242

- (a) Failure to report dog with a communicable
disease \$100.00
- (b) Failure to confine a dog with a communicable
disease \$100.00
- (c) Failure to keep dog confined for no less than
ten(10) days \$ 50.00

9. Part 5 Section 256

(a)	Interfere with or threaten an Animal Control Officer	\$250.00
(b)	Induce a dog or assist a dog to escape capture	\$250.00
(c)	Falsely represent him/herself as being in charge of dog	\$100.00
(d)	Allow, or attempt to allow, a dog(s) to escape from a vehicle, cage, or live trap	\$100.00
(e)	Remove or attempt to remove a dog from and Animal Control Officer	\$250.00

10. Part 5 Section 267

(a)	Unconfined female dog in heat	\$ 50.00
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11. Part 5 Section 278

(a)	Failure to remove defecation	\$ 50.00
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12. Part 6

(a)	Impoundment Fees	Amount Expended
(b)	Veterinary Fees	Amount Expended
(c)	Destruction of dog	Amount Expended
(d)	Handling fee*	
	1 st offense of	\$ 50.00
	2 nd offense of	\$ 100.00
	3 rd offense of	\$ 200.00

*(No fines to be levied for "dog at large" under part 4 section 18 if impoundment fee (a) & handling fee (d) are paid)

Specified Penalties for Dangerous Dogs

13. Part 2 Section 6

(a) Unlicensed dog \$ 50.00

14. Part 4 Section 18

(a) Dangerous dog running at large*
(i) 1st offense \$ 500.00
2nd offense \$1,000.00
3rd offense \$1,500.00
***Refer to clause 18 Schedule "A"**

15. Part 4 Section 19

(a) Bite a person \$1000.00
(b) Injure a person \$1000.00
(c) Chase or threaten a person(s) \$1000.00
(d) Bite, bark at, chase stock, bicycles,
wheelchairs, or other vehicles \$1000.00
(e) Bark, howl or disturb any person \$ 50.00
(f) Worry or annoy any other animal \$ 500.00
(g) Damage to public or private property \$ 250.00
(h) Upset waste receptacles or scatter
contents thereof per Section 1.(b) \$ 100.00
(i) Leave dog unattended in motor vehicle \$ 250.00
(j) Fail to provide water, food, shelter or proper
care \$ 100.00
(k) Abuse or abandonment of dog \$ 250.00

16. Part 4 Section 223

(a) Failure to keep a dangerous dog(s) confined \$ 500.00
(b) Improper pen or other structure \$ 200.00
(c) Give false information when applying for a
dangerous dog license \$ 500.00

17. Part 4 Section 245

(a) Failure to keep dangerous dog muzzled \$ 500.00

- | | | |
|-----|----------------------------------------------------------------------|-----------|
| (b) | Failure to harness or leash a dangerous dog properly | \$ 500.00 |
| (c) | Failure to keep a dangerous dog under the control of an adult person | \$ 500.00 |

18. Part 6

- | | | |
|-----|----------------------------|-----------------|
| (a) | Impoundment Fees | Amount Expended |
| (b) | Veterinary Fees | Amount Expended |
| (c) | Destruction of dog | Amount Expended |
| (d) | Handling fee* | |
| | 1 st offense of | \$ 500.00 |
| | 2 nd offense of | \$ 1000.00 |
| | 3 rd offense of | \$ 1500.00 |

*(No fines to be levied for "dog at large" under part 4 section 18 or 22 if impoundment fee (a) & handling fee (d) are paid)

M.D. of Mackenzie No. 23 Council

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	April 6, 2004
Originated By:	Paul Driedger Director of Planning, Emergency and Enforcement Services
Title:	Bylaw 420/04 – Appointment of Director of Disaster Services
Agenda Item No:	11. b)

BACKGROUND / PROPOSAL:

During the August 27, 1997 meeting, Council made motion 97-481 in which Councillor Fedeyko moved that John Maine be appointed Director of Disaster Services and Paul Driedger as Deputy of Disaster Services for the Municipal District of Mackenzie No. 23.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Bylaw 102/97 was to establish the positions of Director of Disaster Services and Deputy Director of Disaster Services but was never finalized. We have drafted a new bylaw (Bylaw 420/04) to designate the CAO as the Director of Disaster Services and allow him to designate the Deputy Director of Disaster Services.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

Motion 1

That first reading be given to Bylaw 420/04 being a bylaw to establish the Director of Disaster Services.

Motion 2

That second reading be given to Bylaw 420/04 being a bylaw to establish the Director of Disaster Services.

Motion 3

That consideration be given to go to third reading for Bylaw 420/04.

Motion 4

That third reading be given to Bylaw 420/04 being a bylaw to establish the Director of Disaster Services.

Review:	Dept.	C.A.O. 
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Bylaw 099/97
Third Reading

099/97, to establish a fee schedule for the La Crete Airport, at this time.

CARRIED

MOTION 97-478
Bylaw 102/97
First Reading

MOVED by Councillor Neufeld that first reading be given to Bylaw 102/97, to establish the positions of Director of Disaster Services and Deputy Director of Disaster Services.

CARRIED

MOTION 97-479
Bylaw 102/97
Second Reading

MOVED by Councillor E. Derksen that second reading be given to Bylaw 102/97, to establish the positions of Director of Disaster Services and Deputy Director of Disaster Services.

CARRIED

MOTION 97-480

MOVED by Councillor Neufeld to go to third reading of Bylaw 102/97, to establish the positions of Director of Disaster Services and Deputy Director of Disaster Services, at this meeting.

CARRIED NOT UNANIMOUS

MOTION 97-481

Councillor Fedeyko moved that John Maine be appointed Director of Disaster Services and Paul Driedger be appointed Deputy Director of Disaster Services for the Municipal District of Mackenzie No. 23.

CARRIED

MOTION 97-482

MOVED by Councillor Bateman that the cheque listing for July 1997 be adopted as presented.

CARRIED

MOTION 97-483

Councillor Neufeld moved that the unaudited Statement of Operating Revenues and Expenditures as of July 31, 1997 be received for information

CARRIED

MOTION 97-484

MOVED by Councillor Neufeld that a policy be drawn up for issuing permits on undeveloped road allowances for agricultural purposes.

DEFEATED

MOTION 97-485

MOVED by Councillor Bateman that administration be authorized to request proposals for engineering services for Zama Access Road Project III.

CARRIED

MOTION 97-486

MOVED by Councillor Sarapuk that Torchinsky Engineering be authorized to tender for construction of the Machesis Flood Control Project.

CARRIED

MOTION 97-487

Councillor E. Derksen moved that the La Crete East Flood Control Project priorities be split to allow the construction of a one and a half mile of drainage ditch to the south boundary of section 25-106-13-W5M, owned by Frank Wiebe; providing the La Crete East Flood Control Project will be completed within the allotted two year time frame and that the proposed split be approved by George Neurohr of Environmental Protection.

CARRIED

MOTION 97-488

MOVED by Councillor Peters that Council exempt, by bylaw only, the municipal portion of the taxes (\$1,538.05 plus \$92.28 penalty making a total of \$1,630.33), with the Society still being responsible for the education portion in the amount of \$1,170.54 which was paid June 16, 1997.

CARRIED

MOTION 97-489
Bylaw 100/97
First Reading

Councillor Peters moved that first reading be given to Bylaw 100/97, a property tax exemption for the La Crete Support Services Society.

CARRIED

MOTION 97-490
Bylaw 100/97
Second Reading

MOVED by Councillor E. Derksen that second reading be given to Bylaw 100/97, a property tax exemption for the La Crete Support Services Society.

CARRIED

MOTION 97-491

Councillor Scarfe moved that the Fort Vermilion Children's Centre Society be granted funds equivalent to the property taxes they would be required to pay on the property they occupy, to be considered for the 1998 budget.

DEFEATED

MOTION 97-492

MOVED by Councillor Neufeld that the beaver flood control issue be postponed until



BYLAW NO. 420/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO ESTABLISH THE POSITION OF
DIRECTOR OF DISASTER SERVICES AND
TO ESTABLISH THE POSITION OF
DEPUTY DIRECTOR OF DISASTER SERVICES**

WHEREAS the Council for the Municipal District of Mackenzie No. 23 is responsible for the direction and control of its emergency response and is required, under the Disaster Services Act to appoint a director of the municipal disaster services agency; now

THEREFORE the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, enacts as follows:

Appointments:

1. That the Chief Administrative Officer be appointed to the position of Director of Disaster Services.
2. That the Director of Emergency Services designate the position of Deputy Director of Disaster Services.

Duties:

3. The Director of Disaster Services shall:
 - a) prepare and co-ordinate the Municipal Emergency Plan and related plans and programs for the Municipal District of Mackenzie No. 23.
 - b) act as director of emergency operations on behalf of the Municipal Disaster Services Agency,
 - c) co-ordinate all emergency services and other resources used in an emergency, and
 - d) perform other duties as prescribed by the Council for the Municipal District of Mackenzie No. 23.

4. The Deputy Director of Disaster Services shall:
 - a) assist the Director of Disaster Services in all areas of preparation and/or execution of section
 - b) 3.a), b), c), and d) inclusive.

5. In the event that the Director of Disaster Services is unavailable to perform the duties of his position, the Deputy Director of Disaster Services shall:
 - a) prepare and co-ordinate the Municipal Emergency Plan and related plans and programs for the Municipal District of Mackenzie No. 23.
 - b) act as director of emergency operations on behalf of the Municipal Disaster Services Agency,
 - c) co-ordinate all emergency services and other resources used in an emergency, and
 - d) perform other duties as prescribed by the Council for the Municipal District of Mackenzie No. 23.

6. This bylaw shall take effect on the date of the third and final reading thereof.

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon,
Executive Assistant

Second Reading given on the _____ day of _____,
2004.

Bill Neufeld, Reeve

Barbara Spurgeon,
Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon,
Executive Assistant

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	April 6, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Bylaw 421/04 – Land Use Bylaw Amendment to Add Zonings and Conditions to Mobile Home Subdivisions
Agenda Item No:	1 (1) c)

BACKGROUND / PROPOSAL:

Mobile Homes provide a substantial portion of residential development within the hamlets. Currently we only distinguish between Mobile Home Parks (MHP) and Mobile Home Subdivisions (MHS). There is a need for a variety of zonings for MHS so we can differentiate between older and newer mobile homes. Owners of new mobile homes don't always want an older mobile home on the lot beside them. A variety of subdivisions would allow the hamlets to develop in a more aesthetically pleasing fashion.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:




Bylaw 421/04 makes the following changes to the Land Use Bylaw:

Removing:

- Mobile Home Subdivision District (MHS) zoning
- Garden Suites
- Intensive Recreation
- Mobile Home Subdivision Lot Area
- Site Coverage
- Minimum Total Floor Area

Replaces :

- Minimum lot width for all MHS zones from 15.2 metres (50 feet) **to 21.3 metres (70 feet)**
- Minimum lot depth for all MHS zones from 30.5 metres (100 feet) **to 33.5 metres (110 feet)**
- Minimum side yard setbacks from 1.2 metres (4 feet) **to 1.5 metres (5 feet)**
- Minimum side yard setbacks on the exterior side of a corner lot from 3.0 metres (10 feet) **to 4.6 metres (15 feet)**

Review:		Dept. 	C.A.O. 
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Adding:

- Mobile Home Subdivision District 1 (MHS 1), which allows for:
 - Mobile Homes 5 years old and newer
 - Minimum mobile home width of 16 feet
 - Maximum mobile home width of 24 feet

- Mobile Home Subdivision District 2 (MHS 2), which allows for:
 - Mobile Homes with peaked roof and shingles

- Mobile Home Subdivision District 3 (MHS 3).
 - Any mobile homes

All other conditions remain the same as they were in the Mobile Home Subdivision District (MHS).


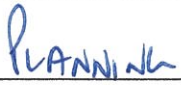
COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

Motion 1

That first reading be given to Bylaw 421/04 being a Land Use Bylaw amendment to delete Mobile Home Subdivision District (MHS) and add Mobile Home Subdivision District 1 (MHS 1), Mobile Home Subdivision District 2 (MHS 2), and Mobile Home Subdivision District 3 (MHS 3).

Review: 	Dept. 	C.A.O.
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BYLAW NO. 421/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23**

**IN THE PROVINCE OF ALBERTA
TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie No. 23 Land Use Bylaw, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to delete the Mobile Home Subdivision District and add Mobile Home Subdivision District 1 (MHS 1), Mobile Home Subdivision District 2 (MHS 2), and Mobile Home Subdivision District 3 (MHS 3).

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That the Municipal District of Mackenzie Land Use Bylaw Section 5.8.B Mobile Home (Manufactured Home) Subdivision District (MHS) be deleted.
2. That Section 5.8.B Mobile Home (Manufactured Home) Subdivision District 1 (MHS 1) be added to the Municipal District of Mackenzie Land Use Bylaw to read as follows:

**5.8.B MOBILE HOME (MANUFACTURED HOME) SUBDIVISION DISTRICT 1
"MHS 1"**

The general purpose of this district is to permit the development of mobile home subdivisions in the Municipal District where common water and sewer facilities are in place.

A. PERMITTED USES

- (1) Mobile home.
- (2) Park.
- (3) Playground.

B. DISCRETIONARY USES

- (1) Ancillary building and use.

- (2) Convenience store.
- (3) Home based business.
- (4) Public use.

C. MOBILE HOME SIZE

Maximum size:	Width:	24 feet
	Length:	as allowed by setbacks
Minimum size:	Width:	16 feet
	Length:	as required by Development Officer

D. MOBILE HOME AGE

Mobile Homes shall be a maximum of 5 years old and shall have a peaked roof with shingles.

E. MINIMUM LOT WIDTH

21.3 metres (70 feet).

F. MINIMUM LOT DEPTH

33.5 metres (110 feet), unless otherwise required by the Development Officer.

G. MINIMUM FRONT YARD SETBACK

7.6 metres (25 feet).

H. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.5 metres (5 feet). In the case of a corner lot the exterior side yard shall not be less than 4.6 metres (15 feet).

I. MINIMUM REAR YARD SETBACK

2.4 metres (8 feet).

J. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the

natural features and character of the site to the satisfaction of the Development Officer.

Mobile Homes:

All mobile homes to be factory built with walls of pre-finished baked enamel aluminium siding, vinyl siding or the equivalent, as required by the Development Officer.

If placed upon a basement, solid footings and concrete or wood block foundation wall or skirting should be required so that the appearance, design and construction will compliment the mobile home. The undercarriage of the mobile home shall be screened from view.

All ancillary structures such as patios, porches, additions, etc., shall be factory pre-fabricated units, or of a quality equivalent thereto, so that appearance, design and construction will compliment the mobile home.

K. OFF-STREET PARKING

In accordance to the provisions of this Bylaw.

3. That Section 5.8.C Mobile Home (Manufactured Home) Subdivision District 2 (MHS 2) be added to the Municipal District of Mackenzie Land Use Bylaw to read as follows:

**5.8.C MOBILE HOME (MANUFACTURED HOME) SUBDIVISION DISTRICT 2
"MHS 2"**

The general purpose of this district is to permit the development of mobile home subdivisions in the Municipal District where common water and sewer facilities are in place.

A. PERMITTED USES

- (1) Mobile home.
- (2) Park.
- (3) Playground.

B. DISCRETIONARY USES

- (1) Ancillary building and use.

- (2) Convenience store.
- (3) Home based business.
- (4) Public use.

C. MINIMUM LOT WIDTH

21.3 metres (70 feet).

D. MINIMUM LOT DEPTH

33.5 metres (110 feet), unless otherwise required by the Development Officer.

E. MINIMUM FRONT YARD SETBACK

7.6 metres (25 feet).

F. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.5 metres (5 feet). In the case of a corner lot the exterior side yard shall not be less than 4.6 metres (15 feet).

G. MINIMUM REAR YARD SETBACK

2.4 metres (8 feet).

H. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

Mobile Homes shall have a factory constructed peaked roof with shingles.

The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

Mobile Homes:

All mobile homes to be factory built with walls of pre-finished baked enamel aluminium siding, vinyl siding or the equivalent, as required by the Development Officer.

If placed upon a basement, solid footings and concrete or wood block foundation wall or skirting should be required so that the appearance,

design and construction will compliment the mobile home. The undercarriage of the mobile home shall be screened from view.

All ancillary structures such as patios, porches, additions, etc., shall be factory pre-fabricated units, or of a quality equivalent thereto, so that appearance, design and construction will compliment the mobile home.

I. OFF-STREET PARKING

In accordance to the provisions of this Bylaw.

4. That Section 5.8.D Mobile Home (Manufactured Home) Subdivision District 3 (MHS 3) be added to the Municipal District of Mackenzie Land Use Bylaw to read as follows:

**5.8.D MOBILE HOME (MANUFACTURED HOME) SUBDIVISION DISTRICT 3
"MHS 3"**

The general purpose of this district is to permit the development of mobile home subdivisions in the Municipal District where common water and sewer facilities are in place.

A. PERMITTED USES

- (1) Mobile home.
- (2) Park.
- (3) Playground.

B. DISCRETIONARY USES

- (1) Ancillary building and use.
- (2) Convenience store.
- (3) Home based business.
- (4) Public use.

C. MINIMUM LOT WIDTH

21.3 metres (70 feet).

D. MINIMUM LOT DEPTH

33.5 metres (110 feet), unless otherwise required by the Development Officer.

E. MINIMUM FRONT YARD SETBACK

7.6 metres (25 feet).

F. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.5 metres (5 feet). In the case of a corner lot the exterior side yard shall not be less than 4.6 metres (15 feet).

G. MINIMUM REAR YARD SETBACK

2.4 metres (8 feet).

H. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

Mobile Homes:

All mobile homes to be factory built with walls of pre-finished baked enamel aluminium siding, vinyl siding or the equivalent, as required by the Development Officer.

If placed upon a basement, solid footings and concrete or wood block foundation wall or skirting should be required so that the appearance, design and construction will compliment the mobile home. The undercarriage of the mobile home shall be screened from view.

All ancillary structures such as patios, porches, additions, etc., shall be factory pre-fabricated units, or of a quality equivalent thereto, so that appearance, design and construction will compliment the mobile home.

I. OFF-STREET PARKING

In accordance to the provisions of this Bylaw.

1. The first step in the process of identifying a problem is to recognize that a problem exists. This is often done by comparing current performance with a desired state or goal. For example, a manager might notice that sales are declining or that customer satisfaction is low. Once a problem is identified, the next step is to define it more precisely. This involves determining the scope of the problem, its causes, and its effects. A clear definition of the problem is essential for developing an effective solution.

2. The second step is to analyze the problem. This involves gathering information about the problem and its context. This can be done through various methods, such as interviews, surveys, and data analysis. The goal is to understand the underlying causes of the problem and to identify any constraints or limitations that may affect the solution. A thorough analysis is crucial for developing a solution that addresses the root cause of the problem.

3. The third step is to generate potential solutions. This involves brainstorming ideas and evaluating them against the problem's requirements and constraints. It is important to consider a wide range of options and to evaluate them based on their feasibility, effectiveness, and cost. The goal is to identify a solution that is both practical and effective.

4. The fourth step is to select a solution. This involves choosing the best option from the ones generated in the previous step. This decision is often based on a combination of factors, including the solution's effectiveness, feasibility, and cost. It is important to consider the long-term implications of the solution and to ensure that it is sustainable.

5. The fifth step is to implement the solution. This involves putting the chosen solution into action. This may involve developing a plan, allocating resources, and communicating the solution to the relevant stakeholders. It is important to monitor the implementation process and to make adjustments as needed to ensure that the solution is being implemented effectively.

6. The final step is to evaluate the solution. This involves assessing the effectiveness of the solution and determining whether it has successfully addressed the problem. This can be done through various methods, such as surveys, interviews, and data analysis. The goal is to ensure that the solution is sustainable and that the problem has been resolved.

First reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	April 6, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Bylaw 428/04 – Land Use Bylaw Amendment to Rezone From Agricultural District 1 “A1” to Hamlet Country Residential District “HCR” Pt. SW 16-106-15-W5M
Agenda Item No:	11. d)

BACKGROUND / PROPOSAL:

The applicant is requesting to re-zone a part of SW 16-106-15-W5M from Agricultural District 1 “A1” to Hamlet Country Residential District “HCR”.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

This quarter section was recently added to the La Crete Hamlet boundaries but falls just short of the area serviceable by the sewer lift station. The Planning and Development department has no concerns.

The intent of the M.D. of Mackenzie Land Use Bylaw Hamlet Country Residential District “HCR” and its uses are as follows:

5.9.F HAMLET - COUNTRY RESIDENTIAL DISTRICT "HCR"

Then general purpose of this district is to allow for the development of serviced multi-lot country residential subdivision and development within Hamlet boundaries.

A. Permitted Uses

- (1) Park.
- (2) Playground.
- (3) Single detached dwelling.

(Page 1)

B. Discretionary Uses

- (1) Ancillary building or use.
- (2) Garden Suite (Bylaw 181/99)
- (3) Home-based business.
- (4) Mobile Homes (Bylaw 218/00)
- (5) Public use and institutional building and use.

C. Parcel Density

The number of lots shall be at the discretion of the Development Officer.

D. Lot Area

Up to a maximum of 2.47 hectares (5.0) acres or at the discretion of the Development Officer.

E. Minimum Total Floor Area

At the discretion of the Development Officer

F. Minimum Front Yard Setback

Lot fronting onto a Primary or Secondary Highway:

. 40.8 metres (134 feet) from right of way.

Lot Fronting onto a local (rural) road:

. 20.4 metres (67 feet) from right of way.

Lot fronting onto an internal subdivision road:

. 7.6 metres (25 feet)

G. Minimum Side Yard Setback

- (1) Exterior Side Yard Width:
. 15 feet (4.6 metres)

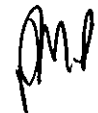
- (2) Interior Side Yard Width:
15 feet (4.6 metres)
- (3) The Development Officer may decrease the side yard width requirement where deemed necessary due to the character of existing development on adjacent properties.

H. Minimum Rear Yard Setback

25 feet (7.6 metres) or as required by the Development Officer

I. The Design Character and Appearance of Buildings

- (1) Buildings shall be either of new construction or moved in unless otherwise approved by the Development Officer
- (2) The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and the character of the site to the satisfaction of the Development Officer
- (3) All mobile homes to be factory built with walls of pre-finished baked enamel aluminum siding, vinyl siding or the equivalent and peaked shingled roof, to the satisfaction of the Development Officer.
- (4) If mobile homes are placed upon a basement, solid footings and concrete or wood block foundation wall or skirting should be required so that the appearance, design and construction will compliment the mobile home. The undercarriage of the mobile home shall be screened from view.
- (5) All ancillary structures to mobile homes, such as patios, porches, additions, etc., shall be factory prefabricated units, or of a quality equivalent thereto, so that the appearance, design and construction will compliment the mobile home.
- (6) All areas on a mobile home lot not developed by walkways, driveways or parking aprons shall be grassed and landscaped to the satisfaction of the Development Officer.



J. Additional Requirements

- (1) When reviewing an application for subdivision or a development permit application, the Development Officer may consider the following:
 - a. access to the subject property and the construction standards for roads to be built;
 - b. the provision, operation and maintenance of water and sewer facilities;
 - c. water supply for fire fighting purposes;
 - d. site drainage; and
 - e. development of parks and recreation areas.

- (2)
 - a. Connection to the municipal water system at such time as the municipal service becomes adjacent to the boundary of the development.

 - b. Connection to the municipal sewage system at such time as the municipal service becomes adjacent to the boundary of the development and, in the interim, the development must comply with the Alberta Private Sewage Systems Standard of Practice 1999.

- (3) The Development Officer may decide on such other requirements as are necessary having regard to the nature of the proposed development and the intent of this district.

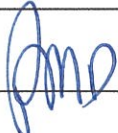


COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

MOTION

That first reading be given to Bylaw 426/04 to re-zone Pt. SW 16-106-15-W5M from Agricultural District 1 "A1" to Hamlet Country Residential District "HCR".

Review: 	Dept. 	C.A.O. 
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BYLAW NO. 428/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate an additional Hamlet Country Residential subdivision.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

- 1. That the land use designation of the subject parcel known as Part of SW 16-106-15-W5M, in the Municipal District of Mackenzie No. 23 be amended from Agricultural District 1 "A1" to Hamlet Country Residential District "HCR".**

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

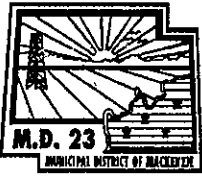
Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT WALLY WILBE		
ADDRESS Box 892		
TOWN LA CRETE		
POSTAL CODE T0T 2H0	PHONE (RES.) 780-928-2891	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. SW 1/4	SEC. 106	TWP. 15	RANGE W	M. 5	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: A-1 TO: HCR

REASONS SUPPORTING PROPOSED AMENDMENT:

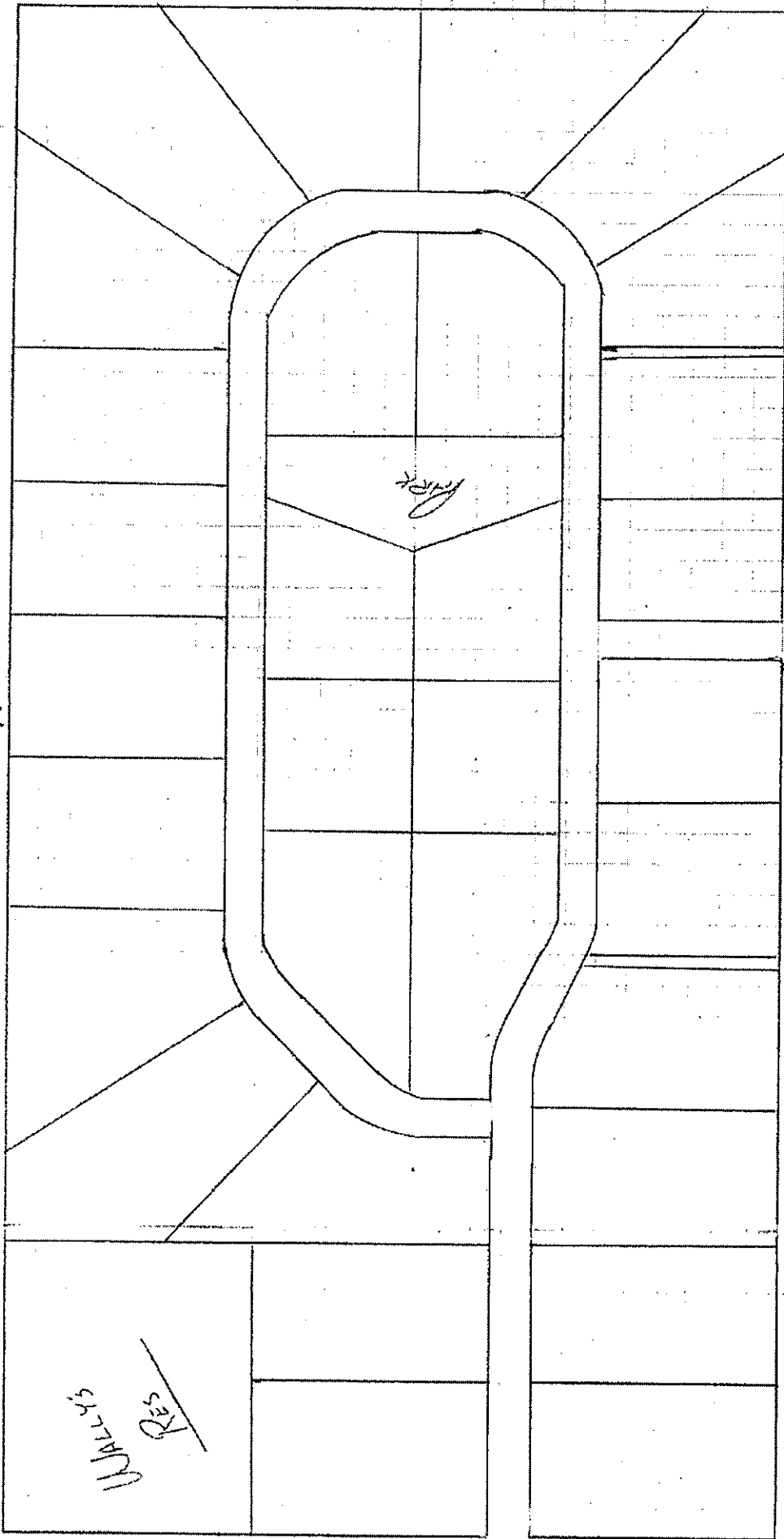
UTILIZE ~~THE~~ LAND THAT IS PART OF THE HAMLET FOR RESIDENTIAL, REZONING IT FROM AGRICULTURE TO RESIDENTIAL

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. _____
 APPLICANT Wally Wilbe DATE MAR 29/04

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER _____

DATE _____



Park

WALLS
SER



PROPOSED

Hamlet Residential

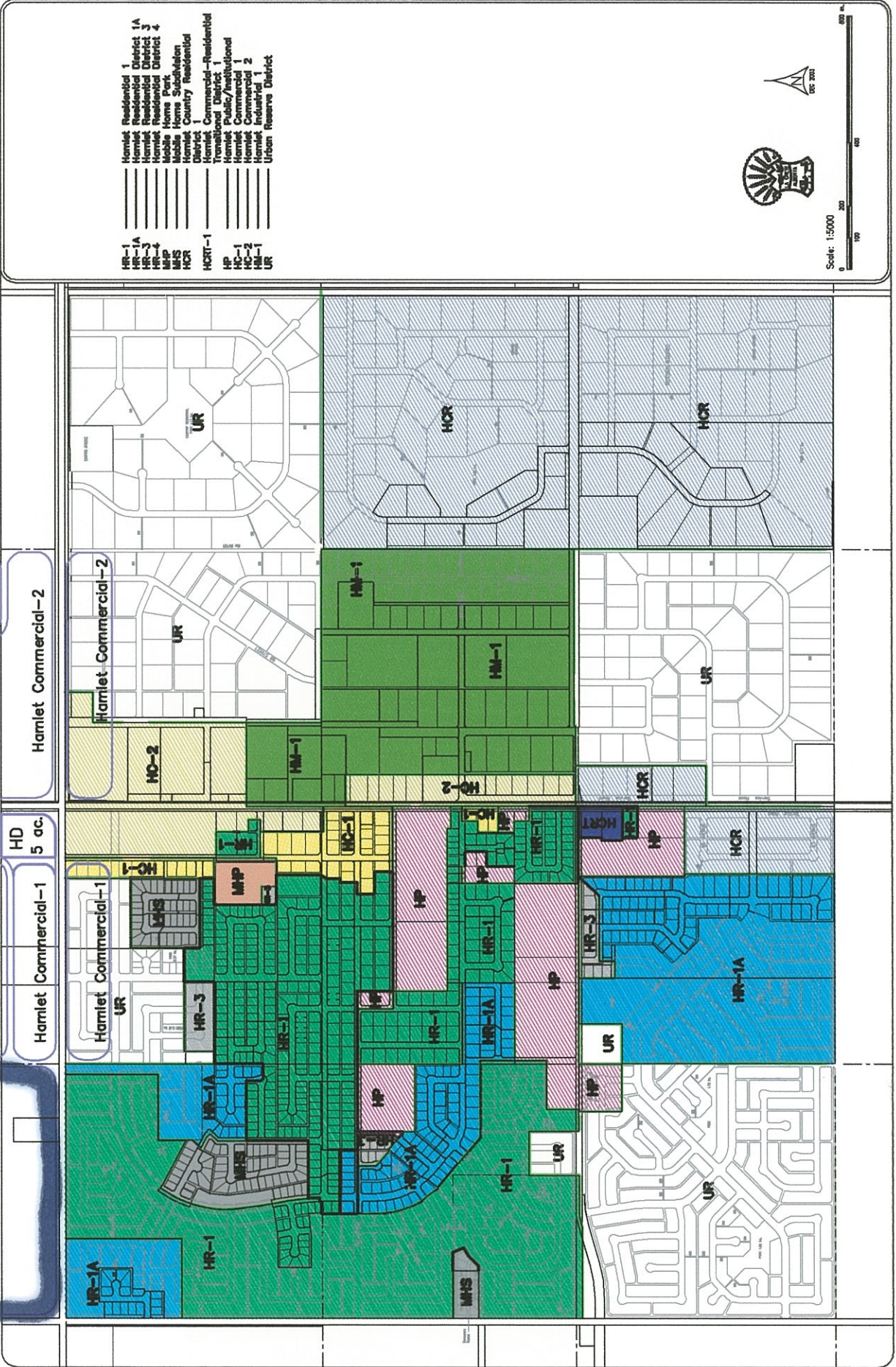
Hamlet Residential

Hamlet Commercial-2

Industrial

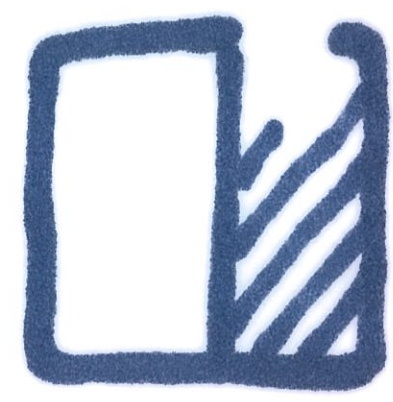
Sewage Lagoon

La Crete Community Forest



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M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	April 6, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Bylaw 429/04 – Land Use Bylaw Amendment to Add Zonings and Conditions to Hamlet Country Residential Subdivisions
Agenda Item No:	11. e)

BACKGROUND / PROPOSAL:

The current Hamlet Country Residential District allows for a mixture of houses and mobile homes. At this time, one of the Hamlet Country Residential Districts in La Crete has only houses and the other has only mobile homes. We would like to create additional districts where there are more restrictions, which will make the subdivisions more aesthetically pleasing.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Bylaw 429/04 makes the following changes to the Land Use Bylaw:

Removing:

- Hamlet Country Residential District "HRC" zoning
- Garden Suites
- The Development Officer's authority to decrease side yard requirements
- The Development Officer's authority to change minimum rear yard setbacks

Adding:

- Hamlet Country Residential 1 "HCR1", which allows for:
 - Single detached dwellings
- Hamlet Country Residential 2 "HCR2", which allows for:
 - Mobile Homes with peaked roof and shingles
 - Modular Homes
 - Single detached dwellings as a discretionary use
- Hamlet Country Residential 3 "HCR3", which allows for:
 - Mobile Homes with peaked roof and shingles
 - Modular Homes

Review: 

Dept. 

C.A.O. 


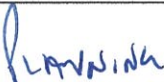
All other conditions remain the same as they were in the Hamlet Country Residential District "HCR"

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

That first reading be given to Bylaw 429/04 being a Land Use Bylaw amendment to delete Hamlet Country Residential District "HCR" and add Hamlet Country Residential District 1 "HCR1"; Hamlet Country Residential District 2 "HCR2"; and Hamlet Country Residential District 3 "HCR3".

Review: 	Dept. 	C.A.O.
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BYLAW NO. 429.04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23**

**IN THE PROVINCE OF ALBERTA
TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie No. 23 Land Use Bylaw, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to delete Hamlet Country Residential District "HCR" and add Hamlet Country Residential District 1 "HCR1"; Hamlet Country Residential District 2 "HCR2"; and Hamlet Country Residential District 3 "HCR3" to create a variety of uses for Hamlet Country Residential subdivisions within the Municipal District of Mackenzie No. 23.

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That the Municipal District of Mackenzie Land Use Bylaw Section 5.9.F Hamlet-Country Residential District 1 "HCR" be deleted.
2. That Section 5.9.F Hamlet Country Residential District 1 "HCR1" be added to the Municipal District of Mackenzie Land Use Bylaw as follows:

5.9.F HAMLET COUNTRY RESIDENTIAL DISTRICT 1 "HCR1".

The general purpose of this district is to allow for the development of serviced multi-lot country residential subdivision and development within Hamlet boundaries.

A. PERMITTED USES

- (1) Park
- (2) Playground
- (3) Single detached dwelling.

B. DISCRETIONARY USES

- (1) Ancillary building or use.
- (2) Home based business.

(3) Public use.

C. PARCEL DENSITY

The number of lots shall be at the discretion of the Development Officer.

D. LOT AREA

Minimum: 1.2 hectares (3 acres)
Maximum: 2.47 hectares (5.0 acres)

E. MINIMUM TOTAL FLOOR AREA

At the discretion of the Development Officer.

F. MINIMUM FRONT YARD SETBACK

Lot fronting onto a Primary or Secondary Highway:

40.8 metres (134 feet) from right of way.

Lot Fronting onto a local (rural) road:

20.4 metres (67 feet) from right of way.

Lot fronting onto an internal subdivision road:

15.2 metres (50 feet)

G. MINIMUM SIDE YARD SETBACK

(1) Exterior Side Yard Width:
15 feet (4.6 metres)

(2) Interior Side Yard Width:
15 feet (4.6 metres)

H. MINIMUM REAR YARD SETBACK

25 feet (7.6 metres)

I. DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

(1) Buildings shall be either of new construction or moved in unless otherwise approved by the Development Officer.

- (2) The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and the character of the site to the satisfaction of the Development Officer.

J. ADDITIONAL REQUIREMENTS

- (1) When reviewing an application for subdivision or a development permit application, the Development Officer may consider the following:
 - a. access to the subject property and the construction standards for roads to be built;
 - b. the provision, operation and maintenance of water and sewer facilities;
 - c. water supply for fire fighting purposes;
 - d. site drainage; and
 - e. development of parks and recreation areas.
- (2)
 - a. Connection to the municipal water system at such time as the municipal service becomes adjacent to the boundary of the development.
 - b. Connection to the municipal sewage system at such time as the municipal service becomes adjacent to the boundary of the development and, in the interim, the development must comply with the Alberta Private Sewage Systems Standard of Practice 1999.
- (3) The Development Officer may decide on such other requirements as are necessary having regard to the nature of the proposed development and the intent of this district.

3. That the following Section 5.9.G be added to the Municipal District of Mackenzie Land Use Bylaw as follows:

5.9.G HAMLET COUNTRY RESIDENTIAL DISTRICT 2 "HCR2".

The general purpose of this district is to allow for the development of serviced multi-lot country residential subdivision and development within Hamlet boundaries.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud. The document also notes that records should be kept for a sufficient period to allow for a thorough audit.

2.0 Objectives

The primary objective of this document is to provide a clear and concise overview of the financial reporting process. It aims to ensure that all stakeholders have a common understanding of the requirements and procedures involved in the preparation and submission of financial statements.

Another key objective is to establish a framework for the collection, verification, and presentation of financial data. This framework should be designed to minimize the risk of errors and to ensure that the information provided is reliable and consistent. The document also seeks to promote transparency and accountability in the financial reporting process.

The document further outlines the responsibilities of various parties involved in the financial reporting process, including management, the audit firm, and regulatory bodies. It stresses the importance of clear communication and collaboration between all parties to ensure the timely and accurate completion of financial reports.

In conclusion, this document serves as a guide for the financial reporting process, providing a clear and concise overview of the requirements and procedures involved. It aims to ensure that all stakeholders have a common understanding of the process and to promote transparency and accountability.

The second part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud. The document also notes that records should be kept for a sufficient period to allow for a thorough audit.

The third part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud. The document also notes that records should be kept for a sufficient period to allow for a thorough audit.

The fourth part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud. The document also notes that records should be kept for a sufficient period to allow for a thorough audit.

A. PERMITTED USES

- (1) Park
- (2) Playground
- (3) Mobile Home
- (4) Modular Home

B. DISCRETIONARY USES

- (1) Ancillary building or use.
- (2) Home based business.
- (3) Public use.
- (4) Single detached dwelling

C. PARCEL DENSITY

The number of lots shall be at the discretion of the Development Officer.

D. LOT AREA

Minimum: 1.2 hectares (3 acres)
Maximum: 2.47 hectares (5.0 acres)

E. MINIMUM TOTAL FLOOR AREA

At the discretion of the Development Officer.

F. MINIMUM FRONT YARD SETBACK

Lot fronting onto a Primary or Secondary Highway:

! 40.8 metres (134 feet) from right of way.

Lot Fronting onto a local (rural) road:

! 20.4 metres (67 feet) from right of way.

Lot fronting onto an internal subdivision road:

! 15.2 metres (50 feet)

G. MINIMUM SIDE YARD SETBACK

- (1) Exterior Side Yard Width:

! 15 feet (4.6 metres)

- (2) Interior Side Yard Width:
! 15 feet (4.6 metres)

H. MINIMUM REAR YARD SETBACK

25 feet (7.6 metres)

I. DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

- (1) Buildings shall be either of new construction or moved in unless otherwise approved by the Development Officer.
- (2) The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and the character of the site to the satisfaction of the Development Officer.
- (3) All mobile homes to be factory built with walls of pre-finished baked enamel aluminum siding, vinyl siding or the equivalent and peaked shingled roof, to the satisfaction of the Development Officer.
- (4) If mobile homes are placed upon a basement, solid footings and concrete or wood block foundation wall or skirting should be required so that the appearance, design and construction will compliment the mobile home. The undercarriage of the mobile home shall be screened from view.
- (5) All ancillary structures to mobile homes, such as patios, porches, additions, etc., shall be factory prefabricated units, or of a quality equivalent thereto, so that the appearance, design and construction will compliment the mobile home.
- (6) All areas on the lot not developed by walkways, driveways or parking aprons shall be grassed and landscaped to the satisfaction of the Development Officer.

J. ADDITIONAL REQUIREMENTS

- (1) When reviewing an application for subdivision or a development permit application, the Development Officer may consider the following:

- a. access to the subject property and the construction standards for roads to be built;
 - b. the provision, operation and maintenance of water and sewer facilities;
 - c. water supply for fire fighting purposes;
 - d. site drainage; and
 - e. development of parks and recreation areas.
 - (2)
 - a. Connection to the municipal water system at such time as the municipal service becomes adjacent to the boundary of the development.
 - b. Connection to the municipal sewage system at such time as the municipal service becomes adjacent to the boundary of the development and, in the interim, the development must comply with the Alberta Private Sewage Systems Standard of Practice 1999.
 - (3) The Development Officer may decide on such other requirements as are necessary having regard to the nature of the proposed development and the intent of this district.
4. That the following Section 5.9.H be added to the Municipal District of Mackenzie Land Use Bylaw as follows:

5.9.G HAMLET COUNTRY RESIDENTIAL DISTRICT 3 "HCR3".

The general purpose of this district is to allow for the development of serviced multi-lot country residential subdivision and development within Hamlet boundaries.

A. PERMITTED USES

- (1) Park
- (2) Playground
- (3) Mobile Home
- (4) Modular Home

B. DISCRETIONARY USES

- (1) Ancillary building or use.
- (2) Home based business.
- (3) Public use.

C. PARCEL DENSITY

The number of lots shall be at the discretion of the Development Officer.

D. LOT AREA

Minimum: 1.2 hectares (3 acres)
Maximum: 2.47 hectares (5.0 acres)

E. MINIMUM TOTAL FLOOR AREA

At the discretion of the Development Officer.

F. MINIMUM FRONT YARD SETBACK

Lot fronting onto a Primary or Secondary Highway:

! 40.8 metres (134 feet) from right of way.

Lot Fronting onto a local (rural) road:

! 20.4 metres (67 feet) from right of way.

Lot fronting onto an internal subdivision road:

! 15.2 metres (50 feet)

G. MINIMUM SIDE YARD SETBACK

(1) Exterior Side Yard Width:
! 15 feet (4.6 metres)

(2) Interior Side Yard Width:
! 15 feet (4.6 metres)

H. MINIMUM REAR YARD SETBACK

25 feet (7.6 metres)

I. DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

(1) Buildings shall be either of new construction or moved in unless otherwise approved by the Development Officer.

- (2) The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and the character of the site to the satisfaction of the Development Officer.
- (7) All mobile homes to be factory built with walls of pre-finished baked enamel aluminum siding, vinyl siding or the equivalent and peaked shingled roof, to the satisfaction of the Development Officer.
- (8) If mobile homes are placed upon a basement, solid footings and concrete or wood block foundation wall or skirting should be required so that the appearance, design and construction will compliment the mobile home. The undercarriage of the mobile home shall be screened from view.
- (9) All ancillary structures to mobile homes, such as patios, porches, additions, etc., shall be factory prefabricated units, or of a quality equivalent thereto, so that the appearance, design and construction will compliment the mobile home.
- (10) All areas on the lot not developed by walkways, driveways or parking aprons shall be grassed and landscaped to the satisfaction of the Development Officer.

J. ADDITIONAL REQUIREMENTS

- (1) When reviewing an application for subdivision or a development permit application, the Development Officer may consider the following:
 - a. access to the subject property and the construction standards for roads to be built;
 - b. the provision, operation and maintenance of water and sewer facilities;
 - c. water supply for fire fighting purposes;
 - d. site drainage; and
 - e. development of parks and recreation areas.
- (2)
 - a. Connection to the municipal water system at such time as the municipal service becomes adjacent to the boundary of the development.
 - b. Connection to the municipal sewage system at such time as the municipal service becomes adjacent to the boundary of

the development and, in the interim, the development must comply with the Alberta Private Sewage Systems Standard of Practice 1999.

- (3) The Development Officer may decide on such other requirements as are necessary having regard to the nature of the proposed development and the intent of this district.

First reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	April 6, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Vanguard Realty Ltd. Development Security
Agenda Item No:	11. F)

BACKGROUND / PROPOSAL:

Vanguard Realty has requested that MD of Mackenzie allow a change to his security requirements he must provide in the form of an irrevocable letter of credit. Vanguard Realty has requested that they be allowed to provide one letter of credit in the amount of \$50,000 to be kept by the MD on an ongoing basis for projects under construction.

Administration brought this same request forward to the March 11, 2003 Council meeting for review by Council. Mr. Enns, just prior to the meeting, requested we not change the current policy, as it seemed to be working okay.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Over the past 15 years or so, Vanguard Realty has been the major developer in La Crete, having as many as three or four projects on the go at the same time. The Municipal District of Mackenzie has never had to default to the security on any project.

Our current policy is that the developers provide the MD with a 15% security of the estimated engineering/construction costs of infrastructure, in the form of an irrevocable letter of credit, which can be drawn upon by the MD if the developer defaults on providing adequate infrastructure. A number of municipalities within the province require 100% security.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

That the MD continue to require 15% security from developers for projects under construction.

Review:	Dept.	C.A.O. 
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Vanguard Realty Ltd.
Box 119
Rapid View, SK.
SOM 2MO
Mar. 19, 2004

The Council
M.D. of Mackenzie #23
LaCrete, AB.

Att. Paul Driedger

Dear Sirs and Madam:

Considering that:

Maintaining a Letter of Credit for each development entails a good deal of vigilance on the part of all the parties involved.

This maintenance is an expensive procedure.

That no such security has ever been has ever yet been required.

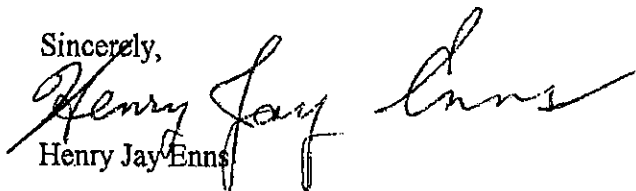
That a situation involving the accessing of such a security is to be avoided if at all possible;

I request that Vanguard Realty be allowed to issue one Letter of Credit in the amount of \$50,000.00 in favour of M.D. of Mackenzie to cover any warranty situation currently in effect or apt to come into effect.

On its part the M.D. would relinquish any Letters of Credit now existing in your favour.

Thank you.

Sincerely,


Henry Jay Enns

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	March 11, 2003
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Vanguard Realty Ltd. Subdivision Concerns
Agenda Item No:	

BACKGROUND / PROPOSAL:

Vanguard Realty has requested that some changes be made to Developer's Agreements. Mr. Enns would like us to change two clauses, one being the setting of completion dates and the other being the security developer's must provide in the form of an irrevocable letter of credit.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Over the past 15 years or so, Vanguard Realty has been the major developer in La Crete, having as many as three or four projects on the go at the same time. The Developer's Agreement establishes the completion date of the project. Mr. Enns has requested that this clause be removed from the Developer's Agreement and that the completion date be left open to the developer's discretion. That way the developer can decide if the project is timely or if the project should be held off to a more suitable time. Mr. Enns suggests that an alternative clause be added that stipulates that construction must be completed within six months of commencement but on the other hand he wants it left at the discretion of the developer. The current clause allows the developer two years to complete the project. The first year the developer is to complete the underground and subgrade construction and the second year the curb/gutter/sidewalk and paving, to allow for settlement from the first year. The Development Department recommends that Council make no changes to the current clause. It is up to the developer to determine the timeliness of the project prior to commencement thereof. We could leave ourselves open to projects that take years to complete if we make the requested change. In the past we have extended projects another year if the construction is delayed due to inclement weather or lack of subcontractors.

The Development Department has no problem granting Mr. Enns' second request that Vanguard Realty be allowed to provide one letter of credit in the amount of \$50,000 to be kept by the MD on an ongoing basis for projects under construction. As was mentioned earlier, Vanguard Realty has been a major developer in La Crete for a long time and we have never had to default to the security on any project.

Review:	Dept.	C.A.O.
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COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

That Vanguard Realty be allowed to provide one open ended letter of credit in the amount of \$50,000 to be kept by the MD on an ongoing basis for projects under construction.

Review:

Dept.

C.A.O.



12. f) Vanguard Realty Ltd. Subdivision Concerns

MOTION 03-170 **MOVED** by Councillor Newman

That correspondence from Vanguard Realty be received as information.

CARRIED

Reeve Neufeld recessed the meeting at 2:10 p.m.
Reeve Neufeld reconvened the meeting at 2:18 p.m.

12. g) Municipal Development Plan

MOTION 03-171 **MOVED** by Councillor Peters

That Reeve Neufeld and Councillor Kulscar be authorized to attend the Town of High Level Municipal Development Planning Sessions.

DEFEATED

ENFORCEMENT SERVICES:

13. a)

There were no items under this heading.

CORPORATE SERVICES:

14. a) Recreational Capital Projects

MOTION 03-172 **MOVED** by Councillor Newman

That Policy ADM041 Recreation Capital Projects be adopted as amended by revising item 4. to state that the budget for the entire project must be presented to Council for approval.

CARRIED

8. d) **Bylaw 248/01 – Land Use Bylaw Amendment
Hamlet Residential District “HR 1” to Hamlet
Public/Institutional District “HP”**

MOTION 01-151
Bylaw 248/01
First Reading

MOVED by Councillor Kulscar

That first reading be given to Bylaw 248/01 being a Land Use Bylaw amendment to rezone Lot 24, Block 11, Plan 782-2018 from Hamlet Residential District “HR 1” to Hamlet Public/Institutional District “HP”.

CARRIED

8. e) **Development Task Force Recommendations**

MOTION 01-152

MOVED by Councillor Peters

That the following Development Task Force recommendations be adopted and that administration proceed with amending the M.D. of Mackenzie legislation to incorporate the recommendations:

Taxation;

- c) Cancel municipal taxes for all vacant multi-lot subdivisions from years 6-10.
- d) Vacant spec buildings, commercial and residential – cancel municipal taxes for 1 year or until it sells, whichever comes first.

Municipal Reserve;

- c) The municipal reserve to stay at 10% assessed value of the subject property.

Offsite Levies;

- c) Increase the offsite levy from \$500/lot to \$1,000/lot.
- d) The offsite levy to be paid at the sale of the lot, or at the development permit stage, whichever comes first.

Developer’s Agreement;

- a) Insurance – have the developer provide insurance in the amount of \$2,000,000.
- b) Security – the security to be left at 15% of the estimated construction costs.

CARRIED

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	April 6, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Upgrade Vanguard Realty Hamlet Residential 1 (HR1) To Curb and Gutter
Agenda Item No:	11 g)

BACKGROUND / PROPOSAL:

Vanguard Realty developed a Hamlet Residential subdivision on 102nd Avenue and 110th Street west from 109th Street in 2003. This subdivision was approved just prior to Council's amendment of Policy DEV001, which requires curb and gutter in all residential subdivisions with the exception of Mobile Home Parks (MHP).

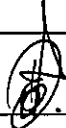
DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The 2003 Vanguard Realty subdivision needs to be upgraded from rural to urban cross section to include curb and gutter to blend in with the surrounding subdivisions. Storm sewer is in place to accommodate curb and gutter. None of the road construction has yet been done except the subsurface work. Road construction, pavement and sidewalk are scheduled for 2004, which would make it cost effective to upgrade to curb and gutter at the same time.

GPEC Consulting has provided us with an approximate project cost of \$60,000 (or approximately \$4,600 per lot). Policy FIN018 clause 1 requires landowners to pay 30% frontage for projects initiated by the MD and 100% frontage for projects initiated by petition, on developed property. However, the subdivision in question is still under construction and therefore the cost should be borne by the landowners as frontage.

COSTS / SOURCE OF FUNDING:

No cost to the M.D.

Review:	Dept.	C.A.O. 
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RECOMMENDED ACTION (by originator):

Motion 1

That the 2004 Capital budget be amended as follows with funds coming from Roads Reserve 04-32-713. Projected total for Road reserve at the end of 2004 is \$1,425,122.

	approved		increase	
102 Ave & 110 St. - sidewalk	\$37,000	+	\$60,000	= \$97,000
109 St. – curb & gutter	<u>\$73,000</u>			<u>\$73,000</u>
Total project cost:	\$110,000			\$170,000

Review:	Dept.	C.A.O.
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Municipal District of Mackenzie No. 23

Title	Urban Development Standards	Policy No:	DEV001
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Legislation Reference	Municipal Government Act, Section 5
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Purpose

Establish urban development standards to ensure consistent development is maintained within the hamlets of the M.D. of Mackenzie.

Policy Statement

The M.D. of Mackenzie and developers have a shared responsibility for defining and addressing the existing and future needs of the community by creating development policies consistent with community objectives. These policies should be applied equitably and fairly to all within that community. All beneficiaries of development should participate in the cost of providing and installing infrastructure in the community on an equitable basis that relates to the degree of benefit. Municipal funded projects tend to encourage development while maintaining affordable lot prices.

Guidelines

- 1 M.D. of Mackenzie will:
 - a) adopt development standard requirements for individual urban zoning as indicated in this policy.
 - b) determine who is responsible for installation of the infrastructure as indicated in this policy.
 - c) determine who is responsible for the cost of installing the infrastructure as indicated in this policy.
 - d) pay for the difference in costs when requiring the Developer to oversize the water or sewer mains.
 - e) pay for the difference in costs when requiring the Developer to construct main arterial roads (proportionate to a standard road).
 - f) at the request of the developer, pay for selected improvements via a 100% local improvement levied against the property owner over a 10 year period.
- 2 The developer will be responsible for all costs except where otherwise indicated in this policy.

Funding

- 1 Costs under \$100,000 accumulated throughout the year will be funded out of the General Capital Reserve, provided there is adequate funds in the reserve.

- 3 Costs exceeding \$100,000 accumulated throughout the year will be funded through debentures at year-end and amortized over a 10 year period, provided that the M.D. has the ability to borrow these funds pursuant to the MGA.
- 4 This policy is for new subdivisions only and will not be retroactive to any previous subdivisions.

Urban Development Standards

The following chart indicates the minimum standards on new development.

ZONING	Curb & Gutter	Sidewalk	Under Ground Power	St. Lights (under grd pwr)	St. Lights (OH pwr)	Paved Roads	Gravel Road	Storm Sewer
MHP					√		√	MD
MHS	√*	√*		√		√		MD
HCR					√		√	MD
All other Residential	√*	√*	√	√		√		MD
Commercial	√*	√*	√	√		√		MD
Industrial					√	√		MD

Definitions

(√) – means the requirement.

(*) – means Local Improvement.

(MD) – means M.D. of Mackenzie

Zoning – As per the Land Use Bylaw

	Date	Resolution Number
Approved	June 18, 2002	02-460
Amended	Jan 13, 2004	04-009
Amended		

Municipal District of Mackenzie No. 23

Title	Frontage (Residential, Institutional, Commercial and Industrial) for curb, gutter, pavement and sidewalks.	Policy No:	FIN018
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Purpose

To provide for the implementation of frontage to be assessed in all residential, institutional, commercial and industrial areas for the installation of road improvements such as curb, gutter, pavement and sidewalks.

Policy Statement and Guidelines

The Municipal District of Mackenzie No. 23 recognizes the need for a Local Improvement Tax to be charged for the upgrading of roads and streets in the residential, institutional, industrial and commercial areas within the hamlets. This Tax is needed to supplement the annual budget approvals so that all needed improvements can be made in a timely manner. The percentage of assessment assigned to frontage is to be the specified percentage of the total project costs defined below. These assessment costs will then be evenly distributed amongst the frontage as provided in the Municipal Government Act. The following frontage assessments are to be used:

- 1) A 30% frontage assessment will be assessed to the landowners for projects initiated by the Municipal District of Mackenzie No. 23. This will be charged in accordance with the Municipal Government Act.
- 2) A 100% frontage assessment will be assessed to the landowners for projects initiated by petition to the Municipal District of Mackenzie No. 23.
- 3) Improvements are defined as a structural enhancement such as gravel to pavement, ditch to curb and gutter, and no sidewalk to sidewalk.
- 4) Improvements exclude "gravel to pavement" for the residential category. Costs for this improvement will be borne by the Municipal District of Mackenzie

	Date	Resolution Number
Approved	June 19, 2001	01-323
Amended	March 19, 2002	02-216
Amended	April 29, 2003	03-250

1. The function $f(x) = 2x^2 - 5x + 3$ is defined for $x \in \mathbb{R}$.
a) Find the domain of f .
b) Find the range of f .
c) Find the x-intercepts of f .
d) Find the y-intercept of f .

2. The function $g(x) = \sqrt{x-1}$ is defined for $x \geq 1$.
a) Find the domain of g .
b) Find the range of g .
c) Find the x-intercept of g .
d) Find the y-intercept of g .

3. The function $h(x) = \frac{1}{x-2}$ is defined for $x \neq 2$.
a) Find the domain of h .
b) Find the range of h .
c) Find the x-intercept of h .
d) Find the y-intercept of h .

4. The function $k(x) = \frac{x^2 - 4}{x+1}$ is defined for $x \neq -1$.
a) Find the domain of k .
b) Find the range of k .
c) Find the x-intercepts of k .
d) Find the y-intercept of k .

5. The function $l(x) = \frac{1}{x^2 + 1}$ is defined for $x \in \mathbb{R}$.
a) Find the domain of l .
b) Find the range of l .
c) Find the x-intercepts of l .
d) Find the y-intercept of l .

6. The function $m(x) = \frac{x^2 + 2x + 1}{x^2 - 1}$ is defined for $x \neq \pm 1$.
a) Find the domain of m .
b) Find the range of m .
c) Find the x-intercepts of m .
d) Find the y-intercept of m .

7. The function $n(x) = \frac{1}{x^2 - 4}$ is defined for $x \neq \pm 2$.
a) Find the domain of n .
b) Find the range of n .
c) Find the x-intercepts of n .
d) Find the y-intercept of n .

8. The function $o(x) = \frac{x^2 - 3x + 2}{x^2 + 1}$ is defined for $x \in \mathbb{R}$.
a) Find the domain of o .
b) Find the range of o .
c) Find the x-intercepts of o .
d) Find the y-intercept of o .

**M.D. of Mackenzie No. 23 Council
Request For Decision**

Meeting:	Regular Council Meeting
Meeting Date:	April 6, 2004
Originated By:	Paul Driedger Director of Planning, Emergency and Enforcement Services
Title:	Enforcement Services Statistics Report for January & February 2004
Agenda Item No:	11.h)

BACKGROUND / PROPOSAL:

N/A

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Regular Month End Report.



COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

MOTION

That the Enforcement Services statistics reports presented be received as information.

Review:		Dept. <u>ENFORCEMENT SERVICES</u>	C.A.O. 
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MACKENZIE REGIONAL PATROL - MONTHLY REPORT



January
2004

Comments:

Collision Investigation Course.

Active patrol.

Moved into new office.

ENFORCEMENT STATISTICS	MTD	YTD
Total Number of Charges	4	4
Written/Verbal Warnings	4	4
Provincial	0	0
Municipal	0	0

HOURS OF ACTIVITY	MTD
Patrol Hours	100
Administration	140
Training Hours	80
Total Hours	320

PROVINCIAL STATISTICS	MTD	YTD
Traffic Safety Act	3	3
Rules of the Road Regulations	0	0
Vehicle Equipment Regulations	0	0
Gaming & Liquor Act	1	1
Environment Protection Act	0	0
Other	0	0

REVENUE TO THE MD#23	MTD	YTD
MRP Potential Current Month Fines	756	756
MRP Fines Paid	1,920	1,920
Other Enforc. Agencies Fines Paid	1,111	1,111
Total Fines Paid	3,031	3,031
Victims Services	391	391
Provincial Fine Retention	398	398
Other	0	0

MUNICIPAL STATISTICS	MTD	YTD
Animal Control Bylaw	0	0
Off-Highway Bylaw	0	0
Unightly Premise Bylaw	0	0
Clean-up Orders	0	0
Lot Clean-ups	0	0
Owner Notification Program	0	0
Incident Reports (La Crete)	1	1
Animals Siezed	0	0
Other	0	0

OUTSTANDING TO THE MD#23	YTD
MRP Fines Outstanding	25,721
Other Enforcement Agencies Fines Outstanding	14,300
Total Fines Outstanding	40,021

Director's Signature



MACKENZIE REGIONAL PATROL - MONTHLY REPORT



February
2004

Comments:

Active patrol.

Dog complaints in Fort Vermilion.

SCA conference in Jasper.

ENFORCEMENT STATISTICS	MTD	YTD
Total Number of Charges	11	15
Written/Verbal Warnings	0	4
Provincial	0	0
Municipal	0	0

HOURS OF ACTIVITY	MTD
Patrol Hours	104
Administration	32
Training Hours	48
Total Hours	184

PROVINCIAL STATISTICS	MTD	YTD
Traffic Safety Act	7	10
Rules of the Road Regulations	0	0
Vehicle Equipment Regulations	4	4
Gaming & Liquor Act	0	1
Environment Protection Act	0	0
Other	0	0

REVENUE TO THE MD#23	MTD	YTD
MRP Potential Current Month Fines	2,488	3,244
MRP Fines Paid	1,592	3,512
Other Enforc. Agencies Fines Paid	2,237	3,348
Total Fines Paid	3,829	6,860
Victims Services	494	885
Provincial Fine Retention	466	864
Other	0	0

MUNICIPAL STATISTICS	MTD	YTD
Animal Control Bylaw	0	0
Off-Highway Bylaw	0	0
Unightly Premise Bylaw	0	0
Clean-up Orders	0	0
Owner Notification Program	0	0
Incident Reports (La Crete)	4	5
Lot Clean-ups	0	0
Animals Seized	10	10
Other	0	0

OUTSTANDING TO THE MD#23	YTD
MRP Fines Outstanding	28,769
Other Enforcement Agencies Fines Outstanding	13,473
Total Fines Outstanding	42,242

Director's Signature

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	April 6, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Developing 100th Avenue in La Crete
Agenda Item No:	11 i)

BACKGROUND / PROPOSAL:

We have received a request from Quality Investment that Council consider establishing 100th Avenue as a main thoroughfare and cost share the construction with the developer to complete 100th Avenue west to the government road allowance running along the west boundary of La Crete. The developer realizes that there is a policy in place whereby the municipality will pay for road widening on roads that require extra width, however the developer requests that Council consider funding a larger part of the road construction cost than the policy requires.

Quality Investment is planning on developing another subdivision this year and Council's decision on this matter will determine the area that will be developed.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

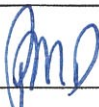


Constructing 100th Avenue to the west boundary of La Crete makes good sense, as it would provide an alternate route out of the Hamlet. This route could also be accessed by emergency traffic en route to and from calls west of La Crete. We realize that the downtown and west residential areas are quite congested and providing another access would alleviate some of the congestion.

To date, Council has completely funded upgrades to main thoroughfares but has not taken the responsibility to fund new construction.

Both Planning and Development and Operational departments have reviewed the M.D.'s current policy on road widening. Policy DEV001 clause 1 states "M.D. of Mackenzie will: e) pay for the difference in costs when requiring the Developer to construct main arterial roads (proportionate to a standard road)".

Option1:

Since 100th Avenue in La Crete is an arterial road, Council might consider encouraging the Developer to construct 100th Avenue to the west boundary of La Crete in 2004. The MD would pay the difference in road construction costs as per Policy DEV001.

Review: 	Dept. 	C.A.O. 
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Option 2:

Council may want to consider funding, in its entirety, the construction of 100th Avenue from 109 Street to the west boundary of La Crete. Operational Services would fund the project.



COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

Option 1

That the Developer be encouraged to construct 100th Avenue to the west boundary of La Crete in 2004; and that the M.D. pay the difference in road construction costs as per Policy DEV001.

Review: 	Dept. 	C.A.O.
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Quality Investment Corp.
Box 543
La Crete, AB T0H 2H0

March 25, 2004

M.D. of MacKenzie #23
Box 1690
La Crete, AB T0H 2H0

Attn: Paul Driedger

Re: Developing 100 Avenue

Once again I am considering building more lots west of town. I have reviewed many options and am still undecided as to which plan to pursue.

100th Avenue is in the area structure plan and will someday be a main thoroughfare. At present, a lot of the traffic that heads west of town travels along all sides of the remaining farmland. This creates a major dust problem for the residents in that area. Should 100th avenue be constructed, it would eliminate a lot of these problems. This access route would be very beneficial to the whole community. It would reduce main street traffic and would also provide an access road for the emergency vehicles that go to and from the medical facilities in that area. With of the development of Peter Fehr's trailer park and Vanguard Realty's 112 street project, this brings on more traffic from the west side.

At present my question to council would be if they plan to do this at any time in the near future? If this is in their plans, I would propose to them to do a joint cost venture on this street. At present we have a road widening agreement in place whereby the MD pays for extra width roads. I would like to propose to council to consider picking up a larger portion of this cost because as a developer I do not feel obligated to be building main thoroughfares into town.

If the MD is willing to partner with the developer on this project, it would probably be my next phase of development. However, if this is not of interest to council at this time, I would reconsider developing other portions of this property.

Thank you for your consideration,



Municipal District of Mackenzie No. 23

Title	Urban Development Standards	Policy No:	DEV001
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Legislation Reference	Municipal Government Act, Section 5
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Purpose

Establish urban development standards to ensure consistent development is maintained within the hamlets of the M.D. of Mackenzie.

Policy Statement

The M.D. of Mackenzie and developers have a shared responsibility for defining and addressing the existing and future needs of the community by creating development policies consistent with community objectives. These policies should be applied equitably and fairly to all within that community. All beneficiaries of development should participate in the cost of providing and installing infrastructure in the community on an equitable basis that relates to the degree of benefit. Municipal funded projects tend to encourage development while maintaining affordable lot prices.

Guidelines

- 1 M.D. of Mackenzie will:
 - a) adopt development standard requirements for individual urban zoning as indicated in this policy.
 - b) determine who is responsible for installation of the infrastructure as indicated in this policy.
 - c) determine who is responsible for the cost of installing the infrastructure as indicated in this policy.
 - d) pay for the difference in costs when requiring the Developer to oversize the water or sewer mains.
 - e) pay for the difference in costs when requiring the Developer to construct main arterial roads (proportionate to a standard road).
 - f) at the request of the developer, pay for selected improvements via a 100% local improvement levied against the property owner over a 10 year period.
- 2 The developer will be responsible for all costs except where otherwise indicated in this policy.

Funding

- 1 Costs under \$100,000 accumulated throughout the year will be funded out of the General Capital Reserve, provided there is adequate funds in the reserve.

- 3 Costs exceeding \$100,000 accumulated throughout the year will be funded through debentures at year-end and amortized over a 10 year period, provided that the M.D. has the ability to borrow these funds pursuant to the MGA.
- 4 This policy is for new subdivisions only and will not be retroactive to any previous subdivisions.

Urban Development Standards

The following chart indicates the minimum standards on new development.

ZONING	Curb & Gutter	Sidewalk	Under Ground Power	St. Lights (under grd pwr)	St. Lights (OH pwr)	Paved Roads	Gravel Road	Storm Sewer
MHP					√		√	MD
MHS	√*	√*		√		√		MD
HCR					√		√	MD
All other Residential	√*	√*	√	√		√		MD
Commercial	√*	√*	√	√		√		MD
Industrial					√	√		MD

Definitions

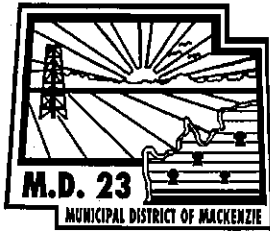
(√) – means the requirement.

(*) – means Local Improvement.

(MD) – means M.D. of Mackenzie

Zoning – As per the Land Use Bylaw

	Date	Resolution Number
Approved	June 18, 2002	02-460
Amended	Jan 13, 2004	04-009
Amended		



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	April 6, 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Bylaw 419/04 Short -Term Borrowing Bylaw
Agenda Item No:	12 a)

BACKGROUND / PROPOSAL:

Council has approved in the 2004 capital budget the La Crete water treatment upgrade at a cost currently estimated in excess of ten million (\$10,000,000) dollars. It is administration understanding that this project has not received provincial approval for funding during the 2004 fiscal year, but believes it will be forthcoming in 2005. And, since there is been major water rationing which has occurred within the hamlet, the MD wishes to proceed with the project. In order to proceed it will be necessary to use its own funds and to obtain short-term funding by way of a borrowing bylaw up to the amount of six million (\$6,000,000) dollars.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Pursuant to sections 256 and 257 of the MGA, the MD is able to borrow funds for the purpose of financing operating expenditures and for a short-term borrowing made for financing of capital property when the term of the borrowing is less than five (5) years. The borrowing Bylaw as presented expires on December 31, 2005. The Bylaw was drafted to have the combination of either using the funds for operating or capital property. It was felt that this flexibility was needed for the following reason:

1. The MD will be using its own resources to fund a major portion of the capital expenditure. However, the MD does not have sufficient dollars to fund the total amount of the water treatment plant and pay for all its budgeted 2004 or a portion of the 2005 operating expenditures (and other capital projects). And, because of this mix, it can be possible that we would be borrowing for the water treatment capital project and paying for operating expenditures at the same time.

For example, if we spend all our cash reserves by January 1, 2005 (say in the range of \$7,000,000) we still have \$3,000,000 carry forward in 2005 for the water treatment expansion capital project and the normal 2005 operating expenditures – which can be an additional 4 or 5 million dollars before we receive the provincial funding.

Please note that there is no requirement to advertise the Bylaw due to fact that the term is of a short-term nature, which meet the criteria in the MGA.

Review: *BK*

Dept.

C.A.O. *[Signature]*

COSTS / SOURCE OF FUNDING:

Depending on the amount of principal and interest rate charge, the interest could be in \$300,000 to \$350,000 range. Cost would be allocated to the capital project.

RECOMMENDED ACTION (by originator):

Motion 1: Requires 2/3

First reading by given to Bylaw 419/04 – To authorize the short -term borrowing from Alberta Treasury Branch a sum not exceeding 6 million dollars.

Motion 2: Requires 2/3

Second reading by given to Bylaw 419/04 – To authorize the short-term borrowing from Alberta Treasury Branch a sum not exceeding 6 million dollars.

Motion 3: Requires Unanimous

That consideration be given to allow to go to third reading for Bylaw 419/04 – To authorize the short-term borrowing from Alberta Treasury Branch a sum not exceeding 6 million dollars.

Motion 4: Requires 2/3

Third reading be given to Bylaw 419/04 – To authorize the short-term borrowing from Alberta Treasury Branch a sum not exceeding 6 million dollars.

Review:	Dept.	C.A.O.
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BYLAW NO. 419/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23,
IN THE PROVINCE OF ALBERTA,
TO AUTHORIZE THE SHORT-TERM BORROWING OF FUNDS
FROM TIME TO TIME, AS MAY BE NECESSARY TO MEET THE
OPERATING OR CAPITAL EXPENDITURES AND OBLIGATIONS OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23**

WHEREAS, under the authority and pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, the Council may pass a bylaw to borrow money on a short-term basis for the financing of a operating expenditure and/or capital property expenditure; and

WHEREAS, it is deemed proper and expedient for the Council of the Municipal District of Mackenzie No. 23 to authorize the Reeve and Chief Administrative Officer or his designate to borrow sums considered necessary to meet the current operating expenditures and obligations of the Corporation and on the construction of new water treatment facility in La Crete,

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23, hereinafter called the "Corporation", in the Province of Alberta, duly assembled, enacts as follows:

1. That the Council of the Corporation does authorize to borrow from the Alberta Treasury Branch a sum or sums not exceeding Six Million (\$6,000,000.00) Dollars which the Council deems necessary to expend to meet the current operating expenditures and obligations of the Corporation and on the construction of new water treatment facility in La Crete, until such time taxes levied or to be levied therefore can be collected, or as a grant can be received from the Province of Alberta and the Corporation applies for and receives funds by way of issuance of long term debenture, and to pay or agree to pay interest on the sum or sums so borrowed either in advance or at maturity, and in either case after maturity, at such rate as may be agreed upon from time to time between Council and the Alberta Treasury Branch.
2. That the sum or sums so borrowed be evidenced and secured by the promissory note or notes of the Reeve and Chief Administrative Officer or

his designate of the Corporation given on its behalf, and the said Reeve and Chief Administrative Officer or his designate are hereby authorized and empowered to execute and give such promissory note or notes as may be required by the Alberta Treasury Branch and to determine and agree upon from time to time the rate of interest applicable to the amount of same borrowed hereunder, remaining from time to time outstanding.

3. That the Council of the Corporation does hereby pledge to the Alberta Treasury Branch security for the money borrowed hereunder, unpaid taxes and penalties on taxes assessed and/or levied by the Corporation in previous years together with penalties thereon and taxes assessed or to be assessed and/or to be levied for the current year and the following year, equal only to the amount of used promissory note or notes including interest but not to exceed the sum of Six Million (\$6,000,000.00) Dollars.
4. The Corporation shall deposit in an account with the said Alberta Treasury Branch the amount of said taxes, penalties and other designated revenues as collateral security for the money to be borrowed hereunder and interest thereon, and the sum shall be applied as necessary in payment of monies borrowed hereunder and interest thereon.
5. That the said Alberta Treasury Branch shall not be restricted to the said taxes, penalties and other designated revenues for the payment of the monies borrowed as aforesaid, or to be bound to wait until such taxes, penalties and other designated revenues can be collected, or be required to see that the said taxes, penalties and other designated revenues are deposited as aforesaid.
6. That nothing herein contained shall waive, prejudicially affect or exclude any right, power, benefit or security by statute, common law or otherwise given to or implied in favour of the said Alberta Treasury Branch.
7. The water treatment facility for La Crete has been included as an approved capital project in the 2004 capital budget.
8. This Bylaw shall expire on December 31, 2005.

First Reading given on the _____ day of _____, 2004

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004

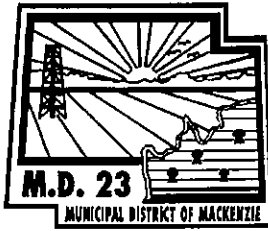
Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and assent given on the _____ day of _____, 2004

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	April 6, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	REDI Regional Airport Study Recreational Study Agricultural Study
Agenda Item No:	12 b

BACKGROUND / PROPOSAL:

The above three studies have been completed and distributed.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Town of High Level is requesting a meeting with the MD of Mackenzie and the Town of Rainbow Lake to discuss the recommendations coming out of the Airport Study report, however it may be an excellent opportunity to schedule a Tri-Council meeting to discuss all three reports..

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That a Tri-Council meeting be scheduled to discuss the recommendations from recent studies.

Review:

Dept.

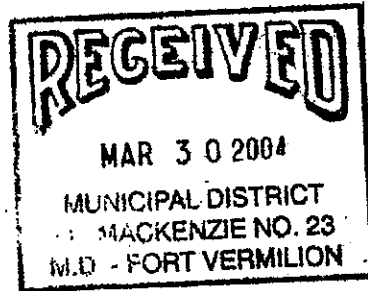
C.A.O.



TOWN OF
HIGH LEVEL

Town of High Level
9813 - 102nd Street
High Level, AB T0H 1Z0
Canada

Telephone: (780) 926-2201
Facsimile: (780) 926-2899
town@highlevel.ca
www.highlevel.ca



March 25, 2004

Mayor John Watt
Town of Rainbow Lake
PO Box 149
Rainbow Lake, AB T0H 2Y0

Reeve Bill Neufeld
MD of Mackenzie
Box 640
Fort Vermillion, AB T0H 1N0

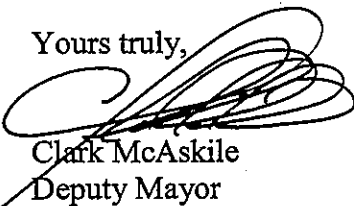
Dear Mayor Watt and Reeve Neufeld:

RE: REDI Regional Airport Study

Council received the REDI Regional Airport Management Study and Operations Model prepared by EBA Engineering Consultants Ltd at its Regular Council meeting on Monday, March 22, 2004. Council passed a motion requesting a meeting with REDI, MD of Mackenzie and the Town of Rainbow Lake to discuss the recommendations contained in the study. The Council feels that our airports significantly benefit our region and would like to explore ways and means of ensuring the viability of all our airports. In addition Council feels that the studies recommended by EBA would be suitable for either a Municipal Sponsorship Grant and Community Futures Grant, but in either case Council would like to proceed with the High Level Airport Master Plan either as a joint initiative or independently.

We look forward to our future discussions regarding these important issues.

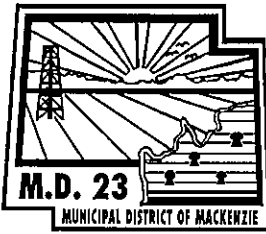
Yours truly,



Clark McAskile
Deputy Mayor

Cc: Pat Maloney, EBA Engineering Consultants Ltd.
REDI

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council
Meeting Date:	April 6, 2004
Originated By:	Barbara Spurgeon, Executive Assistant
Title:	AUMA Regional Seminars
Agenda Item No:	12c)

BACKGROUND / PROPOSAL:

AUMA will be holding regional seminars in various locations around the province during the month of April.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is a list of the locations and dates, as well as the agenda.

COSTS / SOURCE OF FUNDING:

Honorariums and Expenses

RECOMMENDED ACTION (by originator):

That Councillors _____ be authorized to attend the AUMA Regional Seminar.

That the information on the AUMA Regional Seminars be received for information.

Review:

Dept.

C.A.O.



AUMA
2004 REGIONAL SEMINARS
REGISTRATION FORM

Please indicate the seminar you wish to attend:

- _____ April 21st Valleyview Memorial Hall
4806 – 50 Street
- _____ April 23rd Edmonton Ramada Inn
11834 Kingsway Avenue 1-888-747-4114
- _____ April 27th Red Deer Capri Hotel Trade & Convention Centre
3310 – 50 Avenue 1-800-662-7197
- _____ April 29th Lethbridge Lodge, 320 Scenic Drive
1-800-661-1232

Municipality: _____

Attendee(s): 1. _____

2. _____

3. _____

\$68.25 per person (GST included)
AUMA will invoice your municipality

Register by: Fax (780) 433-4454 or E-Mail main@auma.ab.ca

Registration is at 8:30 a.m. Session starts at 9:00 a.m. and will end at 4:00 p.m.
Lunch and refreshments will be provided

Full agenda will be out soon!

***"Written cancellation must be forwarded to the AUMA
office 48 hours prior to the seminar date"***



Regional Seminars

AGENDA

- ◆ **Registration/Coffee**
- ◆ Host Mayor Greeting
- ◆ AUMA President Update
- ◆ Urban Rural Cost Sharing Update
- ◆ Affordable Housing Toolkit
- ◆ **Coffee Break**
- ◆ Small Communities Update
- ◆ Sustainability Launch
- ◆ **Lunch**
- ◆ AUMA's New MuniShare Program
- ◆ General Insurance and Benefits Update
- ◆ Utilities Update
- ◆ Water for Life Initiative
- ◆ **Coffee Break**
- ◆ Open forum with Ministers and MLAs

THANK YOU FOR COMING!

an employee and coverage was supplied and paid for by the ambulance society. They have agreed and provided us with a credit.

4. I attended a finance committee meeting, which worked on determining the 2004 capital funding for the Zama recreation board. I subsequently provided a letter and the corresponding worksheet outlining the 2004 amount to the Zama recreation board.
5. I spent some time negotiating a short-term borrowing arrangement with the Alberta Treasury Branch (ATB). A RFD concerning this borrowing is part of the April 6, 2004 agenda package. I initially discussed our requirements with the Alberta Municipal Finance Corporation but they indicated they do not lend funds on a short-term basis; has to be a minimum of 5 years. I researched what the MD has done in the past in this area and found that we had a short-term borrowing with ATB during 1996 for \$2,000,000 and used that as a basis for discussions and negotiations.
6. Province has indicated that they will be funding the supernet connection for each municipal on the system. The funding will be \$4,000 (the same amount that we paid for the connection).

Respectfully submitted.



Bill Landiuk

Municipal District of Mackenzie No. 23

Interoffice Memo


To: Harvey Prockiw, Chief Administrative Officer
From: Bill Landiuk, Director of Corporate Services
Date: March 31, 2004
Subject: Summary of Activities – March 2004

The following items or issues are currently being pursued by myself and/or Finance staff.

1. Ernest & Young completed our 2003 audit. They are currently reviewing our draft financial information return that we send to the Province. In addition, we are currently finalizing the 2003 financial statements for their review and sign off. During their audit a few items came up for review that required we process some additional adjustments. From a dollar point of view the amounts were not material. As part of the normal procedures the auditors will provide a listing of adjustments that were required.
2. We have received our 2004 assessment figures and we are updating our financial information system with this data. In reviewing the assessment figures, we have over-estimated on our linear and machinery equipment categories. The linear assessment was estimated to increase by 6% but our actual increase is 5%; and machinery and equipment was estimated at a 10% increase and our actual increase is 6%. Preliminary estimate is that we are approximately \$400,000 short in the tax revenue calculation that we discussed during budget deliberation. However, with the recent change to the GST allowing municipalities the full 100% rebate and I believe we should be able to make up for the majority of this shortfall. In 2003, the 3% that we did not receive on operating and capital expenditures is estimated to be about \$330,000.
3. We have received notification from WCB that we will be receiving a credit in the amount of approximately \$11,000 for 2002 and 2003 years. As you are aware, an ambulance member was being provided with WCB payments and they had designated this individual as an employee of the MD and of course it had the effect of increasing our rates. We argued that he was not

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	April 6, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Upgrade Vanguard Realty Hamlet Residential 1 (HR1) To Curb and Gutter
Agenda Item No:	11.5) 

BACKGROUND / PROPOSAL:

Vanguard Realty developed a Hamlet Residential subdivision on 102nd Avenue and 110th Street west from 109th Street in 2003. This subdivision was approved just prior to Council's amendment of Policy DEV001, which requires curb and gutter in all residential subdivisions with the exception of Mobile Home Parks (MHP).

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The 2003 Vanguard Realty subdivision needs to be upgraded from rural to urban cross section to include curb and gutter to blend in with the surrounding subdivisions. Storm sewer is in place to accommodate curb and gutter. None of the road construction has yet been done except the subsurface work. Road construction, pavement and sidewalk are scheduled for 2004, which would make it cost effective to upgrade to curb and gutter at the same time.

GPEC Consulting has provided us with an approximate project cost of \$60,000 (or approximately \$4,600 per lot). Policy FIN018 clause 1 requires landowners to pay 30% frontage for projects initiated by the MD and 100% frontage for projects initiated by petition, on developed property. However, the subdivision in question is still under construction and therefore the cost should be borne by the landowners as frontage.

COSTS / SOURCE OF FUNDING:

No cost to the M.D.

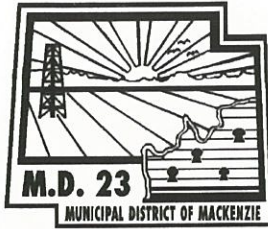
RECOMMENDED ACTION (by originator):

That the Vanguard Realty subdivision on 102nd Avenue and 110th Street west from 109th Street, which was developed in 2003, be upgraded to curb and gutter in 2004; further that a 100% frontage be assessed to the landowners.

Review:

Dept.

C.A.O.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	April 6, 2004
Originated By:	Barb Spurgeon, Executive Assistant
Title:	Cambridge Strategies
Agenda Item No:	12. e)

BACKGROUND / PROPOSAL:

Ken Chapman from Cambridge Strategies is seeking input from northern municipalities to develop a "Northern Alberta Rural Development Strategy Paper" for the Alberta government.

Council requested that he be invited to meet with the Municipal District of Mackenzie.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Ken Chapman is available to meet with Council on April 14, 2004 at 10:00 a.m. in our Council Chambers to discuss Council's input. There is no cost to us to have Mr. Chapman attend as he is already in northern Alberta on that day.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That a Special Council Meeting be held April 14th at 10:00 a.m. in Fort Vermilion Council Chambers.

Review:

Dept.

C.A.O.

